



CECIL COUNTY PUBLIC SCHOOLS
 DEPARTMENT OF BUSINESS SERVICES
 GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
 201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-5137 • www.ccps.org

Jeffrey A. Lawson, Ed. D.
 Superintendent of Schools

William H. Malesh
 President, Board of Education

July 9, 2020

Dr. Alan McCarthy
 200 Chesapeake Blvd
 Suite 2100
 Elkton, Maryland 21921

Dear Dr. McCarthy:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for June 2020 at their Board Meeting on July 8, 2020. This is a preliminary report. A final report will be submitted in August 2020. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2020 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ 408,040
Other Revenue	18,186	Instruction Leadership/Support	145,128
State Revenue	-	Instruction Salaries/Wages	345,342
Federal Revenue	3,954,534	Instruction Materials/Supplies	1,049,344
		Instruction Other Costs	297,868
		Special Education	114,200
		Student Personnel Services	667,709
		Student Health Services	195,142
		Student Transportation	346,372
		Operation of Plant	281,626
		Maintenance of Plant	56,470
		Fixed Charges	131,433
		Community Services	(65,954)
		Capital Outlay	-
Total Revenue	\$ 3,972,720	Total Expenditures	\$ 3,972,720

Sincerely,

Jeffrey A. Lawson, Ed.D.
 Superintendent

JAL/ees

cc: Lisa Saxton, Director of Finance, Cecil County Government
 Rebecca Anderson, Budget Manager, Cecil County Government
 Sandra Jack, Chief Financial Officer, Cecil County Public Schools
 Erynn Seato, Assistant in Business Services, Cecil County Public Schools

Our Mission: *CCPS serves equitably through positive relationships as a safe, collaborative community. We will ensure all learners acquire the knowledge, skills, and qualities to be responsible, caring, and ethical citizens.*

The following budget adjustments were recorded for the period 6/1/20 to 6/30/20 (PRELIMINARY) :

Restricted Other Revenue		
Description	Project Number	Amount
Additional FY20 American Institute of Aeronautics and Astronautics (AIA) grant funding for Elkton High physics classroom supplies.	16720	\$ 500
Additional FY20 Armed Forces Communications and Electronics Association (AFCEA) Science Toolkit Grants to North East High and Perryville High to purchase science classroom supplies.	17020	9,222
FY20 Northrop Grumman grant to support student technology access during school closures.	17720	6,000
Total		\$ 15,722

Restricted Federal Revenue		
Description	Project Number	Amount
Additional Year 3 NIJ Project Assist grant to provide staff, consultant services, and staff development opportunities for teachers.	14920	\$ 825,727
FY20 Elementary and Secondary School Emergency Relief (ESSER) grant to support expenses incurred due to the coronavirus pandemic.	30020	3,128,807
Total		\$ 3,954,534

Unrestricted Other Revenue		
Description	Project Number	Amount
Elkton High donation to purchase presenter.	n/a	\$ 2,464
Total		\$ 2,464

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	84,905,673	-	-	84,905,673	84,905,673	-	-
22 Other Revenue	2,959,662	2,464	1,661,350	4,621,012	1,232,561	-	3,388,451
24 State Revenue	110,941,931	-	(777,145)	110,164,786	108,734,966	-	1,429,820
Grand Total	198,807,266	2,464	884,205	199,691,471	194,873,200	-	4,818,271

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,354,678	(75,000)	133,774	5,488,452	5,120,991	92,032	275,429
02 Instruction -Leadership/Support	15,438,601	124,690	(299,538)	15,139,063	14,579,154	22,715	537,194
03 Instruction -Salaries/Wages	77,769,406	(112,858)	(506,290)	77,263,114	77,880,269	16,389	(633,544)
04 Instruction-Materials/Supplies	2,810,213	(52,377)	(110,181)	2,700,032	1,394,235	24,354	1,281,443
05 Instruction-Other Costs	3,014,045	(229,023)	25,455	3,039,500	2,420,127	312,140	307,233
06 Special Education	25,986,579	(50,000)	454,090	26,440,669	25,101,040	927,476	412,153
07 Student Personnel Services	1,816,218	-	(158,858)	1,657,360	1,383,735	147	273,478
08 Student Health Services	1,720,429	-	70,475	1,790,904	1,667,458	-	123,446
09 Student Transportation	10,268,868	344,532	388,658	10,657,526	10,683,625	807	(26,906)
10 Operation of Plant	11,735,962	52,500	(351,554)	11,384,408	10,794,329	423,361	166,718
11 Maintenance of Plant	4,227,225	-	39,252	4,266,477	3,906,007	55,884	304,586
12 Fixed Charges	38,208,899	-	1,093	38,209,992	39,061,667	27,817	(879,492)
14 Community Services	30,000	-	122,722	152,722	45,416	100,460	6,846
15 Capital Outlay	426,145	-	1,075,107	1,501,252	1,187,230	7,301	306,721
Grand Total	198,807,266	2,464	884,205	199,691,471	195,225,283	2,010,883	2,455,305

