

**COUNTY COUNCIL OF CECIL COUNTY  
LEGISLATIVE SESSION MINUTES  
LSD 2020-11  
June 9, 2020**

The County Council of Cecil County met in legislative session in an online virtual meeting because of the current health crisis and based on the Governor's orders to avoid public meetings. Council Members, presenters and members of the public participated in this meeting by going online to [www.ccgov.org/council](http://www.ccgov.org/council) and selecting "livestream".

The following members of the Council were present:

Robert Meffley, Council President  
Al Miller, Council Member  
George Patchell, Council Member  
Jackie Gregory, Vice President  
William H. Coutz, Council Member

**NOTE:** The video and audio recording with transcription of this meeting is available on the County website at [www.ccgov.org](http://www.ccgov.org).

**CALL TO ORDER**

The meeting of the County Council of Cecil County of June 9, 2020 was called to order by Council President Meffley at 7:00 p.m.

**ROLL CALL OF COUNCIL MEMBERS**

Council President Meffley asked for a roll call of attending Council Members. The Council Manager called the roll and recorded the following Council Members in attendance:

Roll Call Vote: Coutz-Present, Miller-Present, Patchell-Present, Gregory-Present, Meffley-Present.

Council President Meffley announced that there were five Council Members present, which constitute a quorum.

**SUSPENSION OF RULES**

Councilman Coutz made a motion to suspend the rules to allow Council Members who are connected to participate and vote in this legislative session, because of the current health crisis and orders by the Governor to avoid public meetings. The motion was seconded by Vice President Gregory.

Roll Call Vote: Coutz-Y, Miller-Y, Patchell-Y, Gregory-Y, Meffley-Y

The motion was unanimously approved.

**OPENING PRAYER**

Councilman Miller introduced Pastor Delmar Duvall from Nottingham Missionary Baptist Church, who led the opening prayer.

### **APPROVAL OF AGENDA**

On motion made by Vice President Gregory, seconded by Councilman Coutz, the Council moved to approve the legislative agenda of June 9, 2020. Motion was unanimously approved.

### **APPROVAL OF MINUTES**

On motion made by Councilman Coutz, seconded by Vice President Gregory, the Council moved to approve the minutes of the legislative session of May 19, 2020. Motion was approved unanimously.

### **PUBLIC COMMENTS**

Joe (inaudible), congratulated election winners and thanked candidates.

### **PRESIDENT AND COUNCIL COMMENTS**

Councilman Coutz congratulated Council President Meffley and Vice President Gregory on their Primary Election victory. He commented on the serious increase in overdose deaths. He expressed his hope that the Governor will reopen the State.

Councilman Miller reminded everyone that it is not too late to complete their 2020 Census.

Councilman Patchell made no comments.

Vice President Gregory thanked Ruie Lavoie and her staff for managing the Primary Election. She attended the District 36 press conference in support of reopening Maryland.

Council President Meffley commented that this health crisis has given people time to think about what is important in life.

### **INTRODUCTION OF BILLS**

Council Manager Massey stated for the record:

#### **Bill No. 2020-06 Amendment – Forest Conservation Regulations**

A Bill to amend the Cecil County Forest Regulations, Article VI, Forest Conservation Plan, to add text to Final Forest Conservation Plan; Article VII, Afforestation and Retention, to add text to Afforestation Requirement; Article X, Payment Instead of Afforestation and Reforestation, to add text to Forest Conservation Fund; Article X-3, Forest Retention Banks, to add new sections of Establishing Forest Retention Banks and Using a Forest Retention Bank.

Steve O'Connor, Zoning Administrator, Land Use and Development Services, provided introductory comments. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for public hearing on July 7, 2020.

Council Manager Massey stated for the record:

#### **Bill No. 2020-07 Budget Transfer – Capital Budget – Roads and Bridges – Central Yard Fuel and Mechanics Valley Road over CSX Bridge**

A Bill to amend the Annual Budget and Appropriation Ordinance for Cecil County, Maryland for the fiscal year ending June 30, 2021 to transfer existing bond appropriation authority within the Roads and Bridges Capital Projects Budget in the amount of \$1,000,000 from the Belvidere Road Improvement Project Phase I to the Replace Central Yard Fuel Project (\$500,000) and the Mechanics Valley Road over CSX Bridge Project (\$500,000).

