



CECIL COUNTY PUBLIC SCHOOLS
 DEPARTMENT OF BUSINESS SERVICES
 GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
 201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-5137 • www.ccps.org

Jeffrey A. Lawson, Ed. D.
 Superintendent of Schools

William H. Malesh
 President, Board of Education

April 15, 2021

Ms. Danielle Hornberger
 200 Chesapeake Blvd
 Suite 2100
 Elkton, Maryland 21921

Dear Ms. Hornberger:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for March 2021 at their Board Meeting on April 14, 2021. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2021 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ 24,267
Other Revenue	5,000	Instruction Leadership/Support	(16,650)
State Revenue	421,600	Instruction Salaries/Wages	266,926
Federal Revenue	-	Instruction Materials/Supplies	111,996
		Instruction Other Costs	16,636
		Special Education	(997)
		Student Personnel Services	-
		Student Health Services	-
		Student Transportation	-
		Operation of Plant	(230,000)
		Maintenance of Plant	230,000
		Fixed Charges	24,422
		Community Services	-
		Capital Outlay	-
Total Revenue	\$ 426,600	Total Expenditures	\$ 426,600

Sincerely,

Jeffrey A. Lawson, Ed.D.
 Superintendent

JAL/ees

cc: James Appel, Director of Finance, Cecil County Government
 Rebecca Anderson, Deputy Director of Finance, Cecil County Government
 Sandra Jack, Chief Financial Officer, Cecil County Public Schools
 Erynn Seato, Assistant in Business Services, Cecil County Public Schools

Our Mission: CCPS serves equitably through positive relationships as a safe, collaborative community. We will ensure all learners acquire the knowledge, skills, and qualities to be responsible, caring, and ethical citizens.

The following budget adjustments were recorded for the period 3/1/21 to 3/31/21:

Restricted Other Revenue		
Description	Project Number	Amount
FY21 Martin Marietta donation to the School of Technology to support Industrial Maintenance and Diesel programs.	16821	\$ 5,000
Total		\$ 5,000

Restricted State Revenue		
Description	Project Number	Amount
FY21 Prekindergarten Enhancement Grant supporting learning loss and learning recovery programs for children in Preschool, Prekindergarten, and Kindergarten during the summer and fall of 2021.	48021	\$ 421,600
Total		\$ 421,600

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	86,367,865	-	-	86,367,865	64,775,898	-	21,591,967
22 Other Revenue	9,130,019	-	919,748	10,049,767	566,329	-	9,483,438
24 State Revenue	112,343,000	-	(3,161,772)	109,181,228	89,966,380	-	19,214,848
Grand Total	207,840,884	-	(2,242,024)	205,598,860	155,308,607	-	50,290,253

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,476,162	16,000	192,484	5,668,646	3,828,639	1,520,052	319,955
02 Instruction -Leadership/Support	14,825,615	(16,650)	(226,472)	14,599,143	9,990,566	3,891,876	716,701
03 Instruction -Salaries/Wages	80,653,419	(16,814)	(36,645)	80,616,774	45,468,340	31,337,009	3,811,425
04 Instruction-Materials/Supplies	1,926,967	828	353,125	2,280,092	540,829	55,922	1,683,341
05 Instruction-Other Costs	3,635,038	16,636	(20,849)	3,614,189	2,112,189	740,437	761,563
06 Special Education	29,688,937	-	(1,257,156)	28,431,781	15,003,039	10,080,791	3,347,951
07 Student Personnel Services	1,703,483	-	(73,819)	1,629,664	930,631	416,621	282,412
08 Student Health Services	1,749,090	-	(83,576)	1,665,514	987,276	610,446	67,792
09 Student Transportation	11,281,805	-	13,991	11,295,796	6,988,737	653,284	3,653,775
10 Operation of Plant	12,081,908	(230,000)	(376,062)	11,705,846	7,469,202	2,428,376	1,808,268
11 Maintenance of Plant	3,674,202	230,000	333,670	4,007,872	2,732,655	809,664	465,553
12 Fixed Charges	40,655,767	-	(1,161,409)	39,494,358	28,763,741	3,286,348	7,444,269
14 Community Services	40,000	-	100,640	140,640	100,980	-	39,660
15 Capital Outlay	448,491	-	54	448,545	294,076	87,537	66,932
Grand Total	207,840,884	-	(2,242,024)	205,598,860	125,210,900	55,918,363	24,469,597

