

# **CECIL COUNTY PUBLIC SCHOOLS**

DEPARTMENT OF BUSINESS SERVICES
GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-5137 • www.ccps.org

Jeffrey A. Lawson, Ed. D. Superintendent of Schools

William H. Malesh President, Board of Education

February 11, 2021

Ms. Danielle Hornberger 200 Chesapeake Blvd Suite 2100 Elkton, Maryland 21921

Dear Ms. Hornberger:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for January 2021 at their Board Meeting on February 10, 2021. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2021 operating budget.

	Revenue			Expenditure		*
Local Appropriation		\$	-	Administration	\$	33,877
Other Revenue		•	16,470	Instruction Leadership/Support		(3,472)
State Revenue			-	Instruction Salaries/Wages		231,684
Federal Revenue			1,144,510	Instruction Materials/Supplies		201,679
				Instruction Other Costs		3,601
			8	Special Education		11,733
				Student Personnel Services		522,475
				Student Health Services		7. <u>-</u> .
				Student Transportation		141,234
				Operation of Plant		
	*			Maintenance of Plant		-
				Fixed Charges		(5,902)
				Community Services		24,071
				Capital Outlay	_	_
<b>Total Revenue</b>		\$	1,160,980	Total Expenditures	\$	1,160,980

Sincerely,

Jeffrey A Lawson, Ed.D. Superintendent

JAL/ees

cc:

James Appel, Director of Finance, Cecil County Government Rebecca Anderson, Deputy Director of Finance, Cecil County Government Sandra Jack, Chief Financial Officer, Cecil County Public Schools Erynn Seato, Assistant in Business Services, Cecil County Public Schools The following budget adjustments were recorded for the period 1/1/21 to 1/31/21:

Restricted Other Revenue							
Description	Project		Amount				
Description	Number	Amount					
Correct carryover budget of FY18 BEPAC Grant to Cherry Hill Middle for English Language Arts	19218	خ	540				
activities.	19216	Ą	340				
Total		\$	540				

Restricted Federal Revenue		
Description	Project Number	Amount
Transfer balance of Year 3 to Year 4 of the NIJ Project Assist grant to provide staff, consultant services, and staff development opportunities for teachers.	14920	\$ (828,590)
Year 4 NIJ Project Assist grant to provide staff, consultant services, and staff development opportunities for teachers plus transferring balance of Year 3 funds to Year 4.	14921	1,735,600
FY21 McKinney Vento Homeless grant providing funds for homeless transportation.	25521	200,000
FY21 Professional Development Grant Birth-5 Years Old (PDG B-5) Preschool Pyramid Model grant supporting staff development opportunities.	43322	12,500
FY21 Professional Development Grant Birth-5 Years Old (PDG B-5) Local Early Childhood Advisory Council (ECAC) grant supporting supplies and contracted service trainings for community organizations.	49422	25,000
Total		\$ 1,144,510

Unrestricted Other Revenue							
Description	Project		Amount				
Description	Number		Amount				
Donation of digital sign from Cecilton Lions Club to Cecilton Elementary.	n/a	\$	15,930				
Total		\$	15,930				

Budget Update - Unrestricted Fiscal 2021

#### Revenues

		Current	YTD		YTD	Open	Available
	Original Budget	Amendments	Amendments	<b>Current Budget</b>	Transactions	Encumbrances	Balance
20 Local Appropriation	86,367,865	-	-	86,367,865	50,381,254	-	35,986,611
22 Other Revenue	9,130,019	15,930	909,748	10,039,767	551,991		9,487,776
24 State Revenue	112,343,000	-	(1,538,151)	110,804,849	72,807,690	-	37,997,159
Grand Total	207,840,884	15,930	(628,403)	207,212,481	123,740,935	-	83,471,546

