



CECIL COUNTY PUBLIC SCHOOLS
 DEPARTMENT OF BUSINESS SERVICES
 GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
 201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-1081 • www.ccps.org

Jeffrey A. Lawson, Ed. D.
 Superintendent of Schools

William H. Malesh
 President, Board of Education

June 10, 2021

Ms. Danielle Hornberger
 200 Chesapeake Blvd
 Suite 2100
 Elkton, Maryland 21921

Dear Ms. Hornberger:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for May 2021 at their Board Meeting on June 9, 2021. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2021 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ 19,195
Other Revenue	108,455	Instruction Leadership/Support	2,521
State Revenue	45,400	Instruction Salaries/Wages	360,189
Federal Revenue	385,103	Instruction Materials/Supplies	26,497
		Instruction Other Costs	4,831
		Special Education	22,592
		Student Personnel Services	-
		Student Health Services	3,066
		Student Transportation	-
		Operation of Plant	(11,075)
		Maintenance of Plant	23,336
		Fixed Charges	27,806
		Community Services	60,000
		Capital Outlay	-
Total Revenue	\$ 538,958	Total Expenditures	\$ 538,958

Sincerely,

Jeffrey A Lawson, Ed.D.
 Superintendent

JAL/ees

cc: James Appel, Director of Finance, Cecil County Government
 Rebecca Anderson, Deputy Director of Finance, Cecil County Government
 Sandra Jack, Chief Financial Officer, Cecil County Public Schools
 Erynn Seato, Assistant in Business Services, Cecil County Public Schools

The following budget adjustments were recorded for the period 5/1/21 to 5/31/21:

Restricted Other Revenue		
Description	Project Number	Amount
FY21 APGFCU donation for the Teacher of the Year program.	16121	\$ 5,000
Additional FY21 Bank of America donation to Elk Neck Elementary for music supplies.	16521	400
FY21 American Legion Mason Dixon Post 194 donation to Rising Sun High supporting math supplies and replacement of the stadium scoreboard.	17421	7,500
FY21 American Legion Susquehanna Post 135 donation to Perryville Middle to support staff and student incentives.	17521	1,500
Additional donation from Kenmore Elementary PTO to Kenmore Elementary to support purchase of concrete flooring of pole barn.	18120	4,000
FY21 Believe in Reading grant to North East Elementary to provide media books and student incentives.	20621	2,344
Total		\$ 20,744

Restricted State Revenue		
Description	Project Number	Amount
FY21 Quality Teacher Incentive grant to provide stipends to National Board Certified Teachers.	22121	\$ 45,400
Total		\$ 45,400

Restricted Federal Revenue		
Description	Project Number	Amount
Additional FY21 CARES ESSER Reopening Schools Incentive grant supporting tutoring, teacher and nurse substitutes, and private school equitable services.	30621	\$ 385,103
Total		\$ 385,103

Unrestricted Other Revenue		
Description	Project Number	Amount
Donation from Rising Sun Middle for document cameras.	n/a	\$ 4,375
Community Use Funds providing the long/triple jump runway for the North East High stadium track.	n/a	60,000
Energy Conservation Funds supporting HVAC repairs at the Administrative Services Center.	n/a	23,336
Total		\$ 87,711

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	86,367,865	-	-	86,367,865	79,170,542	-	7,197,323
22 Other Revenue	9,130,019	87,711	1,007,459	10,137,478	682,614	-	9,454,864
24 State Revenue	112,343,000	-	(3,161,772)	109,181,228	107,360,503	-	1,820,725
Grand Total	207,840,884	87,711	(2,154,313)	205,686,571	187,213,659	-	18,472,912