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	134,651,224	(134,814)	(1,737,331)	132,913,893	79,241,009	48,165,124	5,507,760
02 Contracted Charges	18,508,144	40,637	110,230	18,618,374	10,672,366	2,216,882	5,729,126
03 Supplies and Materials	3,575,907	(114,572)	227,464	3,803,371	1,198,758	183,697	2,420,916
04 Other Charges	46,533,287	248,749	(892,832)	45,640,455	32,113,843	3,925,067	9,601,545
05 Land, Buildings, Equipment	1,380,322	(40,000)	50,445	1,430,767	770,940	503,058	156,769
08 Transfers	3,192,000	-	-	3,192,000	1,213,984	924,535	1,053,481
Grand Total	207,840,884	-	(2,242,024)	205,598,860	125,210,900	55,918,363	24,469,597

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	5,000	256,879	256,879	188,652	-	68,227
24 State Revenue	439,994	421,600	4,044,128	4,484,122	2,061,879	-	2,422,243
26 Federal	9,653,234	-	11,179,015	20,832,249	8,208,666	-	12,623,583
Grand Total	10,093,228	426,600	15,480,022	25,573,250	10,459,197	-	15,114,053

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	271,407	8,267	881,208	1,152,615	754,047	56,369	342,199
02 Instruction -Leadership/Support	12,695	-	193,849	206,544	174,605	11,936	20,003
03 Instruction -Salaries/Wages	2,374,750	283,740	2,269,850	4,644,600	1,700,297	729,756	2,214,547
04 Instruction-Materials/Supplies	295,465	111,168	3,715,965	4,011,430	2,233,390	319,523	1,458,517
05 Instruction-Other Costs	322,167	-	2,740,710	3,062,877	2,390,986	114,610	557,281
06 Special Education	4,322,838	(997)	1,794,116	6,116,954	2,902,222	1,840,803	1,373,929
07 Student Personnel Services	-	-	1,553,512	1,553,512	297,147	127,008	1,129,357
08 Student Health Services	-	-	377,623	377,623	168,212	94,193	115,218
09 Student Transportation	233,479	-	355,179	588,658	52,679	-	535,979
10 Operation of Plant	-	-	(51,361)	(51,361)	815,219	22,058	(888,638)
11 Maintenance of Plant	-	-	23,133	23,133	13,961	-	9,172
12 Fixed Charges	2,046,021	24,422	1,151,591	3,197,612	1,675,270	6,628	1,515,714
14 Community Services	-	-	689,053	689,053	231,361	42,553	415,139
15 Capital Outlay	214,406	-	(214,406)	-	-	-	-
Grand Total	10,093,228	426,600	15,480,022	25,573,250	13,409,396	3,365,437	8,798,417

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,238,724	284,821	4,409,602	9,648,326	4,400,083	2,465,399	2,782,844
02 Contracted Charges	1,625,596	(8,466)	4,124,753	5,750,349	2,845,853	454,581	2,449,915
03 Supplies and Materials	410,948	118,467	4,393,479	4,804,427	3,388,167	338,063	1,078,197
04 Other Charges	2,387,682	23,511	2,078,478	4,466,160	2,172,700	44,420	2,249,040
05 Land, Buildings, Equipment	48,818	-	68,157	116,975	110,202	23,685	(16,912)
08 Transfers	381,460	8,267	405,553	787,013	492,391	39,289	255,333
Grand Total	10,093,228	426,600	15,480,022	25,573,250	13,409,396	3,365,437	8,798,417

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	86,367,865	-	-	86,367,865	64,775,898	-	21,591,967
22 Other Revenue	9,130,019	5,000	1,176,627	10,306,646	754,981	-	9,551,665
24 State Revenue	112,782,994	421,600	882,356	113,665,350	92,028,259	-	21,637,091
26 Federal Revenue	9,653,234	-	11,179,015	20,832,249	8,208,666	-	12,623,583
Grand Total	217,934,112	426,600	13,237,998	231,172,110	165,767,804	-	65,404,306

