



Cecil County Board of Elections  
November 15, 2023  
MINUTES

**PUBLIC NOTICE OF THE MEETING**

Public notice of the Board meeting was provided by displaying the meeting information and agenda on the bulletin board located in lobby of the Cecil County Administration Building, and by posting on the Election agency website and Election agency social media platforms. A copy of the agenda was made available.

Minutes of the Cecil County Board of Elections monthly meeting held in person on the 15<sup>th</sup> day of November 2023 at 3:00 pm.

<b>ATTENDEES:</b>	Jennifer Graham	President
	Stephen Stiles	Vice President
	Krista Moretz	Secretary
	Eunice Grant	Board Member (by phone)
	Holcombe Grier	Board Member
	Bradley Moore	Board Counsel
	Brenda Ross	Program Assistant
	Jasmine Barnette	IT Specialist
	Ashira Martin	Program/IT Assistant
	Stephanie Taylor	Director Harford County
	Mary Nelson	Public

**DECLARATION OF QUORUM**

The meeting was called to order by President Jennifer Graham at 3:10 pm. Quorum was established with all four Board members present. Board member Eunice Grant joined by phone.

**AGENDA**

President Graham presented the agenda.

**PRESIDENT’S REMARKS**

President Jennifer Graham welcomed the board members and thanked everyone for attending. She thanked Vice President Stephen Stiles for stepping in during her illness and for doing a stellar job. President Graham thanked the office staff for keeping things running in a timely and efficient manner. President Graham introduced and welcomed Jasmine Barnette and Ashira Martin as new hires.

**APPROVAL OF MINUTES**

The Minutes of the October 16, 2023, Board meeting were provided to the Board by electronic mail prior to this meeting and a copy was included in the Board folders.

- MOTION: Board Member Krista Moretz motioned to approve the Minutes of the October 16, 2023; Board Meeting as presented.
- SECOND: Vice President, Stephen Stiles
- ACTION: Favorable and unanimous, Motion carried

## **DIRECTOR'S REPORT – November 2023 Presented by Brenda Ross-**

The Voter Registration Report was presented with the following information:

- 1) The Monthly Critical Oversight was completed for Wicomico County by Lynn Meyers.
- 2) 54 Regular Batches, 13 Mail in Ballot Batches, 1 Transfer Batch, 5 Scanned Batches were processed.
- 3) Election judge Applications are now at 176.
- 4) ERIC Processed: Cross State-205, In State Update-274, NCOA-1,598 voter records.
- 5) Pollbook training will take place at the Glen Burnie Warehouse on November 30. Jasmine Barnette and Ashira Martin will attend in person. Lynn Meyers and Brenda Ross will attend virtually.

President Graham offered some suggestions for Election Judge Recruitment. Jasmine Barnette will investigate re-activating our Facebook page and find out more information about "Hoot Sweet."

President Graham swore in Jasmine Barnette and Ashira Martin as new hires using the Oath for Election Judges and Staff as found in the By Laws. The Board welcomed them and wished them much success.

### **Old Business-None**

### **New Business**

Vice President Stephen Stiles would like to send a letter to the current County Administration, The County Counsel President, the State Election Board President, and the State Election Administrator expressing the Board's concern about holding the 2024 Election Canvassing outside of the Administration Building.

Brenda will gather all communications on this subject and send them to President Graham.

Secretary Krista Moretz shared a communication from the Kent County Voter Integrity Group.

The Board would like to have a Christmas party on Wednesday December 20th at 1pm in the Northeast Room. There will be a \$20 gift exchange, and everyone will bring a culinary masterpiece to be shared. The regularly scheduled board meeting will follow at 3pm.

### **Upcoming:**

February 19, 2024,	Candidate filing for 2024 Presidential Election ends at 9:00 p.m.
May 7, 2024,	Deadline to request a mail-in ballot for 2024 Presidential Primary
May 2-9, 2024,	Presidential Primary Early Voting
May 14, 2024,	Presidential Primary Election Day (PP24)
October 24-31, 2024,	Presidential General Early Voting
November 5, 2024,	Presidential General Election Day (PG24)

## **ANNOUNCEMENTS AND DISCLOSURES**

None

## **QUESTIONS AND CONCERNS**

Mary Nelson suggested that, in training, a special emphasis be put on which Election Judges sign the VAC slips because there are 3 places that require signing. She had witnessed some confusion at the last Election. This suggestion will be passed on to our trainer.

## **NEXT BOARD MEETING**

The next Board meeting is scheduled for Wednesday, December 20, 2023, at 3:00 pm in the Northeast Room 1<sup>st</sup> floor. The public is welcome.

## **ADJOURNMENT**

Holcombe Grier made a motion to close the public meeting at 4:08pm.

Seconded by Krista Moretz.

Krista Moretz made a motion to open in closed session at 4:09pm

Seconded by Holcombe Grier.

## **CLOSED SESSION**


Under statutory authority to close session provided in General Provision Article 3-305(b), the Board reconvened in Closed Session at 4:09pm.

**Respectfully submitted,**



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**Krista Moretz, Secretary**



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**Jennifer Graham, President**

Approved this 15<sup>th</sup> day of November 2023