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,476,162	-	192,484	5,668,646	4,666,576	733,087	268,983
02 Instruction -Leadership/Support	14,825,615	1,771	(226,836)	14,598,779	12,678,577	1,304,969	615,233
03 Instruction -Salaries/Wages	80,653,419	-	(37,645)	80,615,774	60,281,829	16,695,706	3,638,239
04 Instruction-Materials/Supplies	1,926,967	22,197	377,113	2,304,080	762,155	97,871	1,444,054
05 Instruction-Other Costs	3,635,038	(9,000)	(32,382)	3,602,656	2,506,857	469,178	626,621
06 Special Education	29,688,937	-	(1,257,156)	28,431,781	19,879,794	5,208,098	3,343,889
07 Student Personnel Services	1,703,483	-	(73,819)	1,629,664	1,185,746	165,528	278,390
08 Student Health Services	1,749,090	482	(83,094)	1,665,996	1,303,569	316,740	45,687
09 Student Transportation	11,281,805	-	13,991	11,295,796	8,967,741	425,025	1,903,030
10 Operation of Plant	12,081,908	(11,075)	(423,260)	11,658,648	9,789,665	825,834	1,043,149
11 Maintenance of Plant	3,674,202	23,336	397,006	4,071,208	3,445,126	325,843	300,239
12 Fixed Charges	40,655,767	-	(1,161,409)	39,494,358	34,706,632	1,506,762	3,280,964
14 Community Services	40,000	60,000	160,640	200,640	161,226	-	39,414
15 Capital Outlay	448,491	-	54	448,545	357,331	55,558	35,656
Grand Total	207,840,884	87,711	(2,154,313)	205,686,571	160,692,824	28,130,199	16,863,548

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	134,651,224	(10,000)	(1,748,331)	132,902,893	103,911,951	23,842,416	5,148,526
02 Contracted Charges	18,508,144	(8,569)	115,356	18,623,500	13,558,982	1,271,881	3,792,637
03 Supplies and Materials	3,575,907	29,363	243,431	3,819,338	1,592,381	223,435	2,003,522
04 Other Charges	46,533,287	(3,083)	(895,214)	45,638,073	39,116,545	1,772,836	4,748,692
05 Land, Buildings, Equipment	1,380,322	80,000	130,445	1,510,767	854,114	519,780	136,873
08 Transfers	3,192,000	-	-	3,192,000	1,658,851	499,851	1,033,298
Grand Total	207,840,884	87,711	(2,154,313)	205,686,571	160,692,824	28,130,199	16,863,548

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	20,744	280,523	280,523	235,068	-	45,455
24 State Revenue	439,994	45,400	4,171,081	4,611,075	2,572,801	-	2,038,274
26 Federal	9,653,234	385,103	11,563,813	21,217,047	11,813,484	-	9,403,563
Grand Total	10,093,228	451,247	16,015,417	26,108,645	14,621,353	-	11,487,292

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	271,407	19,195	902,491	1,173,898	759,231	47,164	367,503
02 Instruction -Leadership/Support	12,695	750	194,308	207,003	181,609	7,375	18,019
03 Instruction -Salaries/Wages	2,374,750	360,189	2,654,311	5,029,061	2,661,617	396,789	1,970,655
04 Instruction-Materials/Supplies	295,465	4,300	3,738,161	4,033,626	2,665,229	1,289,099	79,298
05 Instruction-Other Costs	322,167	13,831	2,836,092	3,158,259	2,536,623	194,388	427,248
06 Special Education	4,322,838	22,592	1,816,708	6,139,546	3,735,996	1,068,431	1,335,119
07 Student Personnel Services	-	-	1,553,512	1,553,512	460,620	226,859	866,033
08 Student Health Services	-	2,584	380,207	380,207	208,945	34,477	136,785
09 Student Transportation	233,479	-	354,889	588,368	117,705	-	470,663
10 Operation of Plant	-	-	(51,361)	(51,361)	914,678	11,202	(977,241)
11 Maintenance of Plant	-	-	23,133	23,133	13,961	-	9,172
12 Fixed Charges	2,046,021	27,806	1,138,319	3,184,340	2,264,577	2,536	917,227
14 Community Services	-	-	689,053	689,053	280,506	28,162	380,385
15 Capital Outlay	214,406	-	(214,406)	-	-	-	-
Grand Total	10,093,228	451,247	16,015,417	26,108,645	16,801,297	3,306,482	6,000,866

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,238,724	382,245	4,816,119	10,054,843	6,210,334	1,276,624	2,567,885
02 Contracted Charges	1,625,596	3,120	4,137,729	5,763,325	3,184,321	635,280	1,943,724
03 Supplies and Materials	410,948	4,300	4,419,166	4,830,114	3,930,626	1,310,664	(411,176)
04 Other Charges	2,387,682	35,250	2,058,722	4,446,404	2,848,010	24,912	1,573,482
05 Land, Buildings, Equipment	48,818	9,000	158,710	207,528	110,202	32,685	64,641
08 Transfers	381,460	17,332	424,971	806,431	517,804	26,317	262,310
Grand Total	10,093,228	451,247	16,015,417	26,108,645	16,801,297	3,306,482	6,000,866