There were no introductory comments from the administration. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for public hearing on July 7, 2020.

Council Manager Massey stated for the record:

**Bill No. 2020-08 Amendment - Capital Improvement Program – FY 2021-2025**

A Bill to amend the Capital Improvement Program for Cecil County to delete Belvidere Road Improvement Phase 1 and insert Replace Bridge Belvidere Road over CSX.

There were no introductory comments from the administration. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for public hearing on July 7, 2020.

**INTRODUCTION OF RESOLUTIONS**

Council Manager Massey stated for the record:

**Resolution No. 23-2020 Appointment—Board of Appeals – Michael Saunders**

A Resolution to confirm the appointment by the County Executive of Michael Saunders to the Cecil County Board of Appeals, as an alternate, for a three year term to expire on August 15, 2023.

There were no introductory comments from the administration. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on June 16, 2020.

Council Manager Massey stated for the record:

**Resolution No. 24-2020 Appointment - Cecil County Ethics Commission – Janice K. Colvin**

A Resolution to confirm the appointment by the County Executive of Janice K. Colvin to the Cecil County Ethics Commission, for a four-year term to expire March 3, 2024.

There were no introductory comments from the administration. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on

June 16, 2020.

Council Manager Massey stated for the record:

**Resolution No. 25-2020 Appointment—Board of License Commissioners – Stephen A. Miller**

A Resolution to confirm the reappointment by the County Executive of Stephen A. Miller to the Cecil County Board of License Commissioners, to a 3 year term to expire June 30, 2023.

There were no introductory comments from the administration. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on June 16, 2020.

Council Manager Massey stated for the record:

**Resolution No. 26-2020 Supplemental Appropriation – Fund Balance – Housing Fund – Housing Counselor**

A Resolution to amend the Annual Budget and Appropriation Ordinance for Cecil County, Maryland for the fiscal year ending June 30, 2020 in order to provide \$6,000 to the Housing Fund of operating revenue and expense appropriation authority from the General Fund, in order to provide additional funding necessary to support the Housing Counselor position/program in Cecil County.

Dave Trolio, Community Services Director, provided introductory comments. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on June 16, 2020.

Council Manager Massey stated for the record:

**Resolution No. 27-2020 Supplemental Appropriation – Grant Funds – Parks and Recreation – County Parks Cleanup**

A Resolution to amend the Annual Budget and Appropriation Ordinance for Cecil County, Maryland for the fiscal year ending June 30, 2020 in order to provide a total of \$5,000 to the Special Revenue Other Grants Fund-Parks and Recreation Department to record the grant from the Maryland Department of Housing and Community Development, the Forever Maryland Foundation, and the Maryland Environmental Trust for the purpose of community cleanup efforts at County parks.

Lisa Saxton, Finance Director, provided introductory comments. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on June 16, 2020.

Council Manager Massey stated for the record:

**Resolution No. 28-2020 Supplemental Appropriation – Grant Funds – Health Department – Coronavirus Pandemic**

A Resolution to amend the Annual Budget and Appropriation Ordinance for Cecil County, Maryland for the fiscal year ending June 30, 2020 in order to provide a total of \$16,199,744 to the Special Revenue Other Grants Fund-Health Department to record the grant made available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), allocated to the State of Maryland from the United States Department of the Treasury for the purpose of aiding local governments with expenses directly related to the COVID-19 pandemic.

There were no introductory comments from the administration. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on June 16, 2020.

Council Manager Massey stated for the record:

**Resolution No. 29-2020 Supplemental Appropriation – Grant Funds – Economic Development – Business Pandemic Relief**

A Resolution to amend the Annual Budget and Appropriation Ordinance for Cecil County, Maryland for the fiscal year ending June 30, 2020 in order to provide a total of \$5,000 to the Special Revenue Other Grants Fund-Office of Economic Development to record the grant from Baltimore Gas and Electric to provide county-administered business pandemic relief funds to assist small businesses that have been challenged by the economic hardships of the COVID-19 response.

Chris Moyer, Economic Development Director, provided introductory comments. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on June 16, 2020.

