



## CECIL COUNTY ETHICS COMMISSION

Cecil County Administration Building  
200 Chesapeake Boulevard, Suite 2100  
Elkton, Maryland 21921  
(410) 996-8079 (phone)  
(866) 230-2578 (fax)

<http://www.ccgov.org/government/boards-and-commissions/ethics-commission>

### Open Meeting Minutes

January 23, 2023

**Present:** Janet Pope, Charles Kelso, Chip Peterson, Lawrence Scott, County Attorney

**Absent:** Andrew Goins

#### Call to Order:

- The meeting was called to order at 5:04pm.
- Andrew Goins, Chair, is absent. Charles Kelso acts as substitute chair.
- 3 members were present, which is the minimum requirement to form a quorum.
  - Lawrence Scott further advised that any matters may be tabled at the next meeting.

#### Agenda Approval:

**MOTION:** Chip Peterson motioned to approve the agenda, seconded by Janet Pope, and approved by all.

#### August 1, 2022 Closed Session Minutes Approval:

**MOTION:** Chip Peterson motioned to approve last meeting's minutes, seconded by Janet Pope, and approved by all.

#### Old Business:

- Reviewed CY2021 Form 1/Form 2/AOU to look for compliance.
- Reviewed CY2021 non-compliance list.
  - There are 76 people listed as non-compliant.

**MOTION:** Chip Peterson motioned for the people that owe 2021 forms to be forwarded to County Executive and Department of Human Resources, seconded by Janet Pope, and approved by all.

**MOTION:** Charles Kelso motioned to go into closed session at 5:51pm to discuss confidential ethics opinions, seconded by Chip Peterson, and approved by all.

#### Closed Session:

**MOTION:** Chip Peterson motioned to go into open session, seconded by Janet Pope, and approved by all.

- Discussed 21-001.
- Discussed 21-002.
- Discuss CY2021 Ethic Form Submissions.
- Discussed 22-02.
- Discussed 23-01.

**New Business:**

- Reviewed Annual Ethics Certification.

- Reviewed CY2022 Ethics Disclosure Form 1/Form 2/AOU template.

**MOTION:** Charles Kelso motioned to approve everything as written on the new forms and for Tammy to send out the appropriate parties, seconded by Janet Pope, approved by all.

- 2023 Ethics Chair.

**MOTION:** Chip Peterson motioned to nominate Andrew Goins to become new 2023 Ethics Chair, seconded by Janet Pope, and approved by all.

- New Quarterly Meeting Dates for CY2023.

- The next tentative meeting date will be Monday, April 3rd, 2023.

- Received and reviewed 5 Lobbyist Form Submissions.

**MOTION:** Janet Pope motioned to approve the lobbyist forms, seconded by Chip Peterson, and approved by all.

- Discussed charter amendment regarding ethics commission.

**Adjourn:**

**MOTION:** Chip Peterson motioned to adjourn the meeting at 6:20pm, seconded by Janet Pope, and approved by all.

**Next meeting:**

- Tentatively - Monday, April 3<sup>rd</sup>, 2023, at 5:00 p.m., County Administration Building, 200 Chesapeake Boulevard, Perryville Room, Elkton, MD.