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,747,569	24,267	1,073,692	6,821,261	4,582,686	1,576,421	662,154
02 Instruction -Leadership/Support	14,838,310	(16,650)	(32,623)	14,805,687	10,165,171	3,903,812	736,704
03 Instruction -Salaries/Wages	83,028,169	266,926	2,233,205	85,261,374	47,168,637	32,066,765	6,025,972
04 Instruction-Materials/Supplies	2,222,432	111,996	4,069,090	6,291,522	2,774,219	375,445	3,141,858
05 Instruction-Other Costs	3,957,205	16,636	2,719,861	6,677,066	4,503,175	855,047	1,318,844
06 Special Education	34,011,775	(997)	536,960	34,548,735	17,905,261	11,921,594	4,721,880
07 Student Personnel Services	1,703,483	-	1,479,693	3,183,176	1,227,778	543,629	1,411,769
08 Student Health Services	1,749,090	-	294,047	2,043,137	1,155,488	704,639	183,010
09 Student Transportation	11,515,284	-	369,170	11,884,454	7,041,416	653,284	4,189,754
10 Operation of Plant	12,081,908	(230,000)	(427,423)	11,654,485	8,284,421	2,450,434	919,630
11 Maintenance of Plant	3,674,202	230,000	356,803	4,031,005	2,746,616	809,664	474,725
12 Fixed Charges	42,701,788	24,422	(9,818)	42,691,970	30,439,011	3,292,976	8,959,983
14 Community Services	40,000	-	789,693	829,693	332,341	42,553	454,799
15 Capital Outlay	662,897	-	(214,352)	448,545	294,076	87,537	66,932
Grand Total	217,934,112	426,600	13,237,998	231,172,110	138,620,296	59,283,800	33,268,014

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	139,889,948	150,007	2,672,271	142,562,219	83,641,092	50,630,523	8,290,604
02 Contracted Charges	20,133,740	32,171	4,234,983	24,368,723	13,518,219	2,671,463	8,179,041
03 Supplies and Materials	3,986,855	3,895	4,620,943	8,607,798	4,586,925	521,760	3,499,113
04 Other Charges	48,920,969	272,260	1,185,646	50,106,615	34,286,543	3,969,487	11,850,585
05 Land, Buildings, Equipment	1,429,140	(40,000)	118,602	1,547,742	881,142	526,743	139,857
08 Transfers	3,573,460	8,267	405,553	3,979,013	1,706,375	963,824	1,308,814
Grand Total	217,934,112	426,600	13,237,998	231,172,110	138,620,296	59,283,800	33,268,014

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category		Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2021	5,476,162	5,668,646	3,828,639	68%	
	2020	5,354,678	5,600,419	3,972,363	71%	
02 - INSTRUCTION-LEAD/SUPPORT	2021	14,825,615	14,599,143	9,990,566	68%	SALARY SAVINGS FOR GENERAL ASSISTANTS & ASST PRINCIPALS
	2020	15,438,601	15,015,132	10,442,121	70%	
03 - INSTRUCTION-SALARIES/WAGES	2021	80,653,419	80,616,774	45,468,340	56%	
	2020	77,769,406	77,417,756	46,184,937	60%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2021	1,926,967	2,280,092	540,829	24%	VIRTUAL LEARNING
	2020	2,810,213	3,306,759	1,317,150	40%	
05 - INSTRUCTION-OTHER COSTS	2021	3,635,038	3,614,189	2,112,189	58%	
	2020	3,014,045	3,332,782	1,930,541	58%	
06 - SPECIAL EDUCATION	2021	29,688,937	28,431,781	15,003,039	53%	NONPUBLIC SCHOOLS
	2020	25,986,579	26,490,669	15,591,229	59%	
07 - STUDENT PERSONNEL SERVICES	2021	1,703,483	1,629,664	930,631	57%	
	2020	1,816,218	1,707,360	942,460	55%	
08 - STUDENT HEALTH SERVICES	2021	1,749,090	1,665,514	987,276	59%	
	2020	1,720,429	1,790,904	1,006,941	56%	
09 - STUDENT TRANS	2021	11,281,805	11,295,796	6,988,737	62%	VIRTUAL LEARNING
	2020	10,268,868	10,328,648	8,450,251	82%	
10 - OPER PLANT	2021	12,081,908	11,705,846	7,469,202	64%	VIRTUAL LEARNING
	2020	11,735,962	11,600,341	8,360,840	72%	
11 - MAINTENANCE PLANT	2021	3,674,202	4,007,872	2,732,655	68%	
	2020	4,227,225	4,405,360	3,006,199	68%	
12 - FIXED CHARGES	2021	40,655,767	39,494,358	28,763,741	73%	HEALTHCARE SAVINGS
	2020	38,208,899	38,209,992	30,265,927	79%	
14 - COMMUNITY SERVICES	2021	40,000	140,640	100,980	72%	USE OF BUILDING PROJECT - NEHS LIGHTING
	2020	30,000	152,180	39,263	26%	
15 - CAPITAL OUTLAY	2021	448,491	448,545	294,076	66%	SECURE ENTRANCE PROJECTS DURING FY20
	2020	426,145	1,502,952	1,102,118	73%	
TOTAL	2021	207,840,884	205,598,860	125,210,900	61%	
	2020	198,807,268	200,861,254	132,612,340	66%	
2021 - 2020		9,033,616	4,737,606	(7,401,440)		

