



CECIL COUNTY PUBLIC SCHOOLS
 DEPARTMENT OF BUSINESS SERVICES
 GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
 201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-5137 • www.ccps.org

Jeffrey A. Lawson, Ed. D.
 Superintendent of Schools

William H. Malesh
 President, Board of Education

May 14, 2020

Dr. Alan McCarthy
 200 Chesapeake Blvd
 Suite 2100
 Elkton, Maryland 21921

Dear Dr. McCarthy:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for April 2020 at their Board Meeting on May 13, 2020. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2020 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ (54,091)
Other Revenue	450	Instruction Leadership/Support	5,335
State Revenue	-	Instruction Salaries/Wages	(33,609)
Federal Revenue	110,900	Instruction Materials/Supplies	(540,267)
		Instruction Other Costs	(71,885)
		Special Education	(367)
		Student Personnel Services	77,186
		Student Health Services	272
		Student Transportation	1,134,448
		Operation of Plant	(276,288)
		Maintenance of Plant	(135,280)
		Fixed Charges	7,054
		Community Services	542
		Capital Outlay	(1,700)
Total Revenue	\$ 111,350	Total Expenditures	\$ 111,350

Sincerely,

Jeffrey A Lawson, Ed.D.
 Superintendent

- cc: Lisa Saxton, Director of Finance, Cecil County Government
 Rebecca Anderson, Budget Manager, Cecil County Government
 Jeffrey Koss, Deputy Director of Finance, Cecil County Government
 Sandra Jack, Chief Financial Officer, Cecil County Public Schools
 Erynn Seato, Assistant in Business Services, Cecil County Public Schools

Our Mission: *CCPS serves equitably through positive relationships as a safe, collaborative community. We will ensure all learners acquire the knowledge, skills, and qualities to be responsible, caring, and ethical citizens.*

The following budget adjustments were recorded for the period 4/1/20 to 4/30/20:

Restricted Other Revenue		
Description	Project Number	Amount
FY20 American Institute of Aeronautics and Astronautics (AAIA) grant to Rising Sun High for science classroom supplies.	16720	\$ 450
Total		\$ 450

Restricted Federal Revenue		
Description	Project Number	Amount
Transfer balance of Year 2 to Year 3 of the NIJ Project Assist grant to provide staff, consultant services, and staff development opportunities for teachers.	14819	\$ (125,558)
Year 3 NIJ Project Assist grant to provide staff, consultant services, and staff development opportunities for teachers from reinstated balance of Year 1 and carryover of balance of Year 2 .	14920	236,458
Total		\$ 110,900

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	84,905,673	-	-	84,905,673	70,754,729	-	14,150,944
22 Other Revenue	2,959,662	-	2,831,135	5,790,797	1,142,624	-	4,648,173
24 State Revenue	110,941,931	-	(777,145)	110,164,786	90,784,539	-	19,380,247
Grand Total	198,807,266	-	2,053,990	200,861,256	162,681,892	-	38,179,364

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,354,678	(56,967)	188,774	5,543,452	4,320,566	952,383	270,503
02 Instruction -Leadership/Support	15,438,601	(1,794)	(425,263)	15,013,338	11,562,638	2,896,159	554,541
03 Instruction -Salaries/Wages	77,769,406	(41,782)	(393,432)	77,375,972	52,168,096	25,554,914	(347,038)
04 Instruction-Materials/Supplies	2,810,213	(549,379)	(52,832)	2,757,381	1,328,820	37,649	1,390,912
05 Instruction-Other Costs	3,014,045	(68,197)	250,541	3,264,586	1,955,254	542,507	766,825
06 Special Education	25,986,579	-	504,090	26,490,669	17,699,897	8,625,111	165,661
07 Student Personnel Services	1,816,218	-	(108,858)	1,707,360	1,047,599	335,992	323,769
08 Student Health Services	1,720,429	-	70,475	1,790,904	1,134,134	532,833	123,937
09 Student Transportation	10,268,868	1,134,448	1,194,230	11,463,098	9,290,430	385,829	1,786,839
10 Operation of Plant	11,735,962	(276,288)	(411,909)	11,324,053	9,252,211	1,606,677	465,165
11 Maintenance of Plant	4,227,225	(138,883)	39,252	4,266,477	3,275,796	728,149	262,532
12 Fixed Charges	38,208,899	-	1,093	38,209,992	32,192,926	2,285,363	3,731,703
14 Community Services	30,000	542	122,722	152,722	39,640	116,768	(3,686)
15 Capital Outlay	426,145	(1,700)	1,075,107	1,501,252	1,126,760	59,555	314,937
Grand Total	198,807,266	-	2,053,990	200,861,256	146,394,767	44,659,889	9,806,600

