



Serving Learners, Families, and the Community

CECIL COUNTY PUBLIC SCHOOLS
DEPARTMENT OF BUSINESS SERVICES
GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-1081 • www.ccps.org

Jeffrey A. Lawson, Ed. D.
Superintendent of Schools

William H. Malesh
President, Board of Education

October 14, 2021

Ms. Danielle Hornberger
200 Chesapeake Blvd
Suite 2100
Elkton, Maryland 21921

Dear Ms. Hornberger:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for September 2021 at their Board Meeting on October 13, 2021. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2022 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ 26,918
Other Revenue	32,293	Instruction Leadership/Support	3,361
State Revenue	-	Instruction Salaries/Wages	315,893
Federal Revenue	807,863	Instruction Materials/Supplies	(19,987)
		Instruction Other Costs	47,915
		Special Education	12,668
		Student Personnel Services	(115,233)
		Student Health Services	-
		Student Transportation	162,339
		Operation of Plant	1
		Maintenance of Plant	-
		Fixed Charges	140,376
		Community Services	265,905
		Capital Outlay	-
		Student Activity Funds	-
Total Revenue	\$ 840,156	Total Expenditures	\$ 840,156

Sincerely,

Jeffrey A Lawson, Ed. D.
Superintendent

JAL/ees

cc: James Appel, Director of Finance, Cecil County Government
Rebecca Anderson, Deputy Director of Finance, Cecil County Government
Sandra Jack, Chief Financial Officer, Cecil County Public Schools
Erynn Seato, Assistant in Business Services, Cecil County Public Schools

Our Mission: CCPS serves equitably through positive relationships as a safe, collaborative community. We will ensure all learners acquire the knowledge, skills, and qualities to be responsible, caring, and ethical citizens.

The following budget adjustments were recorded for the period 9/1/21 to 9/30/21:

Restricted Federal Revenue		
Description	Project Number	Amount
FY22 American Rescue Plan (ARP) Supplemental Summer School grant to support student transportation and community enrichment activities.	31022	\$ 424,721
FY22 American Rescue Plan (ARP) Transitional Supplemental Instruction grant to support elementary student language arts tutoring.	31322	383,142
Total		\$ 807,863

Unrestricted Other Revenue		
Description	Project Number	Amount
Purchase of forklift for School of Technology program use.	n/a	\$ 18,000
Donation from Bohemia Manor High to purchase a stadium sound system.	n/a	5,804
Carry forward balance of FY21 STEP program revenue to support students.	90600	8,489
Total		\$ 32,293

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	88,527,026	-	-	88,527,026	22,131,756	-	66,395,270
22 Other Revenue	4,262,891	32,293	1,079,980	5,342,871	60,245	-	5,282,626
24 State Revenue	108,094,780	-	-	108,094,780	35,409,061	-	72,685,719
Grand Total	200,884,697	32,293	1,079,980	201,964,677	57,601,062	-	144,363,615

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,733,197	1,891	(190,009)	5,543,188	1,725,503	3,844,541	(26,856)
02 Instruction -Leadership/Support	15,084,191	3,361	(71,521)	15,012,670	3,011,924	10,588,980	1,411,766
03 Instruction -Salaries/Wages	76,706,930	335	(216,665)	76,490,265	5,809,676	66,715,991	3,964,598
04 Instruction-Materials/Supplies	1,576,522	(19,987)	984,982	2,561,504	282,463	69,975	2,209,066
05 Instruction-Other Costs	3,644,884	33,693	36,504	3,681,388	498,047	924,639	2,258,702
06 Special Education	28,615,230	13,000	(228,511)	28,386,719	1,919,914	20,370,902	6,095,903
07 Student Personnel Services	1,642,800	-	(30,000)	1,612,800	242,119	1,105,060	265,621
08 Student Health Services	1,633,415	-	-	1,633,415	143,513	1,415,040	74,862
09 Student Transportation	11,331,596	-	144,629	11,476,225	2,095,157	853,753	8,527,315
10 Operation of Plant	12,456,812	-	335,132	12,791,944	2,509,206	5,963,578	4,319,160
11 Maintenance of Plant	3,788,909	-	174,468	3,963,377	855,836	2,131,980	975,561
12 Fixed Charges	38,209,503	-	140,971	38,350,475	8,596,795	16,675,478	13,078,202
14 Community Services	-	-	-	-	3,961	-	(3,961)
15 Capital Outlay	460,707	-	-	460,707	105,305	267,518	87,884
16 Student Activity Fees	-	-	-	-	-	-	-
Grand Total	200,884,697	32,293	1,079,980	201,964,677	27,799,419	130,927,435	43,237,823

