

# CECIL COUNTY ETHICS COMMISSION

[www.ccgov.org/ethics\\_bd/index.cfm](http://www.ccgov.org/ethics_bd/index.cfm)

C/o Cecil County Department of Human Resources

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## Meeting Minutes

November 17, 2014

Present: Joe Cline, Bob Boonstoppel, Bruce Hemphill, Valerie Falcioni

Guest: Jason Allison

Absent: Mike Dixon

### Open Session

Bob Boonstoppel made a motion to approve the minutes of the October 20, 2014 (open session). Joe Cline seconded and all were in favor.

Joe Cline motioned to approve the agenda, Valerie Falcioni seconded, and all were in favor.

### **Old Business:**

**Revisions to the County Code:** Bruce Hemphill requested Jason Allison's opinion on whether the ethics commission should continue to pursue a charter change. Jason recommended waiting and proposing a charter change for FY16. The commission could go directly to the Council to request a charter change; however, the council voted against the change last time. Bob Boonstoppel made a motion to table discussion of Charter change(s) until after January. Joe Cline seconded and all were in favor.

**Ethics Training Module** – Joe Cline presented the commission with Cecil College's cost, (\$10,800) to produce videos for ethics training. The second option is with a separate production company which quoted \$14,000. Bruce Hemphill will contact another vendor for a quote. Joe Cline will forward all information to Mike Dixon.

**Ethics Electronic Report Option** – Discussion is tabled until Scott Mesneak is available.

**Lobbyist Registration Packet Project** – Valerie Falcioni will draft a letter on lobbyists for next meeting

### **New Business:**

**Winter Conference** - Registration forms will be submitted by Human Resources. Members will be responsible for submitting receipts for mileage, room, and meals.

**Commission Budget** - Commission will come up with a budget recommendation for FY16. The budget will include 1 training video, 1 hearing, and MACo Conference.

**Annual Report & File Audit** - Next meeting Commission Members will review all files from 2014 to ensure file completion. Human Resources will provide statistics of complaints.

Motion was made to adjourn to closed session. The meeting was closed by a formal motion (Bob Boonstoppel), seconded (Joe Cline) and unanimous vote of the members present in accordance with Maryland statutes.

Respectfully Submitted by

Donna Nichols