### **Expenditures by Category**

		Current	YTD		YTD	Open	Available
	Original Budget	Amendments	Amendments	<b>Current Budget</b>	Transactions	Encumbrances	Balance
01 Administration	5,476,162	-	10,050	5,486,212	3,146,945	2,229,432	109,835
02 Instruction -Leadership/Support	14,825,615	1,632	166,925	14,992,540	7,863,232	5,972,451	1,156,857
03 Instruction -Salaries/Wages	80,653,419	(2)	(321,797)	80,331,622	33,460,045	43,211,648	3,659,929
04 Instruction-Materials/Supplies	1,926,967	(1,632)	361,893	2,288,860	484,450	13,569	1,790,841
05 Instruction-Other Costs	3,635,038	15,930	10,815	3,645,853	1,544,949	1,249,164	851,740
06 Special Education	29,688,937	-	(58,333)	29,630,604	11,347,168	14,786,376	3,497,060
07 Student Personnel Services	1,703,483	-	-	1,703,483	727,360	617,903	358,220
08 Student Health Services	1,749,090	-	(98,426)	1,650,664	752,128	845,297	53,239
09 Student Transportation	11,281,805	-	1,609	11,283,414	5,352,822	551,700	5,378,892
10 Operation of Plant	12,081,908	-	(223,540)	11,858,368	5,727,801	3,607,713	2,522,854
11 Maintenance of Plant	3,674,202	-	158,371	3,832,573	2,157,104	1,257,915	417,554
12 Fixed Charges	40,655,767	2	(736,610)	39,919,157	21,643,645	7,031,299	11,244,213
14 Community Services	40,000	-	100,640	140,640	100,720	-	39,920
15 Capital Outlay	448,491	-	-	448,491	244,657	134,215	69,619
Grand Total	207,840,884	15,930	(628,403)	207,212,481	94,553,026	81,508,682	31,150,773

## **Expenditures by Object**

		Current	YTD		YTD	Open	Available
	Original Budget	Amendments	Amendments	<b>Current Budget</b>	Transactions	Encumbrances	Balance
01 Salaries & Wages	134,651,224	-	(525,723)	134,125,501	59,939,375	68,409,216	5,776,910
02 Contracted Charges	18,508,144	(822)	191,623	18,699,767	7,873,449	3,280,020	7,546,298
03 Supplies and Materials	3,575,907	1,316	329,102	3,905,009	1,019,181	173,529	2,712,299
04 Other Charges	46,533,287	(494)	(713,850)	45,819,437	24,158,065	7,914,703	13,746,669
05 Land, Buildings, Equipment	1,380,322	15,930	90,445	1,470,767	689,639	431,452	349,676
08 Transfers	3,192,000	-	-	3,192,000	873,317	1,299,762	1,018,921
Grand Total	207,840,884	15,930	(628,403)	207,212,481	94,553,026	81,508,682	31,150,773

Budget Update - Restricted Fiscal 2021

#### Revenues

		Current	YTD		YTD	Open	Available
	Original Budget	Amendments	Amendments	<b>Current Budget</b>	Transactions	Encumbrances	Balance
22 Other Revenue	-	540	219,966	219,966	164,487	-	55,479
24 State Revenue	439,994	-	1,986,465	2,426,459	575,004	-	1,851,455
26 Federal	9,653,234	1,144,510	11,179,015	20,832,249	5,902,674	-	14,929,575
Grand Total	10,093,228	1,145,050	13,385,446	23,478,674	6,642,165	-	16,836,509

**Expenditures by Category** 

		Current	YTD		YTD	Open	Available
	Original Budget	Amendments	Amendments	<b>Current Budget</b>	Transactions	Encumbrances	Balance
01 Administration	271,407	33,877	872,515	1,143,922	516,148	56,930	570,844
02 Instruction -Leadership/Support	12,695	(5,104)	193,849	206,544	165,753	16,500	24,291
03 Instruction -Salaries/Wages	2,374,750	231,686	1,981,956	4,356,706	1,250,947	1,006,174	2,099,585
04 Instruction-Materials/Supplies	295,465	203,311	3,602,125	3,897,590	1,130,536	1,208,780	1,558,274
05 Instruction-Other Costs	322,167	(12,329)	2,730,327	3,052,494	2,000,848	374,667	676,979
06 Special Education	4,322,838	11,733	596,290	4,919,128	1,708,570	1,945,133	1,265,425
07 Student Personnel Services	-	522,475	1,553,512	1,553,512	234,314	189,596	1,129,602
08 Student Health Services	-	-	377,623	377,623	121,591	134,917	121,115
09 Student Transportation	233,479	141,234	355,179	588,658	31,001	-	557,657
10 Operation of Plant	-	-	(51,361)	(51,361)	661,831	32,884	(746,076)
11 Maintenance of Plant	-	-	23,133	23,133	13,961	-	9,172
12 Fixed Charges	2,046,021	(5,904)	675,469	2,721,490	1,055,669	19,992	1,645,829
14 Community Services	-	24,071	689,235	689,235	161,243	58,515	469,477
15 Capital Outlay	214,406	-	(214,406)	-	-	-	-
Grand Total	10,093,228	1,145,050	13,385,446	23,478,674	9,052,412	5,044,088	9,382,174