Council Manager Massey stated for the record:

**Resolution No. 30-2020 Supplemental Appropriation – Grant Funds – Housing Fund – Coronavirus Pandemic**

A Resolution to amend the Annual Budget and Appropriation Ordinance for Cecil County, Maryland for the fiscal year ending June 30, 2020 in order to provide the Housing Fund \$103,824 of operating revenue and expense appropriation authority from a grant made available under section 601(a) of the Social Security Act, as added by Section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) allocated to the Department of Housing and Urban Development from the United States Department of the Treasury for the purpose of aiding local housing authorities with expenses related to the COVID-19 pandemic.

There were no introductory comments from the administration. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on June 16, 2020.

Council Manager Massey stated for the record:

**Resolution No. 31-2020: Approval – Compactor – Multiple Year Contract**

A Resolution to approve a five (5) year lease purchase agreement between the County and Alban Caterpillar to purchase a Compactor for the Central Landfill.

Scott Flanigan, Public Works Director, provided introductory comments. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on June 16, 2020.

Council Manager Massey stated for the record:

**Resolution No. 32-2020: Approval – Grant Application – Community Development Block Grant – Coronavirus Funding**

A Resolution to authorize the Cecil County Department of Community Services, Housing and Community Development Division, to apply for funds from the Maryland Community Development Block Grant Program-COVID Funding, through the Maryland Department of Housing and Community Development.

There were no introductory comments from the administration. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on June 16, 2020.

Council Manager Massey stated for the record:

**Resolution No. 33-2020: Amendment – Personnel Policies and Procedures Manual**

A Resolution to repeal the existing Cecil County, Maryland Personnel Policies and Procedures Manual, and to enact a new Personnel Policies and Procedures Manual pursuant to Cecil County Code Chapter A384, §§ A384-1 (Adoption of Personnel Policies and Procedures Manual) and A384-2 (Change or Repeal of Provisions; No Express or Implied Contract of Employment).

There were no introductory comments from the administration. There were no Council questions or comments.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for public hearing on July 7, 2020.

Council Manager Massey stated for the record:

**Resolution No. 34-2020: Loan Endorsement – Maryland Economic Development Assistance and Authority Fund – Smithfield Distribution, LLC.**

A Resolution endorsing a Maryland Economic Development Assistance and Authority Fund Loan pursuant to which the Smithfield Distribution, LLC (the “Borrower”) has established a new 420,000 plus square foot facility and acquired the 50-acre (+/-) real property upon which the facility is situated in Principio Business Park in North East, Cecil County, Maryland.

Chris Moyer, Economic Development Director, provided introductory comments. Council questions and comments ensued.

Introduced, read first time, and order posted on June 9, 2020; and scheduled for consideration on June 16, 2020.

**CONSIDERATION OF RESOLUTIONS**

Council Manager Massey stated for the record:

**Resolution No. 22-2020: Tax Credit - Historic Property – Keiffer Brick House**

A Resolution to approve a property tax credit of 10% of the documented expenses spent by the owner-taxpayer for the restoration and preservation of the Keiffer Brick House, a historic designated structure in Cecil County.

The Resolution was introduced on May 19, 2020, and scheduled for consideration on June 9, 2020.

There were no Council questions or comments.

On motion made by Councilman Miller, seconded by Councilman Coutz, the Council moved to approve Resolution No. 22-2020.

Roll Call Vote: Coutz-Y, Miller-Y, Patchell-Y, Gregory-Y, Meffley-Y

The motion was approved unanimously.

**ADJOURNMENT**

On motion made by Councilman Coutz, seconded by Councilman Miller, Council President Meffley adjourned the meeting at 7:43 p.m.

The next Council Legislative Session is scheduled on Tuesday, June 16, 2020 at 7:00 p.m., which is planned as a virtual meeting because of the current health crisis and Governor’s orders to avoid public meetings. The session will be livestreamed on the County Council’s webpage at [www.ccgov.org/council](http://www.ccgov.org/council). Members of the public who do not have broadband access, should call the Council Office for instructions to connect to the session via telephone.

Attest:

  
James Massey  
Council Manager

Approved:

  
Robert Meffley  
Council President