

**COUNTY COUNCIL OF CECIL COUNTY  
WORK SESSION MINUTES**

**June 18, 2024**

**OPEN SESSION – Elk Room**

**4:30 P.M.**

**NOTE:** The recording and transcription of this meeting are available on the County website at

**PRESENT:** Council Members: Robert Meffley, Rebecca Hamilton, Al Miller, Donna Culberson and Jackie Gregory; David Culver, Council Manager; Terry Hale and Christine Palmer, Council Assistants, members of the administration and members of the public.

**Call to Order**

President Gregory called the meeting to order at 4:30 pm and announced that there were five Council Members present which constitute a quorum.

**Approval of Minutes**

On a motion made by Councilwoman Hamilton, seconded by Councilwoman Culberson, the Council moved to approve the minutes of the Council Work Session of June 11, 2024, as presented. The motion passed unanimously.

**Review of Legislative Agenda**

a. Introduction of Resolutions

1. Resolution 28-2024 - Appointment – Board of Library Trustees – Erin Dymowski and Jennifer Adams

Director of Finance Shon McCollum noted this is for the appointment to the Board of Library Trustees. He noted that Morgan Miller interviewed the candidates and sent the names to the County Executive for consideration and also noted they were both highly qualified. Councilwoman Culberson noted that people were misreporting the process, and that more than one Jennifer Adams lives in Cecil County.

b. Consideration of Resolutions

1. Resolution 19-2024 - Supplemental Appropriation – General Fund Balance – Motor Vehicle Internal Service Fund – Budget Amendment.

Director of Finance Shon McCollum noted that this budget amendment was to cover the repair cost for two grinders at the landfill and several dump trucks. He also noted that several dump trucks are scheduled to be replaced in FY24 and FY25 and that 3 replacement trucks were received in FY24 and 5 more will be purchased in FY25. Councilman Miller asked for confirmation that they will be new vehicles and Director McCollum noted they are new.

c. New Business

1. Cecil County Public Schools Budget Amendment #124

President Gregory noted that the Cecil County Public Schools Budget Amendment #124 is for \$69,546 and that this was discussed at the last Board of Education Meeting.

## Presentations

### a. FY24 3<sup>rd</sup> Quarter Review

Director of Finance Shon McCollum reviewed FY24 Financials for the 3<sup>rd</sup> Quarter. Director McCollum noted that property revenue is up, but licenses, permits, recordation fees and service charges were lower and would most likely be 3.5 million under the budget projection. He also noted that the income tax is coming in slower this year from the State, but they expect this to be up over last year's revenue. Councilman Miller inquired on the service revenue being lower and Director McCollum noted the slowing economy, inflation pressure and high interest rate is affecting the construction industry, however, the increase in property tax revenue will offset this loss.

Director McCollum noted that expenditures were on target for FY24. He did note the higher salary costs in the Sheriff's Office and Emergency Services is reflected from the FY23 year to date to the FY 24 year to date because of the pay increases. Overall, the FY 24 Budget will be higher than the FY23 budget, but we should still have a 5 to 10 million surplus over budget funds. Councilman Miller inquired on the Information System costs, and Director McCollum noted this was the change in the expenditures for the broadband initiative. He also noted capital outlay was higher because of the additional cost for the safe and secure entrances funding. Councilman Miller inquired on the fund balance and Director McCollum noted that it will reflect the changes.

### b. Monthly Review of Contracts

Director of Finance Shon McCollum reviewed the contracts over \$100,000 for May. Director McCollum noted that three contracts in May were above this amount and two were for Public Works including the replacement of the bridge structure on Wheatley Road and one for an insurance claim repair for a roof replacement at the convenience center that had several trusses damaged by a truck. He noted the third contract was for Facilities for additional paving at Paramedic Station #1.

## Council Manager Report

Council Manager Culver noted the updated Council Manager report is in the packet.

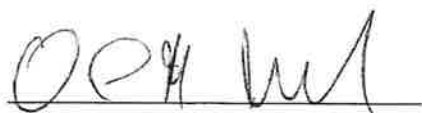
## Council Member Items

Councilmembers deferred comments to the Legislative Session of June 18.

## Adjournment

Councilwoman Culberson made a motion to adjourn, which was seconded by Councilman Miller. Council President Gregory adjourned the work session at 4:48 pm.

The next County Council Work Session will be held on Tuesday, June 25 at 4:30 pm in the Elk Room of the County Administrative Building. The session will be livestreamed on the County Council's webpage at [www.ccgove.org/council](http://www.ccgove.org/council).



David M. Culver  
Council Manager

Approved:



Jackie Gregory, Council President