**Expenditures by Object** 

		Current	YTD		YTD	Open	Available
	Original Budget	Amendments	Amendments	<b>Current Budget</b>	Transactions	Encumbrances	Balance
01 Salaries & Wages	5,238,724	346,178	3,027,621	8,266,345	2,807,384	2,747,905	2,711,056
02 Contracted Charges	1,625,596	592,756	4,011,576	5,637,172	2,236,353	888,529	2,512,290
03 Supplies and Materials	410,948	221,205	4,279,492	4,690,440	2,066,264	1,247,559	1,376,617
04 Other Charges	2,387,682	(32,904)	1,601,740	3,989,422	1,491,096	93,564	2,404,762
05 Land, Buildings, Equipment	48,818	(16,061)	68,157	116,975	110,202	-	6,773
08 Transfers	381,460	33,876	396,860	778,320	341,113	66,531	370,676
Grand Total	10,093,228	1,145,050	13,385,446	23,478,674	9,052,412	5,044,088	9,382,174

Budget Update - Total Fiscal 2021

#### Revenues

		Current	YTD		YTD	Open	Available
	Original Budget	Amendments	Amendments	<b>Current Budget</b>	Transactions	Encumbrances	Balance
20 Local Appropriation	86,367,865	-	-	86,367,865	50,381,254	-	35,986,611
22 Other Revenue	9,130,019	16,470	1,129,714	10,259,733	716,478		9,543,255
24 State Revenue	112,782,994	-	448,314	113,231,308	73,382,694	-	39,848,614
26 Federal Revenue	9,653,234	1,144,510	11,179,015	20,832,249	5,902,674	-	14,929,575
Grand Total	217,934,112	1,160,980	12,757,043	230,691,155	130,383,100	-	100,308,055

**Expenditures by Category** 

Expenditures by category		Current	YTD		YTD	Open	Available
	Original Budget	Amendments	Amendments	<b>Current Budget</b>	Transactions	Encumbrances	Balance
01 Administration	5,747,569	33,877	882,565	6,630,134	3,663,093	2,286,362	680,679
02 Instruction -Leadership/Support	14,838,310	(3,472)	360,774	15,199,084	8,028,985	5,988,951	1,181,148
03 Instruction -Salaries/Wages	83,028,169	231,684	1,660,159	84,688,328	34,710,992	44,217,822	5,759,514
04 Instruction-Materials/Supplies	2,222,432	201,679	3,964,018	6,186,450	1,614,986	1,222,349	3,349,115
05 Instruction-Other Costs	3,957,205	3,601	2,741,142	6,698,347	3,545,797	1,623,831	1,528,719
06 Special Education	34,011,775	11,733	537,957	34,549,732	13,055,738	16,731,509	4,762,485
07 Student Personnel Services	1,703,483	522,475	1,553,512	3,256,995	961,674	807,499	1,487,822
08 Student Health Services	1,749,090	-	279,197	2,028,287	873,719	980,214	174,354
09 Student Transportation	11,515,284	141,234	356,788	11,872,072	5,383,823	551,700	5,936,549
10 Operation of Plant	12,081,908	-	(274,901)	11,807,007	6,389,632	3,640,597	1,776,778
11 Maintenance of Plant	3,674,202	-	181,504	3,855,706	2,171,065	1,257,915	426,726
12 Fixed Charges	42,701,788	(5,902)	(61,141)	42,640,647	22,699,314	7,051,291	12,890,042
14 Community Services	40,000	24,071	789,875	829,875	261,963	58,515	509,397
15 Capital Outlay	662,897	-	(214,406)	448,491	244,657	134,215	69,619
Grand Total	217,934,112	1,160,980	12,757,043	230,691,155	103,605,438	86,552,770	40,532,947