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	131,331,732	(112,747)	(1,004,522)	130,327,211	130,363,393	18,080	(54,262)
02 Contracted Charges	15,496,896	43,912	270,670	15,767,566	14,848,604	772,952	146,010
03 Supplies and Materials	4,413,786	(22,559)	280,655	4,694,440	2,876,731	72,052	1,745,657
04 Other Charges	43,842,952	141,394	114,345	43,957,297	44,101,660	305,356	(449,719)
05 Land, Buildings, Equipment	1,076,900	2,464	987,036	2,063,936	1,090,443	23,115	950,378
08 Transfers	2,645,000	(50,000)	236,021	2,881,021	1,944,452	819,328	117,241
Grand Total	198,807,266	2,464	884,205	199,691,471	195,225,283	2,010,883	2,455,305

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	15,722	401,849	401,849	384,338	-	17,511
24 State Revenue	424,655	-	1,768,647	2,193,302	1,393,586	-	799,716
26 Federal	10,124,066	3,954,534	7,256,979	17,381,045	8,312,569	-	9,068,476
Grand Total	10,548,721	3,970,256	9,427,475	19,976,196	10,090,493	-	9,885,703

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	247,452	483,040	1,089,626	1,337,078	613,540	105,805	617,733
02 Instruction -Leadership/Support	15,574	20,438	68,551	84,125	53,147	-	30,978
03 Instruction -Salaries/Wages	2,980,659	458,200	1,291,558	4,272,217	3,130,031	-	1,142,186
04 Instruction-Materials/Supplies	421,703	1,101,721	2,281,319	2,703,022	1,177,456	38,836	1,486,730
05 Instruction-Other Costs	409,709	526,891	1,250,625	1,660,334	651,560	17,251	991,523
06 Special Education	3,718,088	164,200	705,410	4,423,498	4,596,604	349,780	(522,886)
07 Student Personnel Services	-	667,709	1,221,650	1,221,650	452,157	80,300	689,193
08 Student Health Services	-	195,142	279,421	279,421	137,371	-	142,050
09 Student Transportation	255,526	1,840	169,752	425,278	177,797	9,011	238,470
10 Operation of Plant	-	229,126	231,220	231,220	118,731	28,111	84,378
11 Maintenance of Plant	-	56,470	184,839	184,839	125,408	-	59,431
12 Fixed Charges	2,302,979	131,433	382,315	2,685,294	2,171,944	17,000	496,350
14 Community Services	197,031	(65,954)	271,189	468,220	195,889	654	271,677
15 Capital Outlay	-	-	-	-	-	-	-
Grand Total	10,548,721	3,970,256	9,427,475	19,976,196	13,601,635	646,748	5,727,813

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,816,046	954,547	2,242,927	8,058,973	6,377,381	-	1,681,592
02 Contracted Charges	1,005,096	1,038,374	2,383,260	3,388,356	2,627,987	435,163	325,206
03 Supplies and Materials	532,606	1,548,870	2,989,593	3,522,199	1,401,701	79,350	2,041,148
04 Other Charges	2,803,093	299,695	1,071,792	3,874,885	2,564,418	56,621	1,253,846
05 Land, Buildings, Equipment	-	(10,700)	418,643	418,643	259,975	65,881	92,787
08 Transfers	391,880	139,470	321,260	713,140	370,173	9,733	333,234
Grand Total	10,548,721	3,970,256	9,427,475	19,976,196	13,601,635	646,748	5,727,813

