



Serving Learners, Families, and the Community

CECIL COUNTY PUBLIC SCHOOLS

DEPARTMENT OF BUSINESS SERVICES
 GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
 201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-5137 • www.ccps.org

Jeffrey A. Lawson, Ed. D.
 Superintendent of Schools

William H. Malesh
 President, Board of Education

March 11, 2021

Ms. Danielle Hornberger
 200 Chesapeake Blvd
 Suite 2100
 Elkton, Maryland 21921

Dear Ms. Hornberger:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for February 2021 at their Board Meeting on March 10, 2021. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2021 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ 166,860
Other Revenue	41,913	Instruction Leadership/Support	(376,747)
State Revenue	12,442	Instruction Salaries/Wages	306,120
Federal Revenue	-	Instruction Materials/Supplies	(6,924)
		Instruction Other Costs	(37,917)
		Special Education	-
		Student Personnel Services	(73,819)
		Student Health Services	14,850
		Student Transportation	12,382
		Operation of Plant	77,478
		Maintenance of Plant	(54,701)
		Fixed Charges	26,901
		Community Services	(182)
		Capital Outlay	54
Total Revenue	\$ 54,355	Total Expenditures	\$ 54,355

Sincerely,

Jeffrey A Lawson, Ed.D.
 Superintendent

JAL/ees

cc: James Appel, Director of Finance, Cecil County Government
 Rebecca Anderson, Deputy Director of Finance, Cecil County Government
 Sandra Jack, Chief Financial Officer, Cecil County Public Schools
 Erynn Seato, Assistant in Business Services, Cecil County Public Schools

Our Mission: CCPS serves equitably through positive relationships as a safe, collaborative community. We will ensure all learners acquire the knowledge, skills, and qualities to be responsible, caring, and ethical citizens.

The following budget adjustments were recorded for the period 2/1/21 to 2/28/21:

Restricted Other Revenue		
Description	Project Number	Amount
FY21 Aetna Wellness Initiative to support wellness activities for employees.	15621	\$ 26,379
FY21 IKEA Pantry donation to Perryville Middle to support student meals for families in need.	17321	3,750
FY21 National Parks Trust grant to Cecil Manor Elementary providing virtual field trip opportunities to students.	21221	1,784
Total		\$ 31,913

Restricted State Revenue		
Description	Project Number	Amount
FY21 LEAP Spring Enrichment grant for Gilpin Manor Elementary to support tutoring and supplies for students.	11121	\$ 12,442
Transfer Maryland Blueprint Students with Disabilities funding to restricted funding.	28021	1,623,621
Total		\$ 1,636,063

Unrestricted State Revenue		
Description	Project Number	Amount
Transfer Maryland Blueprint Students with Disabilities funding to restricted funding.	n/a	\$ (1,623,621)
Total		\$ (1,623,621)

Unrestricted Other Revenue		
Description	Project Number	Amount
Additional funding need to cover vehicle repairs due to vandalism (will be reimbursed through MABE insurance claim).	92500	\$ 10,000
Total		\$ 10,000

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	86,367,865	-	-	86,367,865	57,578,576	-	28,789,289
22 Other Revenue	9,130,019	10,000	919,748	10,049,767	553,982	-	9,495,785
24 State Revenue	112,343,000	(1,623,621)	(3,161,772)	109,181,228	71,725,276	-	37,455,952
Grand Total	207,840,884	(1,613,621)	(2,242,024)	205,598,860	129,857,834	-	75,741,026

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,476,162	166,434	176,484	5,652,646	3,479,943	1,917,132	255,571
02 Instruction -Leadership/Support	14,825,615	(376,747)	(209,822)	14,615,793	8,923,426	4,933,889	758,478
03 Instruction -Salaries/Wages	80,653,419	301,966	(19,831)	80,633,588	39,442,733	37,243,743	3,947,112
04 Instruction-Materials/Supplies	1,926,967	(9,596)	352,297	2,279,264	500,168	17,129	1,761,967
05 Instruction-Other Costs	3,635,038	(48,300)	(37,485)	3,597,553	1,883,607	923,502	790,444
06 Special Education	29,688,937	(1,198,823)	(1,257,156)	28,431,781	12,962,576	12,605,713	2,863,492
07 Student Personnel Services	1,703,483	(73,819)	(73,819)	1,629,664	828,603	517,366	283,695
08 Student Health Services	1,749,090	14,850	(83,576)	1,665,514	870,101	727,000	68,413
09 Student Transportation	11,281,805	12,382	13,991	11,295,796	6,095,501	487,253	4,713,042
10 Operation of Plant	12,081,908	77,478	(146,062)	11,935,846	6,574,739	3,039,516	2,321,591
11 Maintenance of Plant	3,674,202	(54,701)	103,670	3,777,872	2,441,262	1,023,006	313,604
12 Fixed Charges	40,655,767	(424,799)	(1,161,409)	39,494,358	25,045,723	5,280,301	9,168,334
14 Community Services	40,000	-	100,640	140,640	100,759	-	39,881
15 Capital Outlay	448,491	54	54	448,545	269,167	109,812	69,566
Grand Total	207,840,884	(1,613,621)	(2,242,024)	205,598,860	109,418,308	68,825,362	27,355,190