**Expenditures by Object** 

		Current	YTD		YTD	Open	Available
	Original Budget	Amendments	Amendments	<b>Current Budget</b>	Transactions	Encumbrances	Balance
01 Salaries & Wages	139,889,948	346,178	2,501,898	142,391,846	62,746,759	71,157,121	8,487,966
02 Contracted Charges	20,133,740	591,934	4,203,199	24,336,939	10,109,802	4,168,549	10,058,588
03 Supplies and Materials	3,986,855	222,521	4,608,594	8,595,449	3,085,445	1,421,088	4,088,916
04 Other Charges	48,920,969	(33,398)	887,890	49,808,859	25,649,161	8,008,267	16,151,431
05 Land, Buildings, Equipment	1,429,140	(131)	158,602	1,587,742	799,841	431,452	356,449
08 Transfers	3,573,460	33,876	396,860	3,970,320	1,214,430	1,366,293	1,389,597
<b>Grand Total</b>	217,934,112	1,160,980	12,757,043	230,691,155	103,605,438	86,552,770	40,532,947

Budget Update Fiscal 2021

# Unrestricted Expenditures % of Current Budget to Prior Year Trend

Category		Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2021	5,476,162	5,486,212	3,146,945	57%	
	2020	5,354,678	5,479,919	3,127,801	57%	
02 - INSTRUCTION-LEAD/SUPPORT	2021	14,825,615	14,992,540	7,863,232	52%	SALARY SAVINGS FOR GENERAL
	2020	15,438,601	14,897,538	8,342,796	56%	ASSISTANTS & ASST PRINCIPALS
03 - INSTRUCTION-SALARIES/WAGES	2021	80,653,419	80,331,622	33,460,045	42%	
	2020	77,769,406	77,537,402	33,612,499	43%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2021	1,926,967	2,288,860	484,450	21%	VIRTUAL LEARNING
	2020	2,810,213	3,419,367	1,121,532	33%	VIRTUAL LEARNING
05 - INSTRUCTION-OTHER COSTS	2021	3,635,038	3,645,853	1,544,949	42%	VIDTILALIFADAUNG
	2020	3,014,045	3,328,320	1,619,371	49%	VIRTUAL LEARNING
06 - SPECIAL EDUCATION	2021	29,688,937	29,630,604	11,347,168	38%	
	2020	25,986,579	26,490,669	11,422,904	43%	
07 - STUDENT PERSONNEL SERVICES	2021	1,703,483	1,703,483	727,360	43%	
	2020	1,816,218	1,657,360	726,346	44%	
08 - STUDENT HEALTH SERVICES	2021	1,749,090	1,650,664	752,128	46%	
	2020	1,720,429	1,790,904	766,469	43%	
09 - STUDENT TRANS	2021	11,281,805	11,283,414	5,352,822	47%	VIDTUAL LEADNING
	2020	10,268,868	10,325,832	6,196,253	60%	VIRTUAL LEARNING
10 - OPER PLANT	2021	12,081,908	11,858,368	5,727,801	48%	VIRTUAL LEARNING
	2020	11,735,962	11,717,043	6,617,033	56%	VIRTUAL LEARNING
11 - MAINTENANCE PLANT	2021	3,674,202	3,832,573	2,157,104	56%	
	2020	4,227,225	4,378,276	2,406,211	55%	
12 - FIXED CHARGES	2021	40,655,767	39,919,157	21,643,645	54%	HEALTHCARE SAVINGS
	2020	38,208,899	38,209,992	23,639,053	62%	HEALTHCARE SAVINGS
14 - COMMUNITY SERVICES	2021	40,000	140,640	100,720	72%	USE OF BUILDING PROJECT - NEHS
	2020	30,000	143,075	22,951	16%	LIGHTING
15 - CAPITAL OUTLAY	2021	448,491	448,491	244,657	55%	SECURE ENTRANCE PROJECTS
	2020	426,145	1,502,952	1,052,691	70%	DURING FY20
TOTAL	2021	207,840,884	207,212,481	94,553,026	46%	
TOTAL	2020	198,807,268	200,878,649	100,673,910	50%	
2021 - 2020		9,033,616	6,333,832	(6,120,884)		