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	130,693,813	335	(768,565)	129,925,248	13,984,727	109,349,724	6,590,797
02 Contracted Charges	18,870,378	1,400	20,714	18,891,092	2,931,605	1,893,188	14,066,299
03 Supplies and Materials	3,164,159	(16,516)	989,824	4,153,983	542,648	318,344	3,292,991
04 Other Charges	44,270,332	23,270	683,611	44,953,943	9,817,056	17,956,326	17,180,561
05 Land, Buildings, Equipment	986,516	23,804	154,395	1,140,911	497,930	768,468	(125,487)
08 Transfers	2,899,500	-	-	2,899,500	25,453	641,385	2,232,662
Grand Total	200,884,697	32,293	1,079,980	201,964,677	27,799,419	130,927,435	43,237,823

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	-	76,490	76,490	117,032	-	(40,542)
24 State Revenue	3,837,010	-	936,047	4,773,057	739,058	-	4,033,999
26 Federal Revenue	26,810,826	807,863	17,412,613	44,223,439	5,116,575	-	39,106,864
Grand Total	30,647,836	807,863	18,425,150	49,072,986	5,972,665	-	43,100,321

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	998,763	25,027	1,623,052	2,621,815	266,939	26,958	2,327,918
02 Instruction -Leadership/Support	1,461,853	-	292,397	1,754,250	341,737	1,142,133	270,380
03 Instruction -Salaries/Wages	9,044,446	315,558	4,368,412	13,412,858	2,037,615	7,377,684	3,997,559
04 Instruction-Materials/Supplies	1,802,307	-	2,499,397	4,301,704	1,459,922	213,658	2,628,124
05 Instruction-Other Costs	2,060,120	14,222	3,475,224	5,535,344	1,666,440	506,749	3,362,155
06 Special Education	5,936,067	(332)	2,930,662	8,866,729	1,077,515	4,688,850	3,100,364
07 Student Personnel Services	458,172	(115,233)	580,766	1,038,938	109,047	656,770	273,121
08 Student Health Services	293,437	-	123,985	417,422	93,765	236,366	87,291
09 Student Transportation	417,982	162,339	523,932	941,914	394,127	46,896	500,891
10 Operation of Plant	474,477	1	(699,944)	(225,467)	98,575	266,705	(590,747)
11 Maintenance of Plant	472,585	-	9,141	481,726	53,204	177,346	251,176
12 Fixed Charges	6,171,381	140,376	1,894,400	8,065,781	705,225	52,563	7,307,993
14 Community Services	1,056,247	265,905	803,725	1,859,972	175,580	351,433	1,332,959
15 Capital Outlay	-	-	-	-	-	-	-
16 Student Activity Fees	-	-	-	-	-	-	-
Grand Total	30,647,836	807,863	18,425,150	49,072,986	8,479,691	15,744,111	24,849,184

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	17,214,462	202,498	6,479,186	23,693,648	3,616,020	13,258,786	6,818,842
02 Contracted Charges	4,035,619	451,238	6,708,480	10,744,099	2,509,287	2,028,325	6,206,487
03 Supplies and Materials	2,117,049	(598)	2,241,079	4,358,128	1,517,679	257,743	2,582,706
04 Other Charges	6,532,123	154,725	2,412,941	8,945,064	803,795	82,611	8,058,658
05 Land, Buildings, Equipment	22,900	-	75,262	98,162	18,374	88,071	(8,283)
08 Transfers	725,683	-	508,202	1,233,885	14,536	28,575	1,190,774
Grand Total	30,647,836	807,863	18,425,150	49,072,986	8,479,691	15,744,111	24,849,184

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	88,527,026	-	-	88,527,026	22,131,756	-	66,395,270
22 Other Revenue	4,262,891	32,293	1,156,470	5,419,361	177,277	-	5,242,084
24 State Revenue	111,931,790	-	936,047	112,867,837	36,148,119	-	76,719,718
26 Federal Revenue	26,810,826	807,863	17,412,613	44,223,439	5,116,575	-	39,106,864
Grand Total	231,532,533	840,156	19,505,130	251,037,663	63,573,727	-	187,463,936

