



CECIL COUNTY PUBLIC SCHOOLS
DEPARTMENT OF BUSINESS SERVICES
GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
 201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-1081 • www.ccps.org

Jeffrey A. Lawson, Ed. D.
 Superintendent of Schools

William H. Malesh
 President, Board of Education

May 13, 2021

Ms. Danielle Hornberger
 200 Chesapeake Blvd
 Suite 2100
 Elkton, Maryland 21921

Dear Ms. Hornberger:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for April 2021 at their Board Meeting on May 12, 2021. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2021 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ 2,088
Other Revenue	2,900	Instruction Leadership/Support	(2,426)
State Revenue	81,553	Instruction Salaries/Wages	23,272
Federal Revenue	(305)	Instruction Materials/Supplies	19,687
		Instruction Other Costs	79,018
		Special Education	-
		Student Personnel Services	-
		Student Health Services	-
		Student Transportation	(290)
		Operation of Plant	(36,123)
		Maintenance of Plant	40,000
		Fixed Charges	(41,078)
		Community Services	-
		Capital Outlay	-
Total Revenue	\$ 84,148	Total Expenditures	\$ 84,148

Sincerely,

Jeffrey A Lawson, Ed.D.
 Superintendent

JAL/ees

cc: James Appel, Director of Finance, Cecil County Government
 Rebecca Anderson, Deputy Director of Finance, Cecil County Government
 Sandra Jack, Chief Financial Officer, Cecil County Public Schools
 Erynn Seato, Assistant in Business Services, Cecil County Public Schools

Our Mission: CCPS serves equitably through positive relationships as a safe, collaborative community. We will ensure all learners acquire the knowledge, skills, and qualities to be responsible, caring, and ethical citizens.

The following budget adjustments were recorded for the period 4/1/21 to 4/30/21:

Restricted Other Revenue		
Description	Project Number	Amount
FY21 Bank of America donation to Elk Neck Elementary for music supplies.	16521	\$ 400
Additional funding to FY20 Northrop Grumman STEM Classroom Grant at Rising Sun Middle to purchase science supplies.	17720	500
FY21 PNC Growing Up Great grant to Holly Hall Elementary to support early learning initiatives.	18421	2,000
Total		\$ 2,900

Restricted State Revenue		
Description	Project Number	Amount
FY21 CTE Innovation Grant for equipment purchases for the School of Technology Machining program.	11621	\$ 81,553
Total		\$ 81,553

Restricted Federal Revenue		
Description	Project Number	Amount
Reduction of FY21 Title I funding.	10021	\$ (305)
Total		\$ (305)

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	86,367,865	-	-	86,367,865	71,973,220	-	14,394,645
22 Other Revenue	9,130,019	-	919,748	10,049,767	583,404	-	9,466,363
24 State Revenue	112,343,000	-	(3,161,772)	109,181,228	90,058,953	-	19,122,275
Grand Total	207,840,884	-	(2,242,024)	205,598,860	162,615,577	-	42,983,283

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,476,162	-	192,484	5,668,646	4,327,470	1,043,915	297,261
02 Instruction -Leadership/Support	14,825,615	(2,135)	(228,607)	14,597,008	11,581,475	2,338,279	677,254
03 Instruction -Salaries/Wages	80,653,419	(1,000)	(37,645)	80,615,774	54,204,508	22,572,100	3,839,166
04 Instruction-Materials/Supplies	1,926,967	1,791	354,916	2,281,883	626,107	64,353	1,591,423
05 Instruction-Other Costs	3,635,038	(2,533)	(23,382)	3,611,656	2,324,367	556,549	730,740
06 Special Education	29,688,937	-	(1,257,156)	28,431,781	17,834,131	7,259,111	3,338,539
07 Student Personnel Services	1,703,483	-	(73,819)	1,629,664	1,083,682	265,891	280,091
08 Student Health Services	1,749,090	-	(83,576)	1,665,514	1,174,961	429,239	61,314
09 Student Transportation	11,281,805	-	13,991	11,295,796	7,931,303	557,526	2,806,967
10 Operation of Plant	12,081,908	(36,123)	(412,185)	11,669,723	8,668,330	1,631,304	1,370,089
11 Maintenance of Plant	3,674,202	40,000	373,670	4,047,872	3,114,938	484,272	448,662
12 Fixed Charges	40,655,767	-	(1,161,409)	39,494,358	30,758,583	3,192,910	5,542,865
14 Community Services	40,000	-	100,640	140,640	101,584	-	39,056
15 Capital Outlay	448,491	-	54	448,545	331,933	50,771	65,841
Grand Total	207,840,884	-	(2,242,024)	205,598,860	144,063,372	40,446,220	21,089,268