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	134,651,224	(1,076,794)	(1,602,517)	133,048,707	69,327,546	58,464,053	5,257,108
02 Contracted Charges	18,508,144	(122,030)	69,593	18,577,737	9,388,904	2,609,382	6,579,451
03 Supplies and Materials	3,575,907	12,934	342,036	3,917,943	1,077,745	160,892	2,679,306
04 Other Charges	46,533,287	(427,731)	(1,141,581)	45,391,706	27,945,320	6,073,195	11,373,191
05 Land, Buildings, Equipment	1,380,322	-	90,445	1,470,767	585,393	416,454	468,920
08 Transfers	3,192,000	-	-	3,192,000	1,093,400	1,101,386	997,214
Grand Total	207,840,884	(1,613,621)	(2,242,024)	205,598,860	109,418,308	68,825,362	27,355,190

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	31,913	251,879	251,879	170,021	-	81,858
24 State Revenue	439,994	1,636,063	3,622,528	4,062,522	1,867,774	-	2,194,748
26 Federal	9,653,234	-	11,179,015	20,832,249	7,154,127	-	13,678,122
Grand Total	10,093,228	1,667,976	15,053,422	25,146,650	9,191,922	-	15,954,728

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	271,407	426	872,941	1,144,348	601,165	44,749	498,434
02 Instruction -Leadership/Support	12,695	-	193,849	206,544	169,787	14,217	22,540
03 Instruction -Salaries/Wages	2,374,750	4,154	1,986,110	4,360,860	1,454,679	864,331	2,041,850
04 Instruction-Materials/Supplies	295,465	2,672	3,604,797	3,900,262	1,165,918	1,216,542	1,517,802
05 Instruction-Other Costs	322,167	10,383	2,740,710	3,062,877	2,108,176	322,366	632,335
06 Special Education	4,322,838	1,198,823	1,795,113	6,117,951	2,532,209	1,626,138	1,959,604
07 Student Personnel Services	-	-	1,553,512	1,553,512	263,651	160,296	1,129,565
08 Student Health Services	-	-	377,623	377,623	142,433	114,555	120,635
09 Student Transportation	233,479	-	355,179	588,658	36,805	-	551,853
10 Operation of Plant	-	-	(51,361)	(51,361)	667,693	27,471	(746,525)
11 Maintenance of Plant	-	-	23,133	23,133	13,961	-	9,172
12 Fixed Charges	2,046,021	451,700	1,127,169	3,173,190	1,455,404	25,516	1,692,270
14 Community Services	-	(182)	689,053	689,053	178,645	50,861	459,547
15 Capital Outlay	214,406	-	(214,406)	-	-	-	-
Grand Total	10,093,228	1,667,976	15,053,422	25,146,650	10,790,526	4,467,042	9,889,082

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,238,724	1,097,160	4,124,781	9,363,505	3,812,890	2,369,939	3,180,676
02 Contracted Charges	1,625,596	121,643	4,133,219	5,758,815	2,450,727	726,851	2,581,237
03 Supplies and Materials	410,948	(4,480)	4,275,012	4,685,960	2,129,039	1,250,971	1,305,950
04 Other Charges	2,387,682	453,227	2,054,967	4,442,649	1,909,264	90,521	2,442,864
05 Land, Buildings, Equipment	48,818	-	68,157	116,975	110,202	-	6,773
08 Transfers	381,460	426	397,286	778,746	378,404	28,760	371,582
Grand Total	10,093,228	1,667,976	15,053,422	25,146,650	10,790,526	4,467,042	9,889,082