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	6,731,960	26,918	1,433,043	8,165,003	1,992,442	3,871,499	2,301,062
02 Instruction -Leadership/Support	16,546,044	3,361	220,876	16,766,920	3,353,661	11,731,113	1,682,146
03 Instruction -Salaries/Wages	85,751,375	315,893	4,151,747	89,903,123	7,847,291	74,093,675	7,962,157
04 Instruction-Materials/Supplies	3,378,829	(19,987)	3,484,379	6,863,208	1,742,385	283,633	4,837,190
05 Instruction-Other Costs	5,705,004	47,915	3,511,728	9,216,732	2,164,487	1,431,388	5,620,857
06 Special Education	34,551,297	12,668	2,702,151	37,253,448	2,997,429	25,059,752	9,196,267
07 Student Personnel Services	2,100,972	(115,233)	550,766	2,651,738	351,166	1,761,830	538,742
08 Student Health Services	1,926,852	-	123,985	2,050,837	237,278	1,651,406	162,153
09 Student Transportation	11,749,577	162,339	668,561	12,418,139	2,489,284	900,649	9,028,206
10 Operation of Plant	12,931,289	1	(364,812)	12,566,477	2,607,781	6,230,283	3,728,413
11 Maintenance of Plant	4,261,494	-	183,609	4,445,103	909,040	2,309,326	1,226,737
12 Fixed Charges	44,380,884	140,376	2,035,371	46,416,256	9,302,020	16,728,041	20,386,195
14 Community Services	1,056,247	265,905	803,725	1,859,972	179,541	351,433	1,328,998
15 Capital Outlay	460,707	-	-	460,707	105,305	267,518	87,884
16 Student Activity Fees	-	-	-	-	-	-	-
Grand Total	231,532,533	840,156	19,505,130	251,037,663	36,279,110	146,671,546	68,087,007

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	147,908,275	202,833	5,710,621	153,618,896	17,600,747	122,608,510	13,409,639
02 Contracted Charges	22,905,997	452,638	6,729,194	29,635,191	5,440,892	3,921,513	20,272,786
03 Supplies and Materials	5,281,207	(17,114)	3,230,904	8,512,111	2,060,327	576,087	5,875,697
04 Other Charges	50,802,454	177,996	3,096,553	53,899,007	10,620,851	18,038,937	25,239,219
05 Land, Buildings, Equipment	1,009,416	23,804	229,657	1,239,073	516,304	856,539	(133,770)
08 Transfers	3,625,183	-	508,202	4,133,385	39,989	669,960	3,423,436
Grand Total	231,532,533	840,156	19,505,130	251,037,663	36,279,110	146,671,546	68,087,007

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category		Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2022	5,733,197	5,543,188	1,725,503	31%	
	2021	5,476,162	5,476,162	1,503,046	27%	
	2020	5,354,678	5,354,843	1,364,087	25%	
02 - INSTRUCTION-LEAD/SUPPORT	2022	15,084,191	15,012,670	3,011,924	20%	
	2021	14,825,615	14,979,521	3,014,680	20%	
	2020	15,438,601	15,474,930	3,111,085	20%	
03 - INSTRUCTION-SALARIES/WAGES	2022	76,706,930	76,490,265	5,809,676	8%	FEDERAL GRANT FUNDING
	2021	80,653,419	80,350,109	6,689,798	8%	
	2020	77,769,406	77,462,538	6,132,731	8%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2022	1,576,522	2,561,504	282,463	11%	FEDERAL GRANT FUNDING
	2021	1,926,967	2,296,207	276,975	12%	
	2020	2,810,213	3,528,186	529,478	15%	
05 - INSTRUCTION-OTHER COSTS	2022	3,644,884	3,681,388	498,047	14%	FEDERAL GRANT FUNDING
	2021	3,635,038	3,639,462	775,502	21%	
	2020	3,014,045	3,122,805	689,380	22%	
06 - SPECIAL EDUCATION	2022	28,615,230	28,386,719	1,919,914	7%	FEDERAL GRANT FUNDING
	2021	29,688,937	29,630,604	2,229,647	8%	
	2020	25,986,579	26,118,559	2,218,221	8%	
07 - STUDENT PERSONNEL SERVICES	2022	1,642,800	1,612,800	242,119	15%	
	2021	1,703,483	1,703,483	260,334	15%	
	2020	1,816,218	1,816,218	240,165	13%	
08 - STUDENT HEALTH SERVICES	2022	1,633,415	1,633,415	143,513	9%	
	2021	1,749,090	1,650,664	204,766	12%	
	2020	1,720,429	1,720,429	161,883	9%	
09 - STUDENT TRANSPORTATION	2022	11,331,596	11,476,225	2,095,157	18%	
	2021	11,281,805	11,286,914	1,650,286	15%	
	2020	10,268,868	10,268,868	1,943,497	19%	
10 - OPERATION OF PLANT	2022	12,456,812	12,791,944	2,509,206	20%	
	2021	12,081,908	11,825,990	2,515,445	21%	
	2020	11,735,962	11,728,662	2,566,988	22%	
11 - MAINTENANCE OF PLANT	2022	3,788,909	3,963,377	855,836	22%	
	2021	3,674,202	3,831,409	931,750	24%	
	2020	4,227,225	4,229,525	1,076,757	25%	
12 - FIXED CHARGES	2022	38,209,503	38,350,475	8,596,795	22%	
	2021	40,655,767	39,919,146	9,352,527	23%	
	2020	38,208,899	38,210,035	10,333,236	27%	
14 - COMMUNITY SERVICES	2022	-	-	3,961	0%	FY21 NEHS STADIUM LIGHTING
	2021	40,000	140,640	100,460	71%	
	2020	30,000	30,000	2,294	8%	
15 - CAPITAL OUTLAY	2022	460,707	460,707	105,305	23%	
	2021	448,491	448,491	130,252	29%	
	2020	426,145	1,488,291	702,229	47%	
16 - STUDENT ACTIVITY FEES	2022	-	-	-	0%	
	2021	-	-	-	0%	
	2020	-	-	-	0%	
TOTAL	2022	200,884,697	201,964,677	27,799,419	14%	
	2021	207,840,884	207,178,802	29,635,468	14%	
	2020	198,807,268	200,553,889	31,072,031	15%	
2022 - 2021		(6,956,187)	(5,214,125)	(1,836,049)		