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	131,331,732	(57,287)	(911,774)	130,419,958	91,115,642	39,065,302	239,014
02 Contracted Charges	15,496,896	894,835	1,376,862	16,873,758	13,025,709	1,586,301	2,261,748
03 Supplies and Materials	4,413,786	(561,744)	299,563	4,713,348	2,745,800	149,430	1,818,118
04 Other Charges	43,842,952	(290,530)	18,747	43,861,699	36,709,167	2,636,310	4,516,222
05 Land, Buildings, Equipment	1,076,900	14,726	984,572	2,061,472	1,027,607	279,879	753,986
08 Transfers	2,645,000	-	286,021	2,931,021	1,770,842	942,667	217,512
Grand Total	198,807,266	-	2,053,990	200,861,256	146,394,767	44,659,889	9,806,600

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	450	381,692	381,692	285,101	-	96,591
24 State Revenue	424,655	-	1,707,805	2,132,460	945,240	-	1,187,220
26 Federal	10,124,066	110,900	3,296,445	13,420,511	5,357,334	-	8,063,177
Grand Total	10,548,721	111,350	5,385,942	15,934,663	6,587,675	-	9,346,988

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	247,452	2,876	604,149	851,601	486,368	67,491	297,742
02 Instruction -Leadership/Support	15,574	7,129	48,113	63,687	31,259	-	32,428
03 Instruction -Salaries/Wages	2,980,659	8,173	777,278	3,757,937	2,182,427	773,431	802,079
04 Instruction-Materials/Supplies	421,703	9,112	1,173,471	1,595,174	1,130,097	14,448	450,629
05 Instruction-Other Costs	409,709	(3,688)	723,734	1,133,443	587,924	27,427	518,092
06 Special Education	3,718,088	(367)	535,014	4,253,102	3,404,746	1,458,092	(609,736)
07 Student Personnel Services	-	77,186	553,941	553,941	357,846	227,997	(31,902)
08 Student Health Services	-	272	84,279	84,279	118,164	39,480	(73,365)
09 Student Transportation	255,526	-	167,912	423,438	175,605	9,366	238,467
10 Operation of Plant	-	-	2,094	2,094	2,195	-	(101)
11 Maintenance of Plant	-	3,603	128,369	128,369	96,246	-	32,123
12 Fixed Charges	2,302,979	7,054	250,445	2,553,424	1,618,400	16,692	918,332
14 Community Services	197,031	-	337,143	534,174	146,225	32,238	355,711
15 Capital Outlay	-	-	-	-	-	-	-
Grand Total	10,548,721	111,350	5,385,942	15,934,663	10,337,502	2,666,662	2,930,499

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,816,046	46,274	1,245,346	7,061,392	4,392,619	1,668,394	1,000,379
02 Contracted Charges	1,005,096	26,821	1,294,010	2,299,106	2,140,316	838,234	(679,444)
03 Supplies and Materials	532,606	15,406	1,373,147	1,905,753	1,282,677	19,394	603,682
04 Other Charges	2,803,093	19,974	776,164	3,579,257	1,957,968	29,357	1,591,932
05 Land, Buildings, Equipment	-	-	515,729	515,729	237,229	88,627	189,873
08 Transfers	391,880	2,875	181,546	573,426	326,693	22,656	224,077
Grand Total	10,548,721	111,350	5,385,942	15,934,663	10,337,502	2,666,662	2,930,499