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
ADMINISTRATIVE SERVICES	18,618,681	180,983	18,799,664	11,681,388	2,169,862	4,948,414	74%
10000 - BOARD	221,647	(5,000)	216,647	133,335	-	83,312	62%
20000 - SUPERINTENDENT	74,190	5,000	79,190	20,669	2,423	56,097	29%
30000 - DIV OF ADMIN SERVICES	5,720	-	5,720	989	-	4,731	17%
30100 - HR AND BENEFITS	76,241	-	76,241	14,782	2,595	58,864	23%
30200 - INFORMATION TECHNOLOGY	1,753,922	15,740	1,769,662	1,046,425	605,490	117,747	93%
30300 - ASST/ACCTBLTY	159,134	-	159,134	96,502	-	62,632	61%
30400 - SAFE SCHOOLS	103,240	-	103,240	38,469	-	64,771	37%
50000 - OFFICE OF FINANCE	1,370,447	1,282	1,371,729	899,241	423,356	49,132	96%
50100 - BUS SVCS	167,114	(11,224)	155,890	78,063	645	77,182	50%
50200 - PURCHASING	663,226	(1,608)	661,618	273,974	206,776	180,867	73%
50300 - UTILITIES	3,995,712	-	3,995,712	2,437,764	331,694	1,226,254	69%
60100 - STUDENT TRANS	8,117,882	-	8,117,882	5,448,303	309,004	2,360,575	71%
60200 - OPER PLANT	1,244,906	(330,000)	914,906	449,532	173,858	291,517	68%
60300 - MAINTENANCE PLANT	353,100	231,400	584,500	333,924	37,193	213,383	63%
60310 - ELECTRICAL SERVICES	98,000	200,640	298,640	232,769	20,044	45,828	85%
60311 - ELECTRICAL SERVICES - PROJECTS	-	-	-	-	-	-	0%
60320 - HVAC SERVICES	265,000	69,061	334,061	256,529	54,904	22,628	93%
60321 - HVAC SERVICES - PROJECTS	-	-	-	-	-	-	0%
60330 - SAFETY SERVICES	53,500	(1,400)	52,100	36,078	130	15,892	69%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	-	60,000	24,344	-	35,656	41%
60341 - CARPENTRY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60350 - GROUNDS MAINTENANCE	194,500	-	194,500	58,481	-	136,019	30%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	-	-	-	-	-	0%
60600 - CAPITAL OUTLAY	131,200	(2,908)	128,292	60,524	1,750	66,018	49%
92500 - INSURANCE RECOVERY	10,000	10,000	20,000	2,000	-	18,000	10%
92600 - CORONAVIRUS	-	-	-	-	-	-	0%
99100 - INDIRECT FEES	(500,000)	-	(500,000)	(261,313)	-	(238,687)	52%
EDUCATION SERVICES	17,710,095	(81,436)	17,628,659	6,103,094	2,344,425	9,181,139	48%
40000 - DIV OF ED SERVICES	2,861,208	(12,578)	2,848,630	445,691	40,096	2,362,843	17%
40100 - CAREER & TECHNOLOGY PROGRAM	460,649	3,900	464,549	162,613	-	301,936	35%
40200 - GIFTED AND TALENTED	17,150	-	17,150	131	-	17,019	1%
40300 - SPECIAL EDUCATION	2,597,650	-	2,597,650	955,774	98,875	1,543,000	41%
40310 - NONPUBLIC SCHOOL PROGRAMS	3,272,000	-	3,272,000	1,365,940	924,535	981,525	70%
40320 - PSYCHOLOGICAL SERVICES	381,000	-	381,000	81,906	42,768	256,326	33%
40330 - SPED RELATED SERVICES	2,090,000	(130,070)	1,959,930	776,642	453,509	729,780	63%
40340 - INFANTS AND TODDLERS	396,000	-	396,000	128,482	145,043	122,475	69%
40350 - STEP	-	25,000	25,000	10,263	-	14,737	41%

