**CECIL COUNTY DEPARTMENT OF LAND USE & DEVELOPMENT SERVICES**

**DIVISION OF PLANNING & ZONING**

**DEVELOPMENT FEE SCHEDULE**

**MINOR SUBDIVISIONS**

**New Unit(s) $50 + $50 per lot**

**Additions; Subtractions; Ag-Transfers**

**Revisions with no new units proposed $25**

**MAJOR SUBDIVISIONS**

***Concept, Preliminary, Preliminary-Final submittals to the Technical Advisory Committee or the Planning Commission, per submittal. Final Plat submittals reviewed administratively, below fees apply.***

0-19 units $125 + $10/unit

20-49 units $150 + $9/unit

50-99 units $175 + $8/unit

100-249 units $350 + $7/unit

250 units and over $500 + $6/unit

Revisions after Approval $250

Extensions of Approval $250

***Check Print Reviews***

0-99 units $125 + $4/unit

100-249 units $175 + $5/unit

250 units and over $500 + $6/unit

***Record Plat Review***

0-19 units $100 + $10/unit

20-49 units $100 + $8/unit

50-99 units $100 + $6/unit

100 and over $100 + $5/unit

Administrative Review $100

Modification of Record Plat $100

**SITE PLANS**  $250

**ALL FEES MUST BE PAID UPON THE SUBMITTAL OF DEVELOPMENT PLANS**

**PLEASE MAKE CHECKS PAYABLE TO CECIL COUNTY, MARYLAND**

**CECIL COUNTY DEPARTMENT OF LAND USE & DEVELOPMENT SERVICES**

**DIVISION OF PLANNING & ZONING**

**MISC FEE SCHEDULE**

***PUBLIC HEARINGS***

Rezoning Application $250

Special Exception Application $250

Variance Application $200

Appeal (to the Board of Appeals) $250

***PUBLICATIONS***

Comprehensive Plan $12

Zoning Ordinance & Subdivision Regulations $30

***ZONING***

Certificate of Zoning $10

Salvage Yard License (two (2) year license) $200

***COPIES***

Photo copies (letter/legal size) $0.25 per page

Plat copies (various sizes) $10

**MEETING TIMES & DEADLINES**

**SUBDIVISIONS:**

*TECHNICAL ADVISORY COMMITTEE (TAC)*

* Meeting time – 1st Wednesday at 9:00 a.m.
* Deadline & Submittal Requirements:
* The Wednesday two weeks prior to the meeting by 4:30 p.m.
* 19 copies and required fee (20 copies if in Critical Area)
* Signage must be installed on site
* Digital version of plat required

*PLANNING COMMISSION*

* Meeting Time – 3rd Monday at 6:00 p.m.
* Deadline & Submittal Requirements:
* 3rd Thursday of the previous month by 4:30 p.m.
* 16 copies and required fee (17 if in Critical Area)
* Signage must be installed on site
* Digital version of plat required

**REZONINGS (2 Hearings)**

*PLANNING COMMISSION*

* Meeting time – 3rd Monday at 6:00 p.m.
* Deadline & Submittal Requirements:
* 15th of the previous month by 4:30 p.m.
* $250 and application required

*County Council* - hearing will be scheduled by the Council’s office.

**VARIANCES (1 Hearing)**

*BOARD OF APPEALS*

* Meeting time – Monday of the following week after the Planning Commission Meeting
* Deadline & Submittal Requirements:
* 3rd Thursday of the previous month by 4:30 p.m.
* $200 and application required

**SPECIAL EXCEPTIONS (2 Hearings)**

*PLANNING COMMISSION*

* Meeting time – 3rd Monday at 6:00 p.m.
* Deadline & Submittal Requirements:
* 3rd Thursday of the previous month by 4:30 p.m.
* $250 and the application required

*BOARD OF APPEALS*

* Meeting time – Monday of the following week after the Planning Commission meeting at 6:00 p.m.

**SUBDIVISION PUBLIC NOTICE SIGN SPECIFICATIONS**

1. Sign Size – The sign shall have a minimum dimension of 30 inches by 36 inches.
2. Setback – The sign shall be placed no closer than five (5) feet to the road right-of-way and no greater than ten (10) feet from the road right-of-way.
3. Location – A sign shall be erected in a clearly visible place on each of the property’s road frontages.
4. Information – The sign shall contain a plat of the proposed subdivision, the name of the developer, and the tax map and parcel number(s).
5. Appearance – The sign shall have a yellow background with black lettering no less than two (2) inches in a sans serif type face. The subdivision plat shall be laminated.
6. Material – The sign shall be made of plywood with a minimum thickness of a ½ inch minimum density overlay with a minimum thickness of ½ inch, metal with a minimum gauge of 0.80, or other weather resistant durable material.
7. Installation and Duration – Signage must be installed by the deadline for plat submittal. Signs must be maintained throughout and until the time of final plat approval.

**PLANS REVIEWED ADMINISTRATIVELY**

**MINOR SUBDIVISIONS**

*DIVISION OF PLANNING & ZONING*

* Requirements:
* $50 + $50 per lot and 4 copies of the plan

**SITE PLANS**

*DIVISION OF PLANNING & ZONING*

* Requirements:
* $250 and 5 copies of the plan

**FOREST STAND DELINEATION**

*DIVISION OF PLANNING & ZONING*

* Requirements:
* 1 copy of the plan
* No fee for review.

**FOREST CONSERVATION PLAN**

*DIVISION OF PLANNING & ZONING*

* Requirements:
* 1 copy of the plan
* No fee for review

**LANDSCAPE PLAN**

*DIVISION OF PLANNING & ZONING*

* Requirements:
* 1 copy of the plan
* No fee for review

**ENVIRONMENTAL ASSESSMENT (Critical Area Projects)**

*DIVISION OF PLANNING & ZONING*

* Requirements:
* 2 copies of the plan
* No fee for review