Revenues

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	86,367,865	-	-	86,367,865	57,578,576	-	28,789,289
22 Other Revenue	9,130,019	41,913	1,171,627	10,301,646	724,003	-	9,577,643
24 State Revenue	112,782,994	12,442	460,756	113,243,750	73,593,050	-	39,650,700
26 Federal Revenue	9,653,234	-	11,179,015	20,832,249	7,154,127	-	13,678,122
Grand Total	217,934,112	54,355	12,811,398	230,745,510	139,049,756	-	91,695,754

Expenditures by Category

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,747,569	166,860	1,049,425	6,796,994	4,081,108	1,961,881	754,005
02 Instruction -Leadership/Support	14,838,310	(376,747)	(15,973)	14,822,337	9,093,213	4,948,106	781,018
03 Instruction -Salaries/Wages	83,028,169	306,120	1,966,279	84,994,448	40,897,412	38,108,074	5,988,962
04 Instruction-Materials/Supplies	2,222,432	(6,924)	3,957,094	6,179,526	1,666,086	1,233,671	3,279,769
05 Instruction-Other Costs	3,957,205	(37,917)	2,703,225	6,660,430	3,991,783	1,245,868	1,422,779
06 Special Education	34,011,775	-	537,957	34,549,732	15,494,785	14,231,851	4,823,096
07 Student Personnel Services	1,703,483	(73,819)	1,479,693	3,183,176	1,092,254	677,662	1,413,260
08 Student Health Services	1,749,090	14,850	294,047	2,043,137	1,012,534	841,555	189,048
09 Student Transportation	11,515,284	12,382	369,170	11,884,454	6,132,306	487,253	5,264,895
10 Operation of Plant	12,081,908	77,478	(197,423)	11,884,485	7,242,432	3,066,987	1,575,066
11 Maintenance of Plant	3,674,202	(54,701)	126,803	3,801,005	2,455,223	1,023,006	322,776
12 Fixed Charges	42,701,788	26,901	(34,240)	42,667,548	26,501,127	5,305,817	10,860,604
14 Community Services	40,000	(182)	789,693	829,693	279,404	50,861	499,428
15 Capital Outlay	662,897	54	(214,352)	448,545	269,167	109,812	69,566
Grand Total	217,934,112	54,355	12,811,398	230,745,510	120,208,834	73,292,404	37,244,272

Expenditures by Object

	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	139,889,948	20,366	2,522,264	142,412,212	73,140,436	60,833,992	8,437,784
02 Contracted Charges	20,133,740	(387)	4,202,812	24,336,552	11,839,631	3,336,233	9,160,688
03 Supplies and Materials	3,986,855	8,454	4,617,048	8,603,903	3,206,784	1,411,863	3,985,256
04 Other Charges	48,920,969	25,496	913,386	49,834,355	29,854,584	6,163,716	13,816,055
05 Land, Buildings, Equipment	1,429,140	-	158,602	1,587,742	695,595	416,454	475,693
08 Transfers	3,573,460	426	397,286	3,970,746	1,471,804	1,130,146	1,368,796
Grand Total	217,934,112	54,355	12,811,398	230,745,510	120,208,834	73,292,404	37,244,272