Budget Update Fiscal 2021

# Unrestricted Budget Report By Budget Rollup Code

	Original	Budget	Revised				% of Budget
Rollup Code	Budget	Transfers	Budget	YTD Actual	Encumbrances	Available	Used
ADMINISTRATIVE SERVICES	18,618,681	168,452	18,787,133	9,167,733	2,524,046	7,095,354	62%
10000 - BOARD	221,647	(5,000)	216,647	124,467	-	92,180	57%
20000 - SUPERINTENDENT	74,190	5,000	79,190	14,709	3,808	60,674	23%
30000 - DIV OF ADMIN SERVICES	5,720	-	5,720	938	-	4,782	16%
30100 - HR AND BENEFITS	76,241	-	76,241	14,160	3,015	59,066	23%
30200 - INFORMATION TECHNOLOGY	1,753,922	15,740	1,769,662	960,833	634,052	174,777	90%
30300 - ASST/ACCTBLTY	159,134	-	159,134	86,955	-	72,179	55%
30400 - SAFE SCHOOLS	103,240	-	103,240	40,699	-	62,541	39%
50000 - OFFICE OF FINANCE	1,370,447	1,282	1,371,729	713,579	608,759	49,391	96%
50100 - BUS SVCS	167,114	(11,224)	155,890	73,538	339	82,013	47%
50200 - PURCHASING	663,226	(1,608)	661,618	212,411	239,867	209,339	68%
50300 - UTILITIES	3,995,712	-	3,995,712	1,750,669	517,611	1,727,432	57%
60100 - STUDENT TRANS	8,117,882	-	8,117,882	4,185,777	75,375	3,856,730	52%
60200 - OPER PLANT	1,244,906	(100,000)	1,144,906	326,569	275,599	542,737	53%
60300 - MAINTENANCE PLANT	353,100	-	353,100	275,732	56,574	20,794	94%
60310 - ELECTRICAL SERVICES	98,000	200,640	298,640	184,196	49,104	65,341	78%
60311 - ELECTRICAL SERVICES - PROJECTS	-	-	-	-	-	-	0%
60320 - HVAC SERVICES	265,000	66,530	331,530	205,327	56,347	69,857	79%
60321 - HVAC SERVICES - PROJECTS	-	-	-	-	-	-	0%
60330 - SAFETY SERVICES	53,500	-	53,500	28,892	3,597	21,012	61%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	-	60,000	18,286	-	41,714	30%
60341 - CARPENTRY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60350 - GROUNDS MAINTENANCE	194,500	-	194,500	40,968	-	153,532	21%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	-	-	-	-	-	0%
60600 - CAPITAL OUTLAY	131,200	(2,908)	128,292	60,127	-	68,165	47%
92500 - INSURANCE RECOVERY	10,000	-	10,000	7,716	-	2,284	77%
92600 - CORONAVIRUS	-	-	-	-	-	-	0%
99100 - INDIRECT FEES	(500,000)	-	(500,000)	(158,812)	-	(341,188)	32%
EDUCATION SERVICES	17,710,095	48,633	17,758,728	4,033,700	3,620,917	10,104,112	43%
40000 - DIV OF ED SERVICES	2,861,208	(12,578)	2,848,630	322,188	55,121	2,471,321	13%
40100 - CAREER & TECHNOLOGY PROGRAM	460,649	3,900	464,549	152,120	4,099	308,330	34%
40200 - GIFTED AND TALENTED	17,150	-	17,150	126	-	17,024	1%
40300 - SPECIAL EDUCATION	2,597,650	-	2,597,650	726,030	111,712	1,759,908	32%
40310 - NONPUBLIC SCHOOL PROGRAMS	3,272,000	-	3,272,000	945,065	1,299,762	1,027,173	69%
40320 - PSYCHOLOGICAL SERVICES	381,000	-	381,000	68,787	55,752	256,460	33%
40330 - SPED RELATED SERVICES	2,090,000	-	2,090,000	448,320	762,520	879,160	58%
40340 - INFANTS AND TODDLERS	396,000	-	396,000	47,655	239,483	108,862	73%
40350 - STEP	-	25,000	25,000	8,007		16,993	32%