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	134,651,224	(1,000)	(1,738,331)	132,912,893	93,859,013	33,614,747	5,439,133
02 Contracted Charges	18,508,144	13,695	123,925	18,632,069	11,972,322	1,794,583	4,865,164
03 Supplies and Materials	3,575,907	(13,396)	214,068	3,789,975	1,379,560	165,202	2,245,213
04 Other Charges	46,533,287	701	(892,131)	45,641,156	34,595,386	3,741,607	7,304,163
05 Land, Buildings, Equipment	1,380,322	-	50,445	1,430,767	792,432	481,567	156,768
08 Transfers	3,192,000	-	-	3,192,000	1,464,659	648,514	1,078,827
Grand Total	207,840,884	-	(2,242,024)	205,598,860	144,063,372	40,446,220	21,089,268

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	2,900	259,779	259,779	205,844	-	53,935
24 State Revenue	439,994	81,553	4,125,681	4,565,675	2,229,808	-	2,335,867
26 Federal	9,653,234	(305)	11,178,710	20,831,944	9,507,840	-	11,324,104
Grand Total	10,093,228	84,148	15,564,170	25,657,398	11,943,492	-	13,713,906

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	271,407	2,088	883,296	1,154,703	750,026	56,369	348,308
02 Instruction -Leadership/Support	12,695	(291)	193,558	206,253	177,181	9,656	19,416
03 Instruction -Salaries/Wages	2,374,750	24,272	2,294,122	4,668,872	2,335,419	527,895	1,805,558
04 Instruction-Materials/Supplies	295,465	17,896	3,733,861	4,029,326	2,567,870	189,124	1,272,332
05 Instruction-Other Costs	322,167	81,551	2,822,261	3,144,428	2,456,249	99,728	588,451
06 Special Education	4,322,838	-	1,794,116	6,116,954	3,375,672	1,402,093	1,339,189
07 Student Personnel Services	-	-	1,553,512	1,553,512	341,134	346,159	866,219
08 Student Health Services	-	-	377,623	377,623	196,789	45,624	135,210
09 Student Transportation	233,479	(290)	354,889	588,368	84,999	-	503,369
10 Operation of Plant	-	-	(51,361)	(51,361)	845,596	16,645	(913,602)
11 Maintenance of Plant	-	-	23,133	23,133	13,961	-	9,172
12 Fixed Charges	2,046,021	(41,078)	1,110,513	3,156,534	2,039,254	4,217	1,113,063
14 Community Services	-	-	689,053	689,053	271,288	30,850	386,915
15 Capital Outlay	214,406	-	(214,406)	-	-	-	-
Grand Total	10,093,228	84,148	15,564,170	25,657,398	15,455,438	2,728,360	7,473,600

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,238,724	24,272	4,433,874	9,672,598	5,547,436	1,737,947	2,387,215
02 Contracted Charges	1,625,596	9,856	4,134,609	5,760,205	2,958,899	693,147	2,108,159
03 Supplies and Materials	410,948	21,387	4,414,866	4,825,814	3,758,810	209,279	857,725
04 Other Charges	2,387,682	(55,006)	2,023,472	4,411,154	2,576,525	34,318	1,800,311
05 Land, Buildings, Equipment	48,818	81,553	149,710	198,528	110,202	23,685	64,641
08 Transfers	381,460	2,086	407,639	789,099	503,566	29,984	255,549
Grand Total	10,093,228	84,148	15,564,170	25,657,398	15,455,438	2,728,360	7,473,600

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	86,367,865	-	-	86,367,865	71,973,220	-	14,394,645
22 Other Revenue	9,130,019	2,900	1,179,527	10,309,546	789,248	-	9,520,298
24 State Revenue	112,782,994	81,553	963,909	113,746,903	92,288,761	-	21,458,142
26 Federal Revenue	9,653,234	(305)	11,178,710	20,831,944	9,507,840	-	11,324,104
Grand Total	217,934,112	84,148	13,322,146	231,256,258	174,559,069	-	56,697,189

