

# CECIL COUNTY ETHICS COMMISSION

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## Meeting Minutes

March 16, 2015

Present: Mike Dixon, Bob Boonstoppel, Joe Cline, Valerie Falcioni

Absent: Nick Cusmano

Guest: Denise Clewer

### Open Session

Mike Dixon made a motion to approve the minutes of the February 9, 2015 (open session). Valerie Falcioni seconded, Joe Cline abstained.

Joe Cline motioned to approve the agenda, Mike Dixon seconded, and all were in favor.

### **Old Business:**

**Annual Report/Audit** – The annual report is complete and was submitted to the County Council office.

**Ethics Training Module** – The scenarios were reviewed by committee members and Joe Cline will work with Cecil College to get a final price on producing a training session.

**Ethics Forms Revisions - Ethics Electronic Report Option** – The committee brought Joe Cline up to speed on process of electronic filing. Stephanie Pratt assured the committee that she is working with IT to get a model together for review by end of June 2015.

**FY15 Budget Request/FY14 Budget Status** – Bob made a motion to table until next meeting.

**CY 15 Commission Calendar** – Goals and Objectives for FY 2015 were discussed. Valerie Falcioni will work on the dismissal for cause from previous meetings. Joe Cline will be in charge of organizing and delivering a regional training and will update the committee next meeting.

**Advice Policy** – Bob made a motion to table discussion on advice policy for next meeting. Valerie Falcioni seconded and all were in favor.

**New Business:**

**Development of Schedule for Review of Financial Disclosure Statements** – Valerie and Joe will review forms on April 15<sup>th</sup>, May 1<sup>st</sup>, and May 15<sup>th</sup>. Second Notices will be mailed on May 18<sup>th</sup>.

Motion was made to adjourn to closed session. The meeting was closed by a formal motion (Mike Dixon), seconded (Joe Cline) and unanimous vote of the members present in accordance with Maryland statutes.

Respectfully Submitted by

Stephanie Pratt