

MINUTES

Board of Parks and Recreation
2706 North East Rd.
North East, MD 21901
November 21, 2011



OPENING: 5:30 P.M.

- Call to Order: Dave Vanaskey, 5:30 PM
- In attendance: Dave Vanaskey, Chairman, Steve Minor, Vice Chairman, Bernie Brown, Linda Snyder, Clyde VanDyke, Director, Cynthia Cantor, Superintendent, Kelly Schaible, Secretary, Danielle Haslup, Recreation Coordinator.
- Approval of Meeting Minutes, October 17, 2011,
Motion to Approve: Linda Snyder
Second: Bernie Brown

INFORMATIONAL ITEMS

- **Parks and Recreation Survey for General Public, Linda Snyder**
Linda Snyder and Don Harmer have been working together to develop a parks and recreation survey for the general public. The survey is being developed to determine the Recreation needs of County residents. Sample user surveys were presented. These samples will be used to develop a user survey that would work best for our Department. Distribution of the survey was also discussed. Ways to distribute include, linking to the County Parks and Recreation website, advertising in the Whig, or distributing at the Arena. Goal is to have survey complete and distributed within the next 6 months, June 2012.
- **Playground dedication to Gerardo Valladares**
Dedicating the new playground at Chesland Park to Gerardo Valladares was discussed. It was agreed that a sign would be erected dedicating the park to Gerardo Valladares, former employee of the Department of Parks and Recreation.
- **Email, From employees of Union Hospital.**
Employees from Union Hospital emailed the Parks Board wanting to volunteer their services at County Parks. It was discussed to respond to their email, find out where they want to volunteer and determine how often they would like to help out and when they would like to start.
- **Operating/CIP Budget**
Preparation of the operating budget will begin in December. Must be turned in in February, Budget hearing will be held in March and will be approved in May. Line items will remain the same as the current fiscal year.
- **The CIP Budget will be developed in December and circulated electronically to the board. Funding for the reconstruction of the football field and baseball field at the Sports Complex will be requested.**
- **VLT Funds/Calvert Property Support**
It was discussed that Dave Vanaskey would speak to Vicky Rinkerman about VLT funds. Clyde and Cindy are to meet with Ron Towel, from Astroturf, to discuss funding opportunities.
- **Park Project Update**
Chesland Building – The construction of the pole barn addition has not started. Cecil Soccer is currently working on permitting.
Elk River Dredging – Should be completed by Christmas
Fredricktown – Construction should begin the week of November 28th

Conowingo – Phase I is complete aside from the field goal posts, playground, and bench installation
Bernie Brown suggested speaking to the Eagle Scouts in regards to the bench installation. He also mentioned that the Lions Club was interested in a landscaping project near the playground.

ACTION ITEMS

**Motion to adjourn Open Session: Bernie Brown
Second: Steve Minor**

**Motion to adjourn: Bernie Brown
Second: Linda Snyder**

Next meeting : January 23, 2012 at 5:30PM, at Administration Building