

# CECIL COUNTY ETHICS COMMISSION

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## Meeting Minutes

August 18, 2014

Present: Joe Cline, Mike Dixon, Valerie Falcioni, Bruce Hemphill

Absent: Bob Boonstoppel

### Open Session

Joe Cline made a motion to approve the minutes of the July 21, 2014 (open session) Mike Dixon seconded and they were unanimously approved.

Bruce reviewed the agenda, and Mike Dixon motioned for approval, Joe Cline seconded, all were in favor.

### **Old Business:**

**Revisions to the County Code:** Bruce Hemphill met with Al Wein and it was suggested that a code change would be the best approach to making a change to how an ethics board member can be removed from the ethics commission.

**Ethics Training Module** – Bruce spoke with Al Wein who requested a proposal be submitted for approval before moving forward with production. The board agrees the production and implementation of a training video will not be complete until FY2016. In interim the board agrees new board and commission appointments should be required to complete the slideshow presentation at minimum until the training video is available.

**Ethics Electronic Report Option** – Al Wein reported that the State has concluded there is not enough interest for them to find electronic reporting. Al requested the board to present a formal proposal for the FY16 budget. Joe will work on getting a proposal together.

**Lobbyist Registration Packet Project** – Board discussed ways to increase the Lobbyist list for Cecil County. Bruce will draft a letter to send to County

Department Heads requesting they send a list of possible Lobbyists that they either work with or have received information from in the past.

**2014 Ethics Disclosure Mailing** – Stephanie Pratt reports that 170 of 213 Disclosure Forms for Boards and Commissions have been received. 18 of the 24 designated attorney completed forms have been received. All employees have submitted their ethics filing forms for 2014. Board members reviewed the list of non-compliant board and commission members and will reach out to them via phone.

**Retyping Old Minutes for On-line Access** – Stephanie Pratt has posted all minutes to the county website as of August 19, 2014.

**New Business:**

**Secretarial Support Request** – Ethics board will need to submit a proposal for secretarial support for FY2016.

Motion was made to adjourn to closed session to discuss open complaints. The meeting was closed by a formal motion (Mike Dixon), seconded (Joe Cline) and unanimous vote of the members present in accordance with Maryland statutes.

Respectfully Submitted by Stephanie Pratt