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,747,569	2,088	1,075,780	6,823,349	5,077,496	1,100,284	645,569
02 Instruction -Leadership/Support	14,838,310	(2,426)	(35,049)	14,803,261	11,758,656	2,347,935	696,670
03 Instruction -Salaries/Wages	83,028,169	23,272	2,256,477	85,284,646	56,539,927	23,099,995	5,644,724
04 Instruction-Materials/Supplies	2,222,432	19,687	4,088,777	6,311,209	3,193,977	253,477	2,863,755
05 Instruction-Other Costs	3,957,205	79,018	2,798,879	6,756,084	4,780,616	656,277	1,319,191
06 Special Education	34,011,775	-	536,960	34,548,735	21,209,803	8,661,204	4,677,728
07 Student Personnel Services	1,703,483	-	1,479,693	3,183,176	1,424,816	612,050	1,146,310
08 Student Health Services	1,749,090	-	294,047	2,043,137	1,371,750	474,863	196,524
09 Student Transportation	11,515,284	(290)	368,880	11,884,164	8,016,302	557,526	3,310,336
10 Operation of Plant	12,081,908	(36,123)	(463,546)	11,618,362	9,513,926	1,647,949	456,487
11 Maintenance of Plant	3,674,202	40,000	396,803	4,071,005	3,128,899	484,272	457,834
12 Fixed Charges	42,701,788	(41,078)	(50,896)	42,650,892	32,797,837	3,197,127	6,655,928
14 Community Services	40,000	-	789,693	829,693	372,872	30,850	425,971
15 Capital Outlay	662,897	-	(214,352)	448,545	331,933	50,771	65,841
Grand Total	217,934,112	84,148	13,322,146	231,256,258	159,518,810	43,174,580	28,562,868

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	139,889,948	23,272	2,695,543	142,585,491	99,406,449	35,352,694	7,826,348
02 Contracted Charges	20,133,740	23,551	4,258,534	24,392,274	14,931,221	2,487,730	6,973,323
03 Supplies and Materials	3,986,855	7,991	4,628,934	8,615,789	5,138,370	374,481	3,102,938
04 Other Charges	48,920,969	(54,305)	1,131,341	50,052,310	37,171,911	3,775,925	9,104,474
05 Land, Buildings, Equipment	1,429,140	81,553	200,155	1,629,295	902,634	505,252	221,409
08 Transfers	3,573,460	2,086	407,639	3,981,099	1,968,225	678,498	1,334,376
Grand Total	217,934,112	84,148	13,322,146	231,256,258	159,518,810	43,174,580	28,562,868

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category		Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2021	5,476,162	5,668,646	4,327,470	76%	
	2020	5,354,678	5,543,452	4,333,238	78%	
02 - INSTRUCTION-LEAD/SUPPORT	2021	14,825,615	14,597,008	11,581,475	79%	
	2020	15,438,601	15,013,338	11,566,666	77%	
03 - INSTRUCTION-SALARIES/WAGES	2021	80,653,419	80,615,774	54,204,508	67%	
	2020	77,769,406	77,375,970	52,168,096	67%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2021	1,926,967	2,281,883	626,107	27%	VIRTUAL LEARNING
	2020	2,810,213	2,757,381	1,354,832	49%	
05 - INSTRUCTION-OTHER COSTS	2021	3,635,038	3,611,656	2,324,367	64%	
	2020	3,014,045	3,264,586	1,962,528	60%	
06 - SPECIAL EDUCATION	2021	29,688,937	28,431,781	17,834,131	63%	
	2020	25,986,579	26,490,669	17,701,178	67%	
07 - STUDENT PERSONNEL SERVICES	2021	1,703,483	1,629,664	1,083,682	66%	
	2020	1,816,218	1,707,360	1,047,625	61%	
08 - STUDENT HEALTH SERVICES	2021	1,749,090	1,665,514	1,174,961	71%	
	2020	1,720,429	1,790,904	1,134,748	63%	
09 - STUDENT TRANS	2021	11,281,805	11,295,796	7,931,303	70%	VIRTUAL LEARNING
	2020	10,268,868	11,463,098	9,290,430	81%	
10 - OPER PLANT	2021	12,081,908	11,669,723	8,668,330	74%	VIRTUAL LEARNING
	2020	11,735,962	11,324,053	9,257,630	82%	
11 - MAINTENANCE PLANT	2021	3,674,202	4,047,872	3,114,938	77%	
	2020	4,227,225	4,266,477	3,281,039	77%	
12 - FIXED CHARGES	2021	40,655,767	39,494,358	30,758,583	78%	HEALTHCARE SAVINGS
	2020	38,208,899	38,209,992	32,363,216	85%	
14 - COMMUNITY SERVICES	2021	40,000	140,640	101,584	72%	USE OF BUILDING PROJECT - NEHS LIGHTING
	2020	30,000	152,722	39,640	26%	
15 - CAPITAL OUTLAY	2021	448,491	448,545	331,933	74%	SECURE ENTRANCE PROJECTS DURING FY20
	2020	426,145	1,501,252	1,126,980	75%	
TOTAL	2021	207,840,884	205,598,860	144,063,372	70%	
	2020	198,807,268	200,861,254	146,627,846	73%	
2021 - 2020		9,033,616	4,737,606	(2,564,474)		