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	86,367,865	-	-	86,367,865	79,170,542	-	7,197,323
22 Other Revenue	9,130,019	108,455	1,287,982	10,418,001	917,682	-	9,500,319
24 State Revenue	112,782,994	45,400	1,009,309	113,792,303	109,933,304	-	3,858,999
26 Federal Revenue	9,653,234	385,103	11,563,813	21,217,047	11,813,484	-	9,403,563
Grand Total	217,934,112	538,958	13,861,104	231,795,216	201,835,012	-	29,960,204

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,747,569	19,195	1,094,975	6,842,544	5,425,807	780,251	636,486
02 Instruction -Leadership/Support	14,838,310	2,521	(32,528)	14,805,782	12,860,186	1,312,344	633,252
03 Instruction -Salaries/Wages	83,028,169	360,189	2,616,666	85,644,835	62,943,446	17,092,495	5,608,894
04 Instruction-Materials/Supplies	2,222,432	26,497	4,115,274	6,337,706	3,427,384	1,386,970	1,523,352
05 Instruction-Other Costs	3,957,205	4,831	2,803,710	6,760,915	5,043,480	663,566	1,053,869
06 Special Education	34,011,775	22,592	559,552	34,571,327	23,615,790	6,276,529	4,679,008
07 Student Personnel Services	1,703,483	-	1,479,693	3,183,176	1,646,366	392,387	1,144,423
08 Student Health Services	1,749,090	3,066	297,113	2,046,203	1,512,514	351,217	182,472
09 Student Transportation	11,515,284	-	368,880	11,884,164	9,085,446	425,025	2,373,693
10 Operation of Plant	12,081,908	(11,075)	(474,621)	11,607,287	10,704,343	837,036	65,908
11 Maintenance of Plant	3,674,202	23,336	420,139	4,094,341	3,459,087	325,843	309,411
12 Fixed Charges	42,701,788	27,806	(23,090)	42,678,698	36,971,209	1,509,298	4,198,191
14 Community Services	40,000	60,000	849,693	889,693	441,732	28,162	419,799
15 Capital Outlay	662,897	-	(214,352)	448,545	357,331	55,558	35,656
Grand Total	217,934,112	538,958	13,861,104	231,795,216	177,494,121	31,436,681	22,864,414

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	139,889,948	372,245	3,067,788	142,957,736	110,122,285	25,119,040	7,716,411
02 Contracted Charges	20,133,740	(5,449)	4,253,085	24,386,825	16,743,303	1,907,161	5,736,361
03 Supplies and Materials	3,986,855	33,663	4,662,597	8,649,452	5,523,007	1,534,099	1,592,346
04 Other Charges	48,920,969	32,167	1,163,508	50,084,477	41,964,555	1,797,748	6,322,174
05 Land, Buildings, Equipment	1,429,140	89,000	289,155	1,718,295	964,316	552,465	201,514
08 Transfers	3,573,460	17,332	424,971	3,998,431	2,176,655	526,168	1,295,608
Grand Total	217,934,112	538,958	13,861,104	231,795,216	177,494,121	31,436,681	22,864,414

