

**COUNTY COUNCIL OF CECIL COUNTY, MARYLAND
LEGISLATIVE SESSION DAY 2020-19**

RESOLUTION NO. 55 - 2020

Title of Resolution: Amendment- Policies and Procedures of Cecil County Council-
Council Work Session and Workshop Meetings

Synopsis: A Resolution to amend Section 2-2 in the Council's Policies and Procedures to remove specified times for sessions and workshops so that the Council has flexibility to set times as they determine.

Introduced by: Council President Meffley

Introduced and ordered posted on: September 1, 2020

Public Hearing scheduled on: October 6, 2020 at 7:00 p.m.

Consideration scheduled on: October 20, 2020

By: _____
Council Manager

PUBLIC HEARING

Notice of time and place of public hearing and title of Resolution, having been posted by (date) at the County Administration Building, 200 Chesapeake Blvd., Elkton, Maryland, and having been published, according to the Charter on (date), a public hearing was held on (date) and concluded on (date).

By: _____
Council Manager

EXPLANATION: **CAPITALS INDICATE LANGUAGE ADDED TO EXISTING RESOLUTION**
~~Strike through~~ indicates language deleted from existing Resolution
Underlining indicates language added to Resolution by Amendment
~~Double Strike Through~~ indicates language stricken out of Resolution by Amendment.

Amendment-Policies and Procedures of Cecil County Council-Council Work Sessions and Workshop Meetings

1 **WHEREAS**, pursuant to Section 202 of the Charter of Cecil County, Maryland (the “Charter”),
2 the County Council of Cecil County, Maryland (the “Council”) is the Legislative Branch of government;
3 and

4 **WHEREAS**, the legislative powers and procedures are outlined in the Charter; and

5 **WHEREAS**, pursuant to Section 303(e) of the Charter, the Council may adopt and publish
6 additional rules of legislative procedure that may be desirable and not in conflict with the Charter;
7 and

8 **WHEREAS**, the Council has determined that additional policies and procedures are necessary
9 to support the legislative process in order to operate in a consistent and efficient manner; and

10 **WHEREAS**, the policies and procedures of the Council may be amended by the Council
11 according to the legislative procedures in Sections 303-304 of the Charter.

12 **NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COUNTY COUNCIL OF CECIL COUNTY,**
13 **MARYLAND**, that the proposed changes to the Policy and Procedures of the Cecil County Council is
14 hereby approved as follows:

15 Chapter 2. Meetings Generally

16 **2-2. Council Work Session and Workshop Meetings**

- 17 a) The Council President may schedule a Council Work Session on Tuesday morning and/or Council
18 Workshop ~~on Tuesday afternoon~~ **AS NEEDED**. Scheduling will be based on the Council’s need to
19 discuss issues and/or allow presentations from other departments, agencies and public.
- 20 b) Council Work sessions ~~will begin at 9:00 a.m.~~ and Council Workshops ~~will begin at 1:30 p.m.~~ ~~Both~~
21 ~~work sessions and workshops~~ will be held in the Elk Room **OR AS AUTHORIZED BY THE COUNCIL**
22 **AND PUBLIC ANNOUNCED**, so that the business can be recorded. Minutes will be taken by Council
23 staff, subject to approval by the Council.
- 24 c) An agenda will be drafted in advance of Council work session and Council workshops by the Council
25 President, and such agendas will include topics for discussion. The Council President will ask for
26 suggested topics from Council Members. The final agenda, with supporting documents, will be
27 distributed to Council Members and the public by 4:30 p.m. on the Friday prior to a Tuesday
28 meeting.

Amendment-Policies and Procedures of Cecil County Council-Council Work Sessions and Workshop Meetings

- 29 d) Public Notice will be given for the Council work sessions and Council Workshops in the same manner
- 30 as the Legislative Sessions. The public is permitted to attend all meetings with the exception of
- 31 closed sessions, as permitted by the Annotated Code of Maryland, State Government Article, Title
- 32 10, Government Procedures, Subtitle 5. Meetings, Section 10-508(a).
- 33 e) The Council may only take votes on procedural matters that are not legislative in nature at the
- 34 Council work sessions and Council Workshops.

35 **BE IT FURTHER RESOLVED BY THE COUNTY COUNCIL OF CECIL COUNTY, MARYLAND,** that

36 all provisions of this Resolution shall take effect on the date the Resolution is adopted by the

37 Council.

INTRODUCED: September 1, 2020

ADOPTED: _____

President of the Council

ATTEST:

Council Manager