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
ADMINISTRATIVE SERVICES	18,618,681	180,983	18,799,664	13,132,828	1,905,848	3,760,988	80%
10000 - BOARD	221,647	(5,000)	216,647	135,533	-	81,114	63%
20000 - SUPERINTENDENT	74,190	5,000	79,190	21,960	1,385	55,845	29%
30000 - DIV OF ADMIN SERVICES	5,720	-	5,720	1,557	-	4,163	27%
30100 - HR AND BENEFITS	76,241	-	76,241	19,195	4,990	52,056	32%
30200 - INFORMATION TECHNOLOGY	1,753,922	15,740	1,769,662	1,106,505	594,295	68,861	96%
30300 - ASST/ACCTBLTY	159,134	-	159,134	96,502	-	62,632	61%
30400 - SAFE SCHOOLS	103,240	-	103,240	38,569	-	64,671	37%
50000 - OFFICE OF FINANCE	1,370,447	1,282	1,371,729	899,845	423,356	48,527	96%
50100 - BUS SVCS	167,114	(11,224)	155,890	79,655	417	75,818	51%
50200 - PURCHASING	663,226	(1,608)	661,618	324,812	162,158	174,647	74%
50300 - UTILITIES	3,995,712	-	3,995,712	2,841,901	248,076	905,736	77%
60100 - STUDENT TRANS	8,117,882	-	8,117,882	6,157,952	305,752	1,654,179	80%
60200 - OPER PLANT	1,244,906	(370,000)	874,906	569,691	78,441	226,774	74%
60300 - MAINTENANCE PLANT	353,100	241,400	594,500	380,013	14,007	200,479	66%
60310 - ELECTRICAL SERVICES	98,000	200,640	298,640	243,006	19,992	35,642	88%
60311 - ELECTRICAL SERVICES - PROJECTS	-	-	-	-	-	-	0%
60320 - HVAC SERVICES	265,000	124,061	389,061	285,448	51,099	52,514	87%
60321 - HVAC SERVICES - PROJECTS	-	-	-	-	-	-	0%
60330 - SAFETY SERVICES	53,500	(400)	53,100	36,796	130	16,174	70%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	-	60,000	27,552	-	32,448	46%
60341 - CARPENTRY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60350 - GROUNDS MAINTENANCE	194,500	(26,000)	168,500	70,751	-	97,749	42%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	-	-	-	-	-	0%
60600 - CAPITAL OUTLAY	131,200	(2,908)	128,292	61,616	1,750	64,926	49%
92500 - INSURANCE RECOVERY	10,000	10,000	20,000	(8,742)	-	28,742	-44%
92600 - CORONAVIRUS	-	-	-	-	-	-	0%
99100 - INDIRECT FEES	(500,000)	-	(500,000)	(257,291)	-	(242,709)	51%
EDUCATION SERVICES	17,710,095	(81,436)	17,628,659	6,928,855	1,750,956	8,948,848	49%
40000 - DIV OF ED SERVICES	2,861,208	(12,578)	2,848,630	619,976	30,008	2,198,646	23%
40100 - CAREER & TECHNOLOGY PROGRAM	460,649	3,900	464,549	193,078	540	270,931	42%
40200 - GIFTED AND TALENTED	17,150	-	17,150	131	-	17,019	1%
40300 - SPECIAL EDUCATION	2,597,650	-	2,597,650	1,091,229	90,006	1,416,415	45%
40310 - NONPUBLIC SCHOOL PROGRAMS	3,272,000	-	3,272,000	1,612,841	648,514	1,010,646	69%
40320 - PSYCHOLOGICAL SERVICES	381,000	-	381,000	91,445	33,229	256,326	33%
40330 - SPED RELATED SERVICES	2,090,000	(130,070)	1,959,930	857,978	374,073	727,880	63%
40340 - INFANTS AND TODDLERS	396,000	-	396,000	152,501	121,025	122,475	69%
40350 - STEP	-	25,000	25,000	11,476	-	13,524	46%