Budget Update Fiscal 2021

# Unrestricted Budget Report By Budget Rollup Code

	Original	Budget	Revised				% of Budget
Rollup Code	Budget	Transfers	Budget	YTD Actual	Encumbrances	Available	Used
40400 - EARLY CHILDHOOD	25,950	-	25,950	321	-	25,629	1%
40500 - STUDENT PERSONNEL SERVICES	1,875,615	-	1,875,615	765,692	948,715	161,209	91%
40610 - HOME/HOSP	343,000	-	343,000	24,472	16,223	302,306	12%
40620 - ALTERNATIVE EDUCATION	425,000	-	425,000	87,295	-	337,705	21%
40700 - STUDENT HEALTH SERVICES	94,500	776	95,276	24,312	1,743	69,221	27%
40800 - MEDIA PROGRAMS	94,360	-	94,360	43,810	28,000	22,550	76%
40900 - GUIDANCE SERVICES	46,550	5,574	52,124	4,862	-	47,262	9%
41000 - MATH-ELEMENTARY	3,000	2,200	5,200	-	-	5,200	0%
41100 - MATH-SECONDARY	36,280	-	36,280	782	-	35,498	2%
41200 - ELA-ELEMENTARY	26,506	-	26,506	2,625	-	23,881	10%
41300 - ELA-SECONDARY	89,869	4,400	94,269	35,002	-	59,267	37%
41400 - ART	18,194	500	18,694	1,708	-	16,986	9%
41500 - MUSIC	250,427	731	251,158	93,034	-	158,125	37%
41600 - INTEGRATED ARTS	-	-	-	-	-	-	0%
41700 - FOREIGN LANGUAGE	28,244	-	28,244	5,207	-	23,036	18%
41800 - ESOL	47,531	-	47,531	13,560	-	33,971	29%
41900 - SCIENCE	140,909	2,200	143,109	15,770	42,857	84,481	41%
42000 - STEM	12,270	-	12,270	185	-	12,085	2%
42100 - SOCIAL STUDIES	22,870	-	22,870	-	-	22,870	0%
42200 - HEALTH EDUCATION	2,400	-	2,400	800	-	1,600	33%
42300 - PHYSICAL EDUCATION	53,650	-	53,650	8,131	-	45,519	15%
42400 - ATHLETICS	1,531,014	-	1,531,014	156,068	54,929	1,320,016	14%
70000 - EXEC DIR FOR ELEMENTARY	42,500	15,930	58,430	16,220	-	42,210	28%
80000 - EXEC DIR FOR MIDDLE	352,800	-	352,800	15,180	-	337,620	4%
90000 - EXEC DIR FOR HIGH	71,000	-	71,000	366	-	70,634	1%
ELEMENTARY SCHOOLS	617,650	239,534	857,186	187,337	4,293	665,556	22%
MIDDLE SCHOOLS	313,104	91,590	404,694	66,463	288	337,943	16%
HIGH SCHOOLS	401,984	95,104	497,088	105,915	5,471	385,703	22%
FTE SALARIES	170,179,371	(1,271,717)	168,907,652	80,991,879	75,353,667	12,562,107	93%
99999 - FTE SALARIES	129,523,602	(535,106)	128,988,496	59,348,234	68,322,369	1,317,893	99%
60400 - FIXED CHARGES	40,655,769	(736,611)	39,919,156	21,643,645	7,031,299	11,244,214	72%
TOTAL	207,840,884	(628,403)	207,212,481	94,553,026	81,508,682	31,150,773	85%