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	84,905,673	-	-	84,905,673	70,754,729	-	14,150,944
22 Other Revenue	2,959,662	450	3,212,827	6,172,489	1,427,725	-	4,744,764
24 State Revenue	111,366,586	-	930,660	112,297,246	91,729,779	-	20,567,467
26 Federal Revenue	10,124,066	110,900	3,296,445	13,420,511	5,357,334	-	8,063,177
Grand Total	209,355,987	111,350	7,439,932	216,795,919	169,269,567	-	47,526,352

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,602,130	(54,091)	792,923	6,395,053	4,806,934	1,019,874	568,245
02 Instruction -Leadership/Support	15,454,175	5,335	(377,150)	15,077,025	11,593,897	2,896,159	586,969
03 Instruction -Salaries/Wages	80,750,065	(33,609)	383,846	81,133,909	54,350,523	26,328,345	455,041
04 Instruction-Materials/Supplies	3,231,916	(540,267)	1,120,639	4,352,555	2,458,917	52,097	1,841,541
05 Instruction-Other Costs	3,423,754	(71,885)	974,275	4,398,029	2,543,178	569,934	1,284,917
06 Special Education	29,704,667	(367)	1,039,104	30,743,771	21,104,643	10,083,203	(444,075)
07 Student Personnel Services	1,816,218	77,186	445,083	2,261,301	1,405,445	563,989	291,867
08 Student Health Services	1,720,429	272	154,754	1,875,183	1,252,298	572,313	50,572
09 Student Transportation	10,524,394	1,134,448	1,362,142	11,886,536	9,466,035	395,195	2,025,306
10 Operation of Plant	11,735,962	(276,288)	(409,815)	11,326,147	9,254,406	1,606,677	465,064
11 Maintenance of Plant	4,227,225	(135,280)	167,621	4,394,846	3,372,042	728,149	294,655
12 Fixed Charges	40,511,878	7,054	251,538	40,763,416	33,811,326	2,302,055	4,650,035
14 Community Services	227,031	542	459,865	686,896	185,865	149,006	352,025
15 Capital Outlay	426,145	(1,700)	1,075,107	1,501,252	1,126,760	59,555	314,937
Grand Total	209,355,987	111,350	7,439,932	216,795,919	156,732,269	47,326,551	12,737,099

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	137,147,778	(11,013)	333,572	137,481,350	95,508,261	40,733,696	1,239,393
02 Contracted Charges	16,501,992	921,656	2,670,872	19,172,864	15,166,025	2,424,535	1,582,304
03 Supplies and Materials	4,946,392	(546,338)	1,672,710	6,619,101	4,028,477	168,824	2,421,800
04 Other Charges	46,646,045	(270,556)	794,911	47,440,956	38,667,135	2,665,667	6,108,154
05 Land, Buildings, Equipment	1,076,900	14,726	1,500,301	2,577,201	1,264,836	368,506	943,859
08 Transfers	3,036,880	2,875	467,567	3,504,447	2,097,535	965,323	441,589
Grand Total	209,355,987	111,350	7,439,932	216,795,919	156,732,269	47,326,551	12,737,099