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category		Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2021	5,476,162	5,652,646	3,479,943	62%	
	2020	5,354,678	5,600,419	3,544,224	63%	
02 - INSTRUCTION-LEAD/SUPPORT	2021	14,825,615	14,615,793	8,923,426	61%	SALARY SAVINGS FOR GENERAL ASSISTANTS & ASST PRINCIPALS
	2020	15,438,601	15,012,285	9,344,012	62%	
03 - INSTRUCTION-SALARIES/WAGES	2021	80,653,419	80,633,588	39,442,733	49%	
	2020	77,769,406	77,418,940	39,748,912	51%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2021	1,926,967	2,279,264	500,168	22%	VIRTUAL LEARNING
	2020	2,810,213	3,302,039	1,234,019	37%	
05 - INSTRUCTION-OTHER COSTS	2021	3,635,038	3,597,553	1,883,607	52%	
	2020	3,014,045	3,328,250	1,886,977	57%	
06 - SPECIAL EDUCATION	2021	29,688,937	28,431,781	12,962,576	46%	NONPUBLIC SCHOOLS
	2020	25,986,579	26,490,669	13,728,424	52%	
07 - STUDENT PERSONNEL SERVICES	2021	1,703,483	1,629,664	828,603	51%	
	2020	1,816,218	1,657,360	834,776	50%	
08 - STUDENT HEALTH SERVICES	2021	1,749,090	1,665,514	870,101	52%	
	2020	1,720,429	1,790,904	902,207	50%	
09 - STUDENT TRANS	2021	11,281,805	11,295,796	6,095,501	54%	VIRTUAL LEARNING
	2020	10,268,868	10,328,648	7,207,891	70%	
10 - OPER PLANT	2021	12,081,908	11,935,846	6,574,739	55%	VIRTUAL LEARNING
	2020	11,735,962	11,612,341	7,411,549	64%	
11 - MAINTENANCE PLANT	2021	3,674,202	3,777,872	2,441,262	65%	
	2020	4,227,225	4,404,276	2,734,128	62%	
12 - FIXED CHARGES	2021	40,655,767	39,494,358	25,045,723	63%	HEALTHCARE SAVINGS
	2020	38,208,899	38,209,992	26,679,132	70%	
14 - COMMUNITY SERVICES	2021	40,000	140,640	100,759	72%	USE OF BUILDING PROJECT - NEHS LIGHTING
	2020	30,000	152,180	30,977	20%	
15 - CAPITAL OUTLAY	2021	448,491	448,545	269,167	60%	SECURE ENTRANCE PROJECTS DURING FY20
	2020	426,145	1,502,952	1,078,213	72%	
TOTAL	2021	207,840,884	205,598,860	109,418,308	53%	
	2020	198,807,268	200,811,255	116,365,441	58%	
2021 - 2020		9,033,616	4,787,605	(6,947,133)		

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
ADMINISTRATIVE SERVICES	18,618,681	180,983	18,799,664	10,308,219	2,287,042	6,204,402	67%
10000 - BOARD	221,647	(5,000)	216,647	129,868	-	86,779	60%
20000 - SUPERINTENDENT	74,190	5,000	79,190	17,809	3,115	58,266	26%
30000 - DIV OF ADMIN SERVICES	5,720	-	5,720	755	-	4,965	13%
30100 - HR AND BENEFITS	76,241	-	76,241	13,905	2,595	59,741	22%
30200 - INFORMATION TECHNOLOGY	1,753,922	15,740	1,769,662	999,341	616,465	153,856	91%
30300 - ASST/ACCTBLTY	159,134	-	159,134	96,502	-	62,632	61%
30400 - SAFE SCHOOLS	103,240	-	103,240	40,143	-	63,097	39%
50000 - OFFICE OF FINANCE	1,370,447	1,282	1,371,729	713,617	608,759	49,353	96%
50100 - BUS SVCS	167,114	(11,224)	155,890	77,933	142	77,815	50%
50200 - PURCHASING	663,226	(1,608)	661,618	241,961	210,660	208,996	68%
50300 - UTILITIES	3,995,712	-	3,995,712	2,067,973	453,123	1,474,616	63%
60100 - STUDENT TRANS	8,117,882	-	8,117,882	4,747,268	72,637	3,297,977	59%
60200 - OPER PLANT	1,244,906	(100,000)	1,144,906	408,774	194,616	541,516	53%
60300 - MAINTENANCE PLANT	353,100	-	353,100	302,599	48,790	1,711	100%
60310 - ELECTRICAL SERVICES	98,000	200,640	298,640	216,357	20,951	61,332	79%
60311 - ELECTRICAL SERVICES - PROJECTS	-	-	-	-	-	-	0%
60320 - HVAC SERVICES	265,000	69,061	334,061	226,609	54,949	52,503	84%
60321 - HVAC SERVICES - PROJECTS	-	-	-	-	-	-	0%
60330 - SAFETY SERVICES	53,500	-	53,500	34,368	242	18,890	65%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	-	60,000	20,239	-	39,761	34%
60341 - CARPENTRY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60350 - GROUNDS MAINTENANCE	194,500	-	194,500	41,594	-	152,906	21%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	-	-	-	-	-	0%
60600 - CAPITAL OUTLAY	131,200	(2,908)	128,292	60,127	-	68,165	47%
92500 - INSURANCE RECOVERY	10,000	10,000	20,000	9,288	-	10,712	46%
92600 - CORONAVIRUS	-	-	-	-	-	-	0%
99100 - INDIRECT FEES	(500,000)	-	(500,000)	(158,812)	-	(341,188)	32%
EDUCATION SERVICES	17,710,095	(81,436)	17,628,659	5,109,163	2,853,976	9,665,519	45%
40000 - DIV OF ED SERVICES	2,861,208	(12,578)	2,848,630	346,205	46,763	2,455,662	14%
40100 - CAREER & TECHNOLOGY PROGRAM	460,649	3,900	464,549	154,491	3,048	307,010	34%
40200 - GIFTED AND TALENTED	17,150	-	17,150	126	-	17,024	1%
40300 - SPECIAL EDUCATION	2,597,650	-	2,597,650	847,229	105,453	1,644,968	37%
40310 - NONPUBLIC SCHOOL PROGRAMS	3,272,000	-	3,272,000	1,165,148	1,101,386	1,005,466	69%
40320 - PSYCHOLOGICAL SERVICES	381,000	-	381,000	75,280	49,260	256,460	33%
40330 - SPED RELATED SERVICES	2,090,000	(130,070)	1,959,930	623,728	600,422	735,780	62%
40340 - INFANTS AND TODDLERS	396,000	-	396,000	100,023	173,502	122,475	69%
40350 - STEP	-	25,000	25,000	8,007	-	16,993	32%