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
ADMINISTRATIVE SERVICES	18,980,126	659,820	19,639,946	4,368,690	3,352,109	11,919,148	39%
10000 - BOARD	224,050	-	224,050	86,513	16,083	121,454	46%
20000 - SUPERINTENDENT	48,690	-	48,690	15,768	6,923	25,999	47%
30000 - DIV OF ADMIN SERVICES	5,720	-	5,720	153	-	5,567	3%
30100 - HR AND BENEFITS	76,241	-	76,241	(298)	5,000	71,539	6%
30200 - INFORMATION TECHNOLOGY	2,048,195	-	2,048,195	690,769	493,555	863,871	58%
30300 - ASST/ACCTBLTY	1,964	-	1,964	-	-	1,964	0%
30400 - SAFE SCHOOLS	103,240	1,891	105,131	45,047	19,848	40,235	62%
50000 - OFFICE OF FINANCE	758,016	517,929	1,275,945	449,365	827,477	(896)	100%
50100 - BUS SVCS	160,890	-	160,890	48,513	13,378	98,998	38%
50200 - PURCHASING	693,511	-	693,511	115,987	320,974	256,550	63%
50300 - UTILITIES	4,442,400	-	4,442,400	756,335	830,108	2,855,957	36%
60100 - STUDENT TRANS	8,418,575	-	8,418,575	1,654,445	99,972	6,664,159	21%
60200 - OPER PLANT	1,186,418	-	1,186,418	186,146	384,483	615,789	48%
60300 - MAINTENANCE PLANT	578,212	110,000	688,212	149,515	194,262	344,435	50%
60310 - ELECTRICAL SERVICES	298,640	-	298,640	25,311	67,493	205,836	31%
60311 - ELECTRICAL SERVICES - PROJECTS	-	-	-	-	-	-	0%
60320 - HVAC SERVICES	266,165	-	266,165	62,384	36,706	167,075	37%
60321 - HVAC SERVICES - PROJECTS	-	-	-	-	-	-	0%
60330 - SAFETY SERVICES	53,500	-	53,500	12,745	11,834	28,922	46%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	-	60,000	6,803	-	53,197	11%
60341 - CARPENTRY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60350 - GROUNDS MAINTENANCE	194,500	-	194,500	35,374	9,962	149,165	23%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	-	-	-	-	-	0%
60600 - CAPITAL OUTLAY	131,200	-	131,200	29,265	14,051	87,884	33%
92500 - INSURANCE RECOVERY	-	30,000	30,000	-	-	30,000	0%
92600 - CORONAVIRUS	-	-	-	-	-	-	0%
99100 - INDIRECT FEES	(770,000)	-	(770,000)	(1,449)	-	(768,551)	0%
EDUCATION SERVICES	16,932,980	(6,777)	16,926,203	852,468	1,537,397	14,536,338	14%
40000 - DIV OF ED SERVICES	2,861,767	(500)	2,861,267	53,644	139,017	2,668,606	7%
40100 - CAREER & TECHNOLOGY PROGRAM	460,649	3,625	464,274	117,002	13,469	333,802	28%
40200 - GIFTED AND TALENTED	14,765	-	14,765	-	-	14,765	0%
40300 - SPECIAL EDUCATION	2,512,300	-	2,512,300	197,588	55,556	2,259,156	10%