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	84,905,673	-	-	84,905,673	84,905,673	-	-
22 Other Revenue	2,959,662	18,186	2,063,199	5,022,861	1,616,899	-	3,405,962
24 State Revenue	111,366,586	-	991,502	112,358,088	110,128,552	-	2,229,536
26 Federal Revenue	10,124,066	3,954,534	7,256,979	17,381,045	8,312,569	-	9,068,476
Grand Total	209,355,987	3,972,720	10,311,680	219,667,667	204,963,693	-	14,703,974

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,602,130	408,040	1,223,400	6,825,530	5,734,531	197,837	893,162
02 Instruction -Leadership/Support	15,454,175	145,128	(230,987)	15,223,188	14,632,301	22,715	568,172
03 Instruction -Salaries/Wages	80,750,065	345,342	785,268	81,535,331	81,010,300	16,389	508,642
04 Instruction-Materials/Supplies	3,231,916	1,049,344	2,171,138	5,403,054	2,571,691	63,190	2,768,173
05 Instruction-Other Costs	3,423,754	297,868	1,276,080	4,699,834	3,071,687	329,391	1,298,756
06 Special Education	29,704,667	114,200	1,159,500	30,864,167	29,697,644	1,277,256	(110,733)
07 Student Personnel Services	1,816,218	667,709	1,062,792	2,879,010	1,835,892	80,447	962,671
08 Student Health Services	1,720,429	195,142	349,896	2,070,325	1,804,829	-	265,496
09 Student Transportation	10,524,394	346,372	558,410	11,082,804	10,861,422	9,818	211,564
10 Operation of Plant	11,735,962	281,626	(120,334)	11,615,628	10,913,060	451,472	251,096
11 Maintenance of Plant	4,227,225	56,470	224,091	4,451,316	4,031,415	55,884	364,017
12 Fixed Charges	40,511,878	131,433	383,408	40,895,286	41,233,611	44,817	(383,142)
14 Community Services	227,031	(65,954)	393,911	620,942	241,305	101,114	278,523
15 Capital Outlay	426,145	-	1,075,107	1,501,252	1,187,230	7,301	306,721
Grand Total	209,355,987	3,972,720	10,311,680	219,667,667	208,826,918	2,657,631	8,183,118

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	137,147,778	841,800	1,238,405	138,386,184	136,740,774	18,080	1,627,330
02 Contracted Charges	16,501,992	1,082,286	2,653,930	19,155,922	17,476,591	1,208,115	471,216
03 Supplies and Materials	4,946,392	1,526,311	3,270,248	8,216,639	4,278,432	151,402	3,786,805
04 Other Charges	46,646,045	441,089	1,186,137	47,832,182	46,666,078	361,977	804,127
05 Land, Buildings, Equipment	1,076,900	(8,236)	1,405,679	2,482,579	1,350,418	88,996	1,043,165
08 Transfers	3,036,880	89,470	557,281	3,594,161	2,314,625	829,061	450,475
Grand Total	209,355,987	3,972,720	10,311,680	219,667,667	208,826,918	2,657,631	8,183,118

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category	Fiscal Year	Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2020	5,354,678	5,488,452	5,120,991	93%	
	2019	5,423,183	5,165,549	5,239,540	101%	
02 - INSTRUCTION-LEAD/SUPPORT	2020	15,438,601	15,139,063	14,579,154	96%	
	2019	14,296,983	14,644,811	14,516,934	99%	
03 - INSTRUCTION-SALARIES/WAGES	2020	77,769,406	77,263,112	77,880,269	101%	
	2019	72,448,250	73,884,094	73,654,539	100%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2020	2,810,213	2,700,032	1,394,235	52%	TECHNOLOGY ITEMS PAID BY LEASE
	2019	3,485,702	2,837,404	1,892,722	67%	
05 - INSTRUCTION-OTHER COSTS	2020	3,014,045	3,039,500	2,420,127	80%	FY19 TECHNOLOGY LEASE PAYMENT
	2019	3,571,367	3,556,421	3,521,448	99%	
06 - SPECIAL EDUCATION	2020	25,986,579	26,440,669	25,101,040	95%	
	2019	23,460,582	25,267,346	24,878,424	98%	
07 - STUDENT PERSONNEL SERVICES	2020	1,816,218	1,657,360	1,383,735	83%	
	2019	1,394,170	1,722,864	1,438,526	83%	
08 - STUDENT HEALTH SERVICES	2020	1,720,429	1,790,904	1,667,458	93%	
	2019	1,694,515	1,725,150	1,709,818	99%	
09 - STUDENT TRANS	2020	10,268,868	10,657,526	10,683,625	100%	
	2019	9,690,679	10,980,434	10,891,304	99%	
10 - OPER PLANT	2020	11,735,962	11,384,408	10,794,329	95%	
	2019	11,571,491	11,537,093	11,393,225	99%	
11 - MAINTENANCE PLANT	2020	4,227,225	4,266,477	3,906,007	92%	
	2019	3,906,141	4,517,521	4,284,129	95%	
12 - FIXED CHARGES	2020	38,208,899	38,209,992	39,061,666	102%	
	2019	37,594,764	40,096,968	40,210,468	100%	
14 - COMMUNITY SERVICES	2020	30,000	152,722	45,416	30%	
	2019	30,000	209,232	115,125	55%	
15 - CAPITAL OUTLAY	2020	426,145	1,501,252	1,187,230	79%	FY19 SECURE ENTRANCE PROJECTS
	2019	348,947	3,369,972	1,362,492	40%	
TOTAL	2020	198,807,266	199,691,471	195,225,283	98%	
	2019	188,916,774	199,514,859	195,108,694	98%	
2020 - 2019		9,890,492	176,611	116,589		

