

Minutes of the Cecil County Ethics Commission

April 15, 2013

Meeting convened on 4/15/13 in the Perryville Room of the Cecil County Administration Building.

In attendance: Valerie Falcioni (chair), Bob Boonstoppel, Bruce Hemphill, and Walter Rozanski. Mike Dixon was absent due to a business conflict.

The minutes of the March 8, 2013 were read. Comments marking Bruce Hemphill absent due to illness and correcting the spelling of the word verbiage were noted and Ms. Falcioni indicated they would be corrected. With corrections the minutes were approved as presented.

Open Meeting Procedures:

Old Business:

- Review of Open Meeting Law - Bob Boonstoppel has updated all of us on the requirements of the Open Meeting Law. Valerie Falcioni will work with Donna Nichols at HR to make sure the County IT Department puts our meeting dates and locations on-line with notation that part of the meeting will be closed under the Open Meeting Law. It was noted that we will record open meeting minutes separately from closed meeting minutes.
- Next Meeting – It was noted that the next meeting will be schedule on May 20 vice May 30 as indicated in the agenda for today’s meeting.
- Lobbyist Registration – Valerie Falcioni and Bob Boonstoppel will work with the Chamber of Commerce to get a presentation before the Chamber on the requirements to register lobbyists. Currently the Chamber is negotiating for a new Director but in the Director’s absence they will negotiate with the Chamber President Michael Ratchford.

- Ethics Training Module – We did not receive a report from Mike Dixon on this subject. I believe that Phase I - Basic Orientation has been done on-line and implemented. We are waiting for Phase II – Case Study. This module will be required for individuals required to fill out Form 2 of the Ethics Statute.

New Business

- Mailing of Instructions – There were errors on the instructions and Valerie Falcioni has contacted Donna Nichols and the corrections on Form 1 and Form 2 will be corrected. Valerie will follow-up to confirm the corrections are also mailed.
- There being no further new business a motion was made by Bruce Hemphill and subsequently seconded and approved to close the session to handle confidential statuses of pending complaints.

There being no further business and no further closed meeting business items, the Board adjourned at 5:00 p.m.

Respectfully submitted,

Wm. Bruce Hemphill