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
40400 - EARLY CHILDHOOD	25,950	-	25,950	785	-	25,165	3%
40500 - STUDENT PERSONNEL SERVICES	1,875,615	-	1,875,615	1,465,776	316,363	93,477	95%
40610 - HOME/HOSP	343,000	-	343,000	57,619	9,270	276,112	20%
40620 - ALTERNATIVE EDUCATION	425,000	-	425,000	128,407	-	296,593	30%
40700 - STUDENT HEALTH SERVICES	94,500	776	95,276	31,310	-	63,966	33%
40800 - MEDIA PROGRAMS	94,360	-	94,360	68,406	-	25,954	72%
40900 - GUIDANCE SERVICES	46,550	5,574	52,124	5,497	-	46,627	11%
41000 - MATH-ELEMENTARY	3,000	2,200	5,200	324	-	4,876	6%
41100 - MATH-SECONDARY	36,280	-	36,280	822	33,948	1,510	96%
41200 - ELA-ELEMENTARY	26,506	-	26,506	2,625	-	23,881	10%
41300 - ELA-SECONDARY	89,869	4,400	94,269	35,002	-	59,267	37%
41400 - ART	18,194	500	18,694	3,468	-	15,226	19%
41500 - MUSIC	250,427	731	251,158	111,648	9,570	129,940	48%
41600 - INTEGRATED ARTS	-	-	-	-	-	-	0%
41700 - FOREIGN LANGUAGE	28,244	-	28,244	5,265	-	22,978	19%
41800 - ESOL	47,531	-	47,531	14,131	-	33,400	30%
41900 - SCIENCE	140,909	2,200	143,109	44,956	21,429	76,725	46%
42000 - STEM	12,270	-	12,270	317	-	11,953	3%
42100 - SOCIAL STUDIES	22,870	-	22,870	-	-	22,870	0%
42200 - HEALTH EDUCATION	2,400	-	2,400	800	-	1,600	33%
42300 - PHYSICAL EDUCATION	53,650	-	53,650	16,485	-	37,165	31%
42400 - ATHLETICS	1,531,014	(12,500)	1,518,514	235,664	62,982	1,219,868	20%
70000 - EXEC DIR FOR ELEMENTARY	42,500	15,930	58,430	16,665	-	41,765	29%
80000 - EXEC DIR FOR MIDDLE	352,800	-	352,800	15,180	-	337,620	4%
90000 - EXEC DIR FOR HIGH	71,000	12,500	83,500	37,049	-	46,452	44%
ELEMENTARY SCHOOLS	617,650	237,003	854,655	211,237	9,052	634,366	26%
MIDDLE SCHOOLS	313,104	91,590	404,694	76,614	7,519	320,561	21%
HIGH SCHOOLS	401,984	95,104	497,088	133,318	6,404	357,366	28%
FTE SALARIES	170,179,371	(2,765,268)	167,414,100	123,580,520	36,766,441	7,067,139	96%
99999 - FTE SALARIES	129,523,602	(1,603,860)	127,919,742	92,821,937	33,573,530	1,524,274	99%
60400 - FIXED CHARGES	40,655,769	(1,161,409)	39,494,358	30,758,583	3,192,910	5,542,865	86%
TOTAL	207,840,884	(2,242,024)	205,598,860	144,063,372	40,446,220	21,089,268	90%