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
ADMINISTRATIVE SERVICES	18,986,295	1,104,003	20,090,298	17,417,123	701,072	1,972,106	90%
10000 - BOARD	227,697	(14,844)	212,853	175,344	-	37,509	82%
20000 - SUPERINTENDENT	69,750	14,844	84,594	74,868	1,692	8,034	91%
30000 - DIV OF ADMIN SERVICES	8,930	-	8,930	6,404	-	2,526	72%
30100 - HR AND BENEFITS	84,341	20,000	104,341	91,589	2,925	9,827	91%
30200 - INFORMATION TECHNOLOGY	2,419,492	(391,250)	2,028,242	1,559,324	128,415	340,503	83%
30300 - ASST/ACCTBLTY	159,379	(56,967)	102,412	87,315	-	15,098	85%
30400 - SAFE SCHOOLS	47,900	1,080,392	1,128,292	867,636	-	260,655	77%
50000 - OFFICE OF FINANCE	1,430,865	(190,407)	1,240,458	472,419	-	768,039	38%
50100 - BUS SVCS	193,897	(10,395)	183,502	117,467	161	65,874	64%
50200 - PURCHASING	663,226	10,395	673,621	527,275	100,198	46,149	93%
50300 - UTILITIES	3,995,712	(250,000)	3,745,712	3,240,517	274,819	230,376	94%
60100 - STUDENT TRANS	7,405,000	524,532	7,929,532	7,876,119	660	52,753	99%
60200 - OPER PLANT	1,254,406	(52,300)	1,202,106	1,158,542	28,727	14,837	99%
60300 - MAINTENANCE PLANT	353,600	239,046	592,646	539,618	35,100	17,928	97%
60310 - ELECTRICAL SERVICES	98,000	271,813	369,813	183,032	120,536	66,245	82%
60311 - ELECTRICAL SERVICES - PROJECTS	369,900	(335,000)	34,900	3,904	-	30,996	11%
60320 - HVAC SERVICES	265,000	139,084	404,084	366,474	538	37,073	91%
60321 - HVAC SERVICES - PROJECTS	-	-	-	-	-	-	0%
60330 - SAFETY SERVICES	53,500	4,800	58,300	48,645	-	9,655	83%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	36,000	96,000	81,004	-	14,996	84%
60341 - CARPENTRY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60350 - GROUNDS MAINTENANCE	194,500	(27,000)	167,500	127,157	-	40,343	76%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	-	-	-	-	-	0%
60600 - CAPITAL OUTLAY	131,200	7,405	138,605	72,576	7,301	58,728	58%
92500 - INSURANCE RECOVERY	-	76,000	76,000	13,945	-	62,056	18%
92600 - CORONAVIRUS REIMB	-	7,855	7,855	7,812	-	43	99%
99100 - INDIRECT FEES	(500,000)	-	(500,000)	(281,863)	-	(218,137)	56%
EDUCATION SERVICES	13,405,096	(328,784)	13,076,312	10,908,455	1,248,236	919,618	93%
40000 - DIV OF ED SERVICES	2,128,855	(263,975)	1,864,880	1,972,899	15,667	(123,687)	107%
40100 - CAREER & TECHNOLOGY PROGRAM	778,932	(130,041)	648,891	530,337	15,193	103,360	84%
40200 - GIFTED AND TALENTED	23,420	-	23,420	12,277	-	11,143	52%
40300 - SPECIAL EDUCATION	1,922,133	112,839	2,034,972	2,049,853	98,498	(113,379)	106%
40310 - NONPUBLIC SCHOOL PROGRAMS	2,765,000	286,021	3,051,021	2,149,838	773,083	128,099	96%
40320 - PSYCHOLOGICAL SERVICES	130,000	154,114	284,114	188,929	50,181	45,004	84%
40330 - SPED RELATED SERVICES	650,000	(118,874)	531,126	386,925	30,200	114,001	79%
40340 - INFANTS AND TODDLERS	100,000	-	100,000	88,751	15,200	(3,950)	104%
40350 - STEP	-	131,980	131,980	55,650	-	76,330	42%