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
40400 - EARLY CHILDHOOD	25,950	-	25,950	752	-	25,198	3%
40500 - STUDENT PERSONNEL SERVICES	1,875,615	-	1,875,615	1,293,758	474,475	107,382	94%
40610 - HOME/HOSP	343,000	-	343,000	48,783	11,588	282,629	18%
40620 - ALTERNATIVE EDUCATION	425,000	-	425,000	270,441	-	154,559	64%
40700 - STUDENT HEALTH SERVICES	94,500	776	95,276	30,126	-	65,150	32%
40800 - MEDIA PROGRAMS	94,360	-	94,360	43,916	24,490	25,954	72%
40900 - GUIDANCE SERVICES	46,550	5,574	52,124	5,497	-	46,627	11%
41000 - MATH-ELEMENTARY	3,000	2,200	5,200	324	-	4,876	6%
41100 - MATH-SECONDARY	36,280	-	36,280	822	33,948	1,510	96%
41200 - ELA-ELEMENTARY	26,506	-	26,506	2,625	-	23,881	10%
41300 - ELA-SECONDARY	89,869	4,400	94,269	35,002	-	59,267	37%
41400 - ART	18,194	500	18,694	3,077	-	15,617	16%
41500 - MUSIC	250,427	731	251,158	104,824	10,440	135,894	46%
41600 - INTEGRATED ARTS	-	-	-	-	-	-	0%
41700 - FOREIGN LANGUAGE	28,244	-	28,244	5,207	-	23,036	18%
41800 - ESOL	47,531	-	47,531	13,849	-	33,682	29%
41900 - SCIENCE	140,909	2,200	143,109	43,522	21,429	78,158	45%
42000 - STEM	12,270	-	12,270	317	-	11,953	3%
42100 - SOCIAL STUDIES	22,870	-	22,870	-	-	22,870	0%
42200 - HEALTH EDUCATION	2,400	-	2,400	800	-	1,600	33%
42300 - PHYSICAL EDUCATION	53,650	-	53,650	8,131	-	45,519	15%
42400 - ATHLETICS	1,531,014	(12,500)	1,518,514	211,917	63,229	1,243,368	18%
70000 - EXEC DIR FOR ELEMENTARY	42,500	15,930	58,430	16,665	-	41,765	29%
80000 - EXEC DIR FOR MIDDLE	352,800	-	352,800	15,180	-	337,620	4%
90000 - EXEC DIR FOR HIGH	71,000	12,500	83,500	20,116	-	63,384	24%
ELEMENTARY SCHOOLS	617,650	237,003	854,655	198,597	4,170	651,888	24%
MIDDLE SCHOOLS	313,104	91,590	404,694	69,191	4,609	330,894	18%
HIGH SCHOOLS	401,984	95,104	497,088	115,386	4,596	377,106	24%
FTE SALARIES	170,179,371	(2,765,268)	167,414,100	107,043,243	51,390,701	8,980,155	95%
99999 - FTE SALARIES	129,523,602	(1,603,860)	127,919,742	78,279,501	48,104,351	1,535,889	99%
60400 - FIXED CHARGES	40,655,769	(1,161,409)	39,494,358	28,763,741	3,286,350	7,444,266	81%
TOTAL	207,840,884	(2,242,024)	205,598,860	125,210,900	55,918,363	24,469,597	88%