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
40400 - EARLY CHILDHOOD	25,950	-	25,950	2,921	-	23,029	11%
40500 - STUDENT PERSONNEL SERVICES	1,875,615	-	1,875,615	1,086,357	632,575	156,683	92%
40610 - HOME/HOSP	343,000	-	343,000	29,062	13,905	300,033	13%
40620 - ALTERNATIVE EDUCATION	425,000	-	425,000	174,193	-	250,807	41%
40700 - STUDENT HEALTH SERVICES	94,500	776	95,276	27,753	-	67,523	29%
40800 - MEDIA PROGRAMS	94,360	-	94,360	43,810	28,000	22,550	76%
40900 - GUIDANCE SERVICES	46,550	5,574	52,124	5,324	-	46,800	10%
41000 - MATH-ELEMENTARY	3,000	2,200	5,200	-	-	5,200	0%
41100 - MATH-SECONDARY	36,280	-	36,280	782	-	35,498	2%
41200 - ELA-ELEMENTARY	26,506	-	26,506	2,625	-	23,881	10%
41300 - ELA-SECONDARY	89,869	4,400	94,269	35,002	-	59,267	37%
41400 - ART	18,194	500	18,694	1,708	-	16,986	9%
41500 - MUSIC	250,427	731	251,158	94,961	-	156,198	38%
41600 - INTEGRATED ARTS	-	-	-	-	-	-	0%
41700 - FOREIGN LANGUAGE	28,244	-	28,244	5,207	-	23,036	18%
41800 - ESOL	47,531	-	47,531	13,692	-	33,839	29%
41900 - SCIENCE	140,909	2,200	143,109	23,889	35,714	83,506	42%
42000 - STEM	12,270	-	12,270	185	-	12,085	2%
42100 - SOCIAL STUDIES	22,870	-	22,870	-	-	22,870	0%
42200 - HEALTH EDUCATION	2,400	-	2,400	800	-	1,600	33%
42300 - PHYSICAL EDUCATION	53,650	-	53,650	8,131	-	45,519	15%
42400 - ATHLETICS	1,531,014	-	1,531,014	200,558	63,948	1,266,508	17%
70000 - EXEC DIR FOR ELEMENTARY	42,500	15,930	58,430	16,420	-	42,010	28%
80000 - EXEC DIR FOR MIDDLE	352,800	-	352,800	15,180	-	337,620	4%
90000 - EXEC DIR FOR HIGH	71,000	-	71,000	366	-	70,634	1%
ELEMENTARY SCHOOLS	617,650	237,003	854,655	190,360	4,250	660,045	23%
MIDDLE SCHOOLS	313,104	91,590	404,694	66,566	4,625	333,503	18%
HIGH SCHOOLS	401,984	95,104	497,088	107,672	4,925	384,491	23%
FTE SALARIES	170,179,371	(2,765,268)	167,414,100	93,636,328	63,670,543	10,107,229	94%
99999 - FTE SALARIES	129,523,602	(1,603,860)	127,919,742	68,590,604	58,390,243	938,894	99%
60400 - FIXED CHARGES	40,655,769	(1,161,409)	39,494,358	25,045,724	5,280,300	9,168,335	77%
TOTAL	207,840,884	(2,242,024)	205,598,860	109,418,308	68,825,362	27,355,190	87%