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category		Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2021	5,476,162	5,668,646	4,666,576	82%	
	2020	5,354,678	5,563,452	4,745,834	85%	
02 - INSTRUCTION-LEAD/SUPPORT	2021	14,825,615	14,598,779	12,678,577	87%	
	2020	15,438,601	15,014,373	13,219,262	88%	
03 - INSTRUCTION-SALARIES/WAGES	2021	80,653,419	80,615,774	60,281,829	75%	
	2020	77,769,406	77,375,970	61,014,001	79%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2021	1,926,967	2,304,080	762,155	33%	VIRTUAL LEARNING
	2020	2,810,213	2,752,409	1,370,062	50%	
05 - INSTRUCTION-OTHER COSTS	2021	3,635,038	3,602,656	2,506,857	70%	
	2020	3,014,045	3,268,523	2,144,252	66%	
06 - SPECIAL EDUCATION	2021	29,688,937	28,431,781	19,879,794	70%	
	2020	25,986,579	26,490,669	20,339,619	77%	
07 - STUDENT PERSONNEL SERVICES	2021	1,703,483	1,629,664	1,185,746	73%	
	2020	1,816,218	1,657,360	1,205,722	73%	
08 - STUDENT HEALTH SERVICES	2021	1,749,090	1,665,996	1,303,569	78%	
	2020	1,720,429	1,790,904	1,325,462	74%	
09 - STUDENT TRANS	2021	11,281,805	11,295,796	8,967,741	79%	VIRTUAL LEARNING
	2020	10,268,868	10,312,994	10,170,459	99%	
10 - OPER PLANT	2021	12,081,908	11,658,648	9,789,665	84%	VIRTUAL LEARNING
	2020	11,735,962	11,331,908	10,104,261	89%	
11 - MAINTENANCE PLANT	2021	3,674,202	4,071,208	3,445,126	85%	
	2020	4,227,225	4,266,477	3,540,764	83%	
12 - FIXED CHARGES	2021	40,655,767	39,494,358	34,706,632	88%	
	2020	38,208,899	38,209,992	34,824,011	91%	
14 - COMMUNITY SERVICES	2021	40,000	200,640	161,226	80%	USE OF BUILDING PROJECT - NEHS STADIUM LIGHTING, JUMP
	2020	30,000	152,722	39,455	26%	
15 - CAPITAL OUTLAY	2021	448,491	448,545	357,331	80%	SECURE ENTRANCE PROJECTS DURING FY20
	2020	426,145	1,501,252	1,162,758	77%	
TOTAL	2021	207,840,884	205,686,571	160,692,824	78%	
	2020	198,807,268	199,689,005	165,205,922	83%	
2021 - 2020		9,033,616	5,997,566	(4,513,098)		

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
ADMINISTRATIVE SERVICES	18,618,681	264,319	18,883,000	14,886,552	1,503,195	2,493,252	87%
10000 - BOARD	221,647	(5,000)	216,647	137,177	-	79,470	63%
20000 - SUPERINTENDENT	74,190	5,000	79,190	24,432	692	54,066	32%
30000 - DIV OF ADMIN SERVICES	5,720	-	5,720	1,557	-	4,163	27%
30100 - HR AND BENEFITS	76,241	-	76,241	23,160	4,990	48,091	37%
30200 - INFORMATION TECHNOLOGY	1,753,922	15,740	1,769,662	1,393,201	349,410	27,051	98%
30300 - ASST/ACCTBLTY	159,134	-	159,134	96,502	-	62,632	61%
30400 - SAFE SCHOOLS	103,240	-	103,240	40,764	-	62,476	39%
50000 - OFFICE OF FINANCE	1,370,447	1,282	1,371,729	1,137,441	185,403	48,885	96%
50100 - BUS SVCS	167,114	(11,224)	155,890	89,145	179	66,565	57%
50200 - PURCHASING	663,226	(1,608)	661,618	341,947	146,468	173,204	74%
50300 - UTILITIES	3,995,712	-	3,995,712	3,066,870	237,756	691,086	83%
60100 - STUDENT TRANS	8,117,882	-	8,117,882	6,905,195	308,900	903,787	89%
60200 - OPER PLANT	1,244,906	(370,000)	874,906	604,578	113,146	157,182	82%
60300 - MAINTENANCE PLANT	353,100	279,480	632,580	490,790	23,817	117,973	81%
60310 - ELECTRICAL SERVICES	98,000	212,043	310,043	256,602	19,498	33,943	89%
60311 - ELECTRICAL SERVICES - PROJECTS	-	-	-	-	-	-	0%
60320 - HVAC SERVICES	265,000	246,642	511,642	326,489	72,223	112,930	78%
60321 - HVAC SERVICES - PROJECTS	-	-	-	-	-	-	0%
60330 - SAFETY SERVICES	53,500	(9,812)	43,688	37,286	-	6,402	85%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	(23,670)	36,330	29,814	-	6,516	82%
60341 - CARPENTRY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60350 - GROUNDS MAINTENANCE	194,500	(81,645)	112,855	75,604	9,665	27,586	76%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	-	-	-	-	-	0%
60600 - CAPITAL OUTLAY	131,200	(2,908)	128,292	62,288	31,048	34,956	73%
92500 - INSURANCE RECOVERY	10,000	10,000	20,000	3,000	-	17,000	15%
92600 - CORONAVIRUS	-	-	-	-	-	-	0%
99100 - INDIRECT FEES	(500,000)	-	(500,000)	(257,291)	-	(242,709)	51%
EDUCATION SERVICES	17,710,095	(80,954)	17,629,141	8,063,635	1,252,477	8,313,028	53%
40000 - DIV OF ED SERVICES	2,861,208	(12,578)	2,848,630	823,402	18,510	2,006,718	30%
40100 - CAREER & TECHNOLOGY PROGRAM	460,649	3,900	464,549	234,684	8,930	220,934	52%
40200 - GIFTED AND TALENTED	17,150	-	17,150	131	-	17,019	1%
40300 - SPECIAL EDUCATION	2,597,650	-	2,597,650	1,231,657	80,013	1,285,980	50%
40310 - NONPUBLIC SCHOOL PROGRAMS	3,272,000	-	3,272,000	1,807,032	443,786	1,021,181	69%
40320 - PSYCHOLOGICAL SERVICES	381,000	-	381,000	97,737	26,937	256,326	33%
40330 - SPED RELATED SERVICES	2,090,000	(130,070)	1,959,930	1,009,244	228,807	721,880	63%
40340 - INFANTS AND TODDLERS	396,000	-	396,000	176,361	97,165	122,475	69%
40350 - STEP	-	25,000	25,000	11,915	-	13,085	48%