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
40400 - EARLY CHILDHOOD	25,950	57,001	82,951	65,869	-	17,081	79%
40500 - STUDENT PERSONNEL SERVICES	1,515,195	(125,000)	1,390,195	1,018,891	239,865	131,439	91%
40610 - HOME/HOSP	339,000	(50,000)	289,000	178,316	10,349	100,335	65%
40620 - ALTERNATIVE EDUCATION	410,000	(68,245)	341,755	179,594	-	162,161	53%
40700 - STUDENT HEALTH SERVICES	84,000	-	84,000	53,688	-	30,312	64%
40800 - MEDIA PROGRAMS	206,370	(18,304)	188,066	171,911	-	16,155	91%
40900 - GUIDANCE SERVICES	25,900	2,000	27,900	9,406	-	18,494	34%
41000 - MATH-ELEMENTARY	17,108	-	17,108	86	-	17,022	1%
41100 - MATH-SECONDARY	23,150	-	23,150	6,993	-	16,157	30%
41200 - ELA-ELEMENTARY	4,050	(3,000)	1,050	-	-	1,050	0%
41300 - ELA-SECONDARY	-	-	-	1,514	-	(1,514)	0%
41400 - ART	15,702	(4,767)	10,935	5,036	-	5,899	46%
41500 - MUSIC	161,766	46,347	208,113	204,640	-	3,473	98%
41600 - INTEGRATED ARTS	4,400	(3,200)	1,200	1,158	-	42	97%
41700 - FOREIGN LANGUAGE	26,248	(5,845)	20,403	16,239	-	4,164	80%
41800 - ESOL	49,865	(17,835)	32,030	16,430	-	15,600	51%
41900 - SCIENCE	139,020	(18,000)	121,020	92,186	-	28,834	76%
42000 - STEM	14,820	-	14,820	1,360	-	13,460	9%
42100 - SOCIAL STUDIES	67,140	(44,998)	22,142	16,044	-	6,098	72%
42200 - HEALTH EDUCATION	10,184	-	10,184	67	-	10,117	1%
42300 - PHYSICAL EDUCATION	54,434	-	54,434	52,159	-	2,275	96%
42400 - ATHLETICS	1,358,954	(352,392)	1,006,562	992,605	-	13,957	99%
70000 - EXEC DIR FOR ELEMENTARY	-	42,850	42,850	15,706	-	27,144	37%
80000 - EXEC DIR FOR MIDDLE	323,500	26,540	350,040	338,409	-	11,631	97%
90000 - EXEC DIR FOR HIGH	30,000	36,000	66,000	34,689	-	31,311	53%
ELEMENTARY SCHOOLS	617,652	355,680	973,332	466,950	28,515	477,871	51%
MIDDLE SCHOOLS	313,104	148,926	462,030	232,650	2,648	226,732	51%
HIGH SCHOOLS	401,984	197,931	599,915	312,696	2,595	284,625	53%
FTE SALARIES	165,083,135	(593,551)	164,489,584	165,887,409	27,817	(1,425,647)	101%
99999 - FTE SALARIES	126,874,237	(594,645)	126,279,592	126,825,749	-	(546,157)	100%
60400 - FIXED CHARGES	38,208,898	1,094	38,209,992	39,061,660	27,817	(879,490)	102%
TOTAL	198,807,266	884,205	199,691,471	195,225,283	2,010,883	2,455,305	99%