

COUNTY COUNCIL OF CECIL COUNTY, MARYLAND
LEGISLATIVE SESSION DAY 2021-15

RESOLUTION NO. 46-2021

Title of Resolution: Supplemental Appropriation – Fund Balance – Cecil College Small Capital Projects

Synopsis: A Resolution to amend the Annual Budget and Appropriation Ordinance for Cecil County, Maryland, for the fiscal year ending June 30, 2022, in order to provide the Cecil College Small Cap Budget within the General Fund, expenditure appropriation authority to authorize \$52,335 to be expended for FY2021 Small Capital Projects, which were not completed by June 30, 2021.

Introduced by: Council President at the request of the County Executive

Introduced and ordered posted on: August 3, 2021

Scheduled for consideration on : August 17, 2021

By: James Massey
Council Manager

Notice and title of Resolution having been posted by August 3, 2021 at the County Administration Building, 200 Chesapeake Blvd., Elkton and consideration by the Council having been scheduled on August 17, 2021.

By: James Massey
Council Manager

Explanation: CAPITAL LETTERS INDICATE LANGUAGE ADDED TO EXISTING DOCUMENT
~~Strike through~~ indicates language deleted from existing document
Underlining indicates language added to document by amendment.
~~Double Strike through~~ indicates language stricken from document by amendment.

Supplemental Appropriation – Fund Balance – Cecil College Small Capital Projects

1 **WHEREAS**, in accordance with Section 505 of the Cecil County Charter, on April 1, 2021, the
2 County Executive submitted a proposed budget to the County Council for Fiscal Year 2022; and

3 **WHEREAS**, in accordance with Section 506 of the Cecil County Charter, the County Council held
4 public hearings on the proposed budget submitted by the County Executive for Fiscal Year 2022; and

5 **WHEREAS**, in accordance with Section 507(b) of the Cecil County Charter, on June 1, 2021, the
6 Budget for Cecil County was adopted for Fiscal Year 2022; and

7 **WHEREAS**, the County Executive is revising the Fiscal Year 2022 revenue estimate for Cecil County
8 to increase the use of the Assigned Fund Balance for Cecil College by \$52,335, in order to allow the
9 following appropriation within the General Fund: the addition of \$52,335 in expenditures for incomplete
10 FY2021 small cap projects. The FY2021 Approved Revised Budget for small cap projects at Cecil College
11 was funded in the amount of \$235,000. On June 30, 2021, there were several projects that were not
12 completed and need the remaining FY2021 budget available to finish the project. The incomplete
13 projects are as follows: generator installation at Elkton Station, Flooring, Classroom/Lab/Office
14 Painting/Carpet replacement, and Bainbridge Relocation; and,

15 **WHEREAS**, such appropriation is necessary to provide \$52,335 of the County Executive’s FY2021
16 assigned fund balance for the General Fund for expenditures.

17 **NOW THEREFORE, BE IT HEREBY RESOLVED BY THE COUNTY COUNCIL OF CECIL COUNTY,**
18 **MARYLAND**, that the Annual Budget and Appropriation Ordinance for Cecil County, Maryland for Fiscal
19 Year 2022 is hereby amended for the supplemental appropriation; and by amending the Current Budget
20 to appropriate \$52,335 of additional expenditures, in the General Fund, in order to fund Cecil College’s
21 Small Capital Budget.

22 **AND, BE IT FURTHER RESOLVED BY THE COUNTY COUNCIL OF CECIL COUNTY, MARYLAND**, that
23 this Resolution shall take effect on the date of its passage.

INTRODUCED: August 3, 2021

ADOPTED: August 17, 2021

ATTEST:


Council Manager


President of the Council



CECIL COUNTY, MARYLAND DEPARTMENT OF FINANCE

FISCAL NOTE

SUMMARY OF LEGISLATION

SPONSOR: Council President Meffley at the request of the County Executive

RESOLUTION NO. 46-2021 – Supplemental Appropriation – Fund Balance – Cecil College Small Capital Budget

SYNOPSIS: A Resolution to amend the Annual Budget and Appropriation Ordinance for Cecil County, Maryland for the fiscal year ending June 30, 2022, in order to provide the Cecil College Small Cap Budget within the General Fund, expenditure appropriation authority to authorize \$52,335 to be expended for FY2021 small cap projects that were not completed by June 30, 2021.

FISCAL IMPACT SUMMARY: The approval of this bill will have a net fiscal impact on the Cecil County of \$52,355, by expending the FY2021 assigned fund balance designated by the County Executive to provide carryover funding for the unspent Cecil College small cap budget

FISCAL ANALYSIS:

At the end of FY2021, the College informed the County it would be unable to complete several of its scheduled FY2021 small capital projects by the end of the fiscal year. The incomplete projects are listed below. (Chart from the email request from Comptroller of Cecil College) As the College’s small cap budget is part of the County’s annual operating budget, any funds not spent by June 30 revert to the fund balance of the general fund. In anticipation of not completing the projects by fiscal year end, the College proactively asked for the funds to be carried over to FY2022. To appropriate the funds back to the College, the County Executive assigned the funds to the College to allow the completion of the small cap projects.

Although the County Executive has the power to assign fund balance, the Council, per Charter, must approve changes to the approved budget.

The actual amount that Cecil College desires to carryover for Minor Capital from FY 21 to FY 22 is \$52,334.74. The breakdown is as follows:

RATIONALE	Roll Over Request
Technology Center A/V Upgrades for TC214,TC216,TC218 and TC219	-
Generator install at Bainbridge to ensure continuity of operations	9,932.00
The FWC floor is deteriorated and due for replacement	3,988.62
Classroom/Lab/Office painting, carpet, refresh	11,821.81
Amendment - Bainbridge Relocation etc.	26,592.31
TOTAL REQUEST FOR MINOR CAPITAL	52,334.74

Notes on the projects:

1. Generator Install - generator will be deployed at Elkton Station instead of Bainbridge
2. FWC Floor is complete, balance requested represents retainage to be paid out.
3. Classroom/Lab/Office painting – projects continue on campus – timing.
4. Bainbridge Relo – One final bill to be paid, plus retainage.