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category		Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2020	5,354,678	5,543,452	4,320,566	78%	ADDITIONAL TECHNOLOGY CONTRACTED SERVICES
	2019	4,831,318	5,022,849	4,177,953	83%	
02 - INSTRUCTION-LEAD/SUPPORT	2020	15,438,601	15,013,338	11,562,638	77%	
	2019	14,452,521	14,620,661	11,393,324	78%	
03 - INSTRUCTION-SALARIES/WAGES	2020	77,769,406	77,375,972	52,168,096	67%	
	2019	73,274,134	73,196,972	48,867,007	67%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2020	2,810,213	2,757,381	1,328,820	48%	TECHNOLOGY ITEMS PAID BY LEASE
	2019	2,982,726	3,185,178	1,546,184	49%	
05 - INSTRUCTION-OTHER COSTS	2020	3,014,045	3,264,586	1,955,254	60%	FY19 TECHNOLOGY LEASE PAYMENT
	2019	3,327,906	3,580,926	2,914,322	81%	
06 - SPECIAL EDUCATION	2020	25,986,579	26,490,669	17,699,897	67%	
	2019	24,560,120	25,425,546	16,932,912	67%	
07 - STUDENT PERSONNEL SERVICES	2020	1,816,218	1,707,360	1,047,599	61%	
	2019	1,567,938	1,732,864	1,052,718	61%	
08 - STUDENT HEALTH SERVICES	2020	1,720,429	1,790,904	1,134,134	63%	
	2019	1,722,708	1,725,133	1,165,974	68%	
09 - STUDENT TRANS	2020	10,268,868	11,463,098	9,290,430	81%	
	2019	10,026,280	10,062,304	9,109,092	91%	
10 - OPER PLANT	2020	11,735,962	11,324,053	9,252,211	82%	
	2019	11,161,069	11,134,436	9,371,778	84%	
11 - MAINTENANCE PLANT	2020	4,227,225	4,266,477	3,275,796	77%	
	2019	4,173,718	4,598,099	3,440,697	75%	
12 - FIXED CHARGES	2020	38,208,899	38,209,992	32,192,926	84%	INCREASE IN HEALTHCARE COSTS
	2019	38,393,262	39,850,969	31,258,122	78%	
14 - COMMUNITY SERVICES	2020	30,000	152,722	39,640	26%	
	2019	30,000	108,864	107,956	99%	
15 - CAPITAL OUTLAY	2020	426,145	1,501,252	1,126,760	75%	FY19 SECURE ENTRANCE PROJECTS
	2019	426,242	3,381,130	1,584,279	47%	
TOTAL	2020	198,807,266	200,861,256	146,394,767	73%	
	2019	190,929,942	197,625,931	142,922,318	72%	
2020 - 2019		7,877,324	3,235,325	3,472,449		

