

**CECIL COUNTY DEPARTMENT OF LAND USE & DEVELOPMENT SERVICES  
DIVISION OF PLANNING & ZONING  
DEVELOPMENT FEE SCHEDULE**

**MINOR SUBDIVISIONS**

**New Unit(s)** **\$50 + \$50 per lot**

**Additions; Subtractions; Ag-Transfers  
Revisions with no new units proposed** **\$25**

**MAJOR SUBDIVISIONS**

*Concept, Preliminary, Preliminary-Final submittals to the Technical Advisory Committee or the Planning Commission, per submittal. Final Plat submittals reviewed administratively, below fees apply.*

0-19 units	\$125 + \$10/unit
20-49 units	\$150 + \$9/unit
50-99 units	\$175 + \$8/unit
100-249 units	\$350 + \$7/unit
250 units and over	\$500 + \$6/unit

Revisions after Approval	\$250
Extensions of Approval	\$250

***Check Print Reviews***

0-99 units	\$125 + \$4/unit
100-249 units	\$175 + \$5/unit
250 units and over	\$500 + \$6/unit

***Record Plat Review***

0-19 units	\$100 + \$10/unit
20-49 units	\$100 + \$8/unit
50-99 units	\$100 + \$6/unit
100 and over	\$100 + \$5/unit
Administrative Review	\$100
Modification of Record Plat	\$100

**SITE PLANS** **\$250**

**ALL FEES MUST BE PAID UPON THE SUBMITTAL OF DEVELOPMENT PLANS**

**PLEASE MAKE CHECKS PAYABLE TO CECIL COUNTY, MARYLAND**

**CECIL COUNTY DEPARTMENT OF LAND USE & DEVELOPMENT SERVICES  
DIVISION OF PLANNING & ZONING  
MISC FEE SCHEDULE**

**PUBLIC HEARINGS**

Rezoning Application	\$250
Special Exception Application	\$250
Variance Application	\$200
Appeal (to the Board of Appeals)	\$250

**PUBLICATIONS**

Comprehensive Plan	\$12
Zoning Ordinance & Subdivision Regulations	\$30

**ZONING**

Certificate of Zoning	\$10
Salvage Yard License (two (2) year license)	\$200

**COPIES**

Photo copies (letter/legal size)	\$0.25 per page
Plat copies (various sizes)	\$10

## **MEETING TIMES & DEADLINES**

### **SUBDIVISIONS:**

#### *TECHNICAL ADVISORY COMMITTEE (TAC)*

- Meeting time – 1<sup>st</sup> Wednesday at 9:00 a.m.
- Deadline & Submittal Requirements:
  - The Wednesday two weeks prior to the meeting by 4:30 p.m.
  - 19 copies and required fee (20 copies if in Critical Area)
  - Signage must be installed on site
  - Digital version of plat required

#### *PLANNING COMMISSION*

- Meeting Time – 3<sup>rd</sup> Monday at 6:00 p.m.
- Deadline & Submittal Requirements:
  - 3<sup>rd</sup> Thursday of the previous month by 4:30 p.m.
  - 16 copies and required fee (17 if in Critical Area)
  - Signage must be installed on site
  - Digital version of plat required

### **REZONINGS (2 Hearings)**

#### *PLANNING COMMISSION*

- Meeting time – 3<sup>rd</sup> Monday at 6:00 p.m.
- Deadline & Submittal Requirements:
  - 15<sup>th</sup> of the previous month by 4:30 p.m.
  - \$250 and application required

*County Council* - hearing will be scheduled by the Council's office.

### **VARIANCES (1 Hearing)**

#### *BOARD OF APPEALS*

- Meeting time – Monday of the following week after the Planning Commission Meeting
- Deadline & Submittal Requirements:
  - 3<sup>rd</sup> Thursday of the previous month by 4:30 p.m.
  - \$200 and application required

### **SPECIAL EXCEPTIONS (2 Hearings)**

#### *PLANNING COMMISSION*

- Meeting time – 3<sup>rd</sup> Monday at 6:00 p.m.
- Deadline & Submittal Requirements:
  - 3<sup>rd</sup> Thursday of the previous month by 4:30 p.m.
  - \$250 and the application required

#### *BOARD OF APPEALS*

- Meeting time – Monday of the following week after the Planning Commission meeting at 6:00 p.m.

## **SUBDIVISION PUBLIC NOTICE SIGN SPECIFICATIONS**

- I. Sign Size – The sign shall have a minimum dimension of 30 inches by 36 inches.
- II. Setback – The sign shall be placed no closer than five (5) feet to the road right-of-way and no greater than ten (10) feet from the road right-of-way.
- III. Location – A sign shall be erected in a clearly visible place on each of the property's road frontages.
- IV. Information – The sign shall contain a plat of the proposed subdivision, the name of the developer, and the tax map and parcel number(s).
- V. Appearance – The sign shall have a yellow background with black lettering no less than two (2) inches in a sans serif type face. The subdivision plat shall be laminated.
- VI. Material – The sign shall be made of plywood with a minimum thickness of a ½ inch minimum density overlay with a minimum thickness of ½ inch, metal with a minimum gauge of 0.80, or other weather resistant durable material.
- VII. Installation and Duration – Signage must be installed by the deadline for plat submittal. Signs must be maintained throughout and until the time of final plat approval.

# **PLANS REVIEWED ADMINISTRATIVELY**

## **MINOR SUBDIVISIONS**

### *DIVISION OF PLANNING & ZONING*

- Requirements:
  - \$50 + \$50 per lot and 4 copies of the plan

## **SITE PLANS**

### *DIVISION OF PLANNING & ZONING*

- Requirements:
  - \$250 and 5 copies of the plan

## **FOREST STAND DELINEATION**

### *DIVISION OF PLANNING & ZONING*

- Requirements:
  - 1 copy of the plan
  - No fee for review.

## **FOREST CONSERVATION PLAN**

### *DIVISION OF PLANNING & ZONING*

- Requirements:
  - 1 copy of the plan
  - No fee for review

## **LANDSCAPE PLAN**

### *DIVISION OF PLANNING & ZONING*

- Requirements:
  - 1 copy of the plan
  - No fee for review

## **ENVIRONMENTAL ASSESSMENT (Critical Area Projects)**

### *DIVISION OF PLANNING & ZONING*

- Requirements:
  - 2 copies of the plan
  - No fee for review