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
40400 - EARLY CHILDHOOD	25,950	-	25,950	785	-	25,165	3%
40500 - STUDENT PERSONNEL SERVICES	1,875,615	-	1,875,615	1,630,995	214,388	30,232	98%
40610 - HOME/HOSP	343,000	-	343,000	63,009	9,270	270,722	21%
40620 - ALTERNATIVE EDUCATION	425,000	-	425,000	216,190	-	208,810	51%
40700 - STUDENT HEALTH SERVICES	94,500	1,258	95,758	41,456	-	54,302	43%
40800 - MEDIA PROGRAMS	94,360	-	94,360	68,406	-	25,954	72%
40900 - GUIDANCE SERVICES	46,550	5,574	52,124	5,651	-	46,473	11%
41000 - MATH-ELEMENTARY	3,000	2,200	5,200	324	-	4,876	6%
41100 - MATH-SECONDARY	36,280	-	36,280	34,773	-	1,507	96%
41200 - ELA-ELEMENTARY	26,506	-	26,506	2,625	-	23,881	10%
41300 - ELA-SECONDARY	89,869	4,400	94,269	35,002	-	59,267	37%
41400 - ART	18,194	500	18,694	3,468	-	15,226	19%
41500 - MUSIC	250,427	731	251,158	121,308	630	129,220	49%
41600 - INTEGRATED ARTS	-	-	-	-	-	-	0%
41700 - FOREIGN LANGUAGE	28,244	-	28,244	5,265	-	22,978	19%
41800 - ESOL	47,531	-	47,531	14,212	-	33,319	30%
41900 - SCIENCE	140,909	2,200	143,109	60,073	7,143	75,893	47%
42000 - STEM	12,270	-	12,270	317	-	11,953	3%
42100 - SOCIAL STUDIES	22,870	-	22,870	-	-	22,870	0%
42200 - HEALTH EDUCATION	2,400	-	2,400	800	-	1,600	33%
42300 - PHYSICAL EDUCATION	53,650	-	53,650	21,046	22,331	10,273	81%
42400 - ATHLETICS	1,531,014	(12,500)	1,518,514	273,196	94,567	1,150,751	24%
70000 - EXEC DIR FOR ELEMENTARY	42,500	15,930	58,430	16,815	-	41,615	29%
80000 - EXEC DIR FOR MIDDLE	352,800	-	352,800	15,430	-	337,370	4%
90000 - EXEC DIR FOR HIGH	71,000	12,500	83,500	40,325	-	43,175	48%
ELEMENTARY SCHOOLS	617,650	237,003	854,655	241,349	30,488	582,818	32%
MIDDLE SCHOOLS	313,104	95,483	408,587	87,591	11,877	309,118	24%
HIGH SCHOOLS	401,984	95,104	497,088	155,064	10,703	331,322	33%
FTE SALARIES	170,179,371	(2,765,268)	167,414,100	137,258,633	25,321,459	4,834,009	97%
99999 - FTE SALARIES	129,523,602	(1,603,860)	127,919,742	102,552,000	23,814,699	1,553,043	99%
60400 - FIXED CHARGES	40,655,769	(1,161,409)	39,494,358	34,706,633	1,506,760	3,280,966	92%
TOTAL	207,840,884	(2,154,313)	205,686,571	160,692,824	28,130,199	16,863,548	92%