40310 - NONPUBLIC SCHOOL PROGRAMS	3,259,500	-	3,259,500	26,875	641,385	2,591,240	21%
40320 - PSYCHOLOGICAL SERVICES	143,000	-	143,000	32,734	22,000	88,266	38%
40330 - SPED RELATED SERVICES	1,615,000	-	1,615,000	-	-	1,615,000	0%
40340 - INFANTS AND TODDLERS	360,000	-	360,000	-	74,409	285,591	21%
40350 - STEP	-	21,489	21,489	252	-	21,237	1%
40400 - EARLY CHILDHOOD	3,425	-	3,425	(111)	-	3,536	-3%
40500 - STUDENT PERSONNEL SERVICES	2,246,115	(30,000)	2,216,115	26,223	745	2,189,146	1%
40610 - HOME/HOSP	343,000	-	343,000	81,273	-	261,727	24%
40620 - ALTERNATIVE EDUCATION	85,000	(1,891)	83,109	(5,868)	-	88,977	-7%
40700 - STUDENT HEALTH SERVICES	94,500	-	94,500	9,301	-	85,199	10%
40800 - MEDIA PROGRAMS	53,670	-	53,670	-	-	53,670	0%
40900 - GUIDANCE SERVICES	48,800	500	49,300	4,661	-	44,640	9%
41000 - MATH-ELEMENTARY	4,300	-	4,300	2,629	-	1,671	61%
41100 - MATH-SECONDARY	15,620	-	15,620	1,915	-	13,705	12%
41200 - ELA-ELEMENTARY	68,120	-	68,120	2,204	-	65,916	3%
41300 - ELA-SECONDARY	71,110	-	71,110	15,800	-	55,310	22%
41400 - ART	17,352	-	17,352	5,855	1,600	9,897	43%
41500 - MUSIC	207,527	-	207,527	58,768	-	148,759	28%
41600 - INTEGRATED ARTS	2,400	-	2,400	-	-	2,400	0%
41700 - FOREIGN LANGUAGE	7,030	-	7,030	-	-	7,030	0%
41800 - ESOL	35,200	-	35,200	2,385	-	32,815	7%
41900 - SCIENCE	138,770	-	138,770	40,047	-	98,723	29%
42000 - STEM	3,800	-	3,800	-	-	3,800	0%
42100 - SOCIAL STUDIES	62,000	-	62,000	375	-	61,625	1%
42200 - HEALTH EDUCATION	6,234	-	6,234	-	-	6,234	0%
42300 - PHYSICAL EDUCATION	53,000	-	53,000	26,898	915	25,187	52%
42400 - ATHLETICS	1,647,526	-	1,647,526	151,790	268,300	1,227,436	25%
70000 - EXEC DIR FOR ELEMENTARY	42,500	-	42,500	-	-	42,500	0%
80000 - EXEC DIR FOR MIDDLE	353,000	-	353,000	(333)	320,000	33,333	91%
90000 - EXEC DIR FOR HIGH	96,000	-	96,000	563	-	95,438	1%
ELEMENTARY SCHOOLS	398,270	527,937	926,209	96,544	13,512	816,152	12%
MIDDLE SCHOOLS	207,350	215,348	422,698	31,237	32,803	358,657	15%
HIGH SCHOOLS	264,944	311,581	576,525	50,458	70,452	455,616	21%
FTE SALARIES	164,101,027	(627,929)	163,473,096	22,400,022	125,921,162	15,151,911	91%
99999 - FTE SALARIES	125,891,522	(768,900)	125,122,622	13,803,228	109,245,684	2,073,710	98%
60400 - FIXED CHARGES	38,209,505	140,971	38,350,474	8,596,794	16,675,478	13,078,201	66%
TOTAL	200,884,697	1,079,980	201,964,677	27,799,419	130,927,435	43,237,823	79%