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
ADMINISTRATIVE SERVICES	18,986,295	1,807,172	20,793,467	15,747,845	1,311,582	3,734,040	82%
10000 - BOARD	227,697	(7,000)	220,697	167,846	-	52,851	76%
20000 - SUPERINTENDENT	69,750	7,000	76,750	64,709	8,462	3,579	95%
30000 - DIV OF ADMIN SERVICES	8,930	-	8,930	6,404	-	2,526	72%
30100 - HR AND BENEFITS	84,341	-	84,341	78,082	3,325	2,934	97%
30200 - INFORMATION TECHNOLOGY	2,419,492	(396,751)	2,022,741	1,426,472	223,966	372,303	82%
30300 - ASST/ACCTBLTY	159,379	(56,966)	102,413	87,315	-	15,098	85%
30400 - SAFE SCHOOLS	47,900	1,080,392	1,128,292	867,636	-	260,656	77%
50000 - OFFICE OF FINANCE	1,430,865	(190,407)	1,240,458	472,604	-	767,854	38%
50100 - BUS SVCS	193,897	(10,395)	183,502	124,525	220	58,757	68%
50200 - PURCHASING	663,226	10,395	673,621	455,203	164,264	54,154	92%
50300 - UTILITIES	3,995,712	(250,000)	3,745,712	2,856,678	292,672	596,362	84%
60100 - STUDENT TRANS	7,405,000	(376,309)	7,028,691	6,574,134	175,258	279,299	96%
60200 - OPER PLANT	1,254,406	(52,300)	1,202,106	1,148,381	40,268	13,457	99%
60300 - MAINTENANCE PLANT	353,600	275,946	629,546	437,849	159,464	32,233	95%
60310 - ELECTRICAL SERVICES	98,000	255,413	353,413	149,342	155,898	48,173	86%
60311 - ELECTRICAL SERVICES - PROJECTS	369,900	(335,000)	34,900	3,904	-	30,996	11%
60320 - HVAC SERVICES	265,000	121,084	386,084	344,749	24,588	16,747	96%
60321 - HVAC SERVICES - PROJECTS	-	-	-	-	-	-	0%
60330 - SAFETY SERVICES	53,500	2,300	55,800	48,338	1,855	5,607	90%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	33,000	93,000	80,935	-	12,065	87%
60341 - CARPENTRY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60350 - GROUNDS MAINTENANCE	194,500	(24,000)	170,500	130,316	3,431	36,753	78%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	-	-	-	-	-	0%
60600 - CAPITAL OUTLAY	131,200	7,405	138,605	72,031	917	65,657	53%
92500 - INSURANCE RECOVERY	-	76,000	76,000	13,945	-	62,055	18%
92600 - CORONAVIRUS	-	1,637,365	1,637,365	385,440	56,994	1,194,931	27%
99100 - INDIRECT FEES	(500,000)	-	(500,000)	(248,993)	-	(251,007)	50%
EDUCATION SERVICES	13,405,096	141,566	13,546,662	9,484,993	2,011,153	2,050,516	85%
40000 - DIV OF ED SERVICES	2,128,855	(300,715)	1,828,140	1,614,632	32,227	181,281	90%
40100 - CAREER & TECHNOLOGY PROGRAM	778,932	(92,032)	686,900	491,020	18,556	177,324	74%
40200 - GIFTED AND TALENTED	23,420	-	23,420	12,277	-	11,143	52%
40300 - SPECIAL EDUCATION	1,922,133	53,017	1,975,150	1,800,544	212,334	(37,728)	102%
40310 - NONPUBLIC SCHOOL PROGRAMS	2,765,000	286,021	3,051,021	2,026,073	921,081	103,867	97%
40320 - PSYCHOLOGICAL SERVICES	130,000	154,114	284,114	172,969	66,756	44,389	84%
40330 - SPED RELATED SERVICES	650,000	(118,874)	531,126	339,417	163,036	28,673	95%
40340 - INFANTS AND TODDLERS	100,000	-	100,000	71,108	28,892	-	100%
40350 - STEP	-	131,980	131,980	53,987	-	77,993	41%

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
40400 - EARLY CHILDHOOD	25,950	57,001	82,951	65,603	-	17,348	79%
40500 - STUDENT PERSONNEL SERVICES	1,515,195	-	1,515,195	623,321	448,322	443,552	71%
40610 - HOME/HOSP	339,000	-	339,000	162,469	55,018	121,513	64%
40620 - ALTERNATIVE EDUCATION	410,000	(19,375)	390,625	174,520	-	216,105	45%
40700 - STUDENT HEALTH SERVICES	84,000	-	84,000	50,453	-	33,547	60%
40800 - MEDIA PROGRAMS	206,370	(12,803)	193,567	171,911	138	21,518	89%
40900 - GUIDANCE SERVICES	25,900	2,000	27,900	9,213	-	18,687	33%
41000 - MATH-ELEMENTARY	17,108	-	17,108	86	-	17,022	1%
41100 - MATH-SECONDARY	23,150	-	23,150	6,993	-	16,157	30%
41200 - ELA-ELEMENTARY	4,050	(3,000)	1,050	-	-	1,050	0%
41300 - ELA-SECONDARY	-	-	-	1,514	-	(1,514)	0%
41400 - ART	15,702	(4,767)	10,935	4,506	-	6,429	41%
41500 - MUSIC	161,766	46,347	208,113	201,589	-	6,524	97%
41600 - INTEGRATED ARTS	4,400	(3