

MINUTES

Board of Parks and Recreation
Cecil County Community Center
17 Wilson Rd.
Rising Sun, Md 21911



September 17, 2012

OPENING: 5:30 P.M.

- Call to Order: Don Harmer, 5:30 PM
- In attendance: Don Harmer Chairman, Steve Minor, Bernie Brown, Jen Smith, Cynthia Cantor Superintendent, Danielle Hemling Recreation Coordinator, Sandra Edwards, Pamela Howard
- Approval of Meeting Minutes, September 17, 2012,
Motion to Approve: Steve Minor
Second: Bernie Brown

INFORMATIONAL ITEMS

- Sandra Edwards, Town of Chesapeake City – M.O.U. with County for soft launch
The site is located near the bridge that goes over back creek between the Warren Basin and the creek in Chesapeake City outside of town limits and would involve the development of a soft launch used for kayaking. The US Army Corp of Engineers is the current owner of the property. The Army Corp is ok with the development of the launch. The town does not have jurisdiction since the property is outside of town limits but will manage the project. Funding would come from the Department of Natural Resources Water Way Improvement program. Sandra Edwards will be meeting with representatives of the Department of Natural Resources on site on October 1, 2012. Sandra Edwards is requesting a recommendation from the Board to pursue the project. The board recommends that Ms. Edwards move forward with the project.
- FY13 Annual Program, Don Harmer Chairman
The FY13 Annual Program lists future projects for FY13 Program Open Space funding. There will be no land acquisition projects in FY13. Developmental funding will be used for the Sports Complex football/baseball field refurbishments and furnishings. Funding will also be used for Phase II of Conowingo.
Motion to Approve: Steve Minor
Second: Bernie Brown
Motion to re-open vote on FY13 Annual Program– Bernie Brown
Second – Steve Minor, Vice Chairman
Motion to add the storage concession and restroom building to the FY13 Annual Program – Jen Smith
Second the motion – Steve Minor, Vice Chairman
- Scotchmans Creek, Cynthia Cantor, Superintendent
Scotchmans Creek is a 73 acre site that was donated by the Eastern Shore Land Conservancy (ESLC) to the County. The site would be used as a soft launch. The County will not be responsible for the cost of developing the launch but would be responsible for maintaining the property. The Board recommends that the County move forward with the Scotchmans creek project.
- Vision Statements
Steve Minor would like to list the McMillan Property development as a new Vision Statement as well as the development of a turf field. Older Vision Statements that have been achieved will be removed. Specific items will be added as either an Objective or a Vision Statement. Cynthia Cantor, Superintendent, will re-write the Vision

Statement and add Objectives and submit to the Board for approval at the next Parks Board meeting. The original Mission Statement will remain the same.

- **County Executive Candidate Perspectives for Parks Board**

Pam Howard

Bernie Brown, interested in Pam Howard's interest in Parks and Recreation

Pam Howard – Stated that the Parks and Recreation department has come along tremendously in the last 10 years. Ms. Howard stated that Harford County is a much larger County and would like to see how Cecil County compares to Wicomico County or St. Mary's County, counties that are similar in size. Ms. Howard encourages the board to keep in mind that each park that is developed should benefit everyone.

Don Harmer, Chairman, would like to know what changes the Board would have when the County changes to Charter Government. Ms. Howard stated that under Charter Government, Department heads would have only one boss. The County Executive would prepare the proposed budget seeking the Council's approval. The boards function would be to represent the Community, bringing issues to the Director with the Director reporting issues to the County Executive. Ms. Howard stated that she is open-minded when it comes to Parks and Recreation. She feels that safe facilities are a necessity. Don Harmer, Chairman asked about a dedicated funding source that could be used for Parks and Recreation project as Harford County uses. Pam Howard stated that she would be reluctant to support a dedicated funding source because the budget is tight and the real estate market is down. Ms. Howard stated that she would support the revenues generated from the Departments programs and facilities going back into the Department rather than into the general fund. As for VLT funding, Ms. Howard stated that she would consider VLT funding to be used for the development of parks but would like to keep it in the Western end of the County where the County is affected the most. Ms. Howard would encourage the use of VLT funding to be used for one time purchases as its future is not certain.

- **Update Park Pal Representation for Board Members**

Don Harmer – Chesland

Bernie Brown – Conowingo

Jen Smith – Bard Cameron, Sports Complex

Steve Minor – Elk River Park

Future Board Members will be issued a park.

Cynthia Cantor, Superintendent suggested that facility user groups also "adopt" a park.

- **1yr/5yr plans/objectives – forecasting, 501 (c)3**

Don Harmer, Chairman, believes that developing a 501(c)3 should be a priority. Steve Minor and Don Harmer to continue to work on the development of the 501 (c)3. Our newly developed Vision Statements will serve as our 1yr plan.

- **2014 CIP Plan, Cynthia Cantor, Superintendent**

CIP request must be submitted to Budget Manager by November 1, 2012. Priority one on the plan is the site furnishings for Conowingo Phase II. The second priority is the engineering for the McMillan site. The project would be considered Phase I, the turf field will remain as a third priority. The 2015 CIP request would include the construction of McMillan Phase I. The board has requested an update on the cost of a concession stand for the Sports Complex from Clyde VanDyke, Director, to be presented at the next parks board meeting. All comments and questions to be emailed to the Director. CIP approval to be made at the next board meeting.

Motion to vote at the October 15th meeting – Steve Minor

Second – Bernie Brown

The 2014 CIP Plan will be reviewed before the next meeting for approval.

- **Gore Volunteer Update, Steve Minor, Vice Chairman**

Gore would like for Cecil County to be listed as a primary volunteer group. The county is listed under as a volunteer group but not a primary. Clyde VanDyke, Director, would like to see a coordinator from Gore to supervise and

coordinate the effort. Per Steve Minor, volunteer projects performed by Gore will take place during the work day. Steve is to continue to work on having Cecil County Parks and Recreation added to the primary list.

Motion to adjourn: Steve Minor

Second: Bernie Brown

Meeting Adjourned

Next Meeting: to be held Monday, October 15th at 5:30 pm in the Cecil Arena, 2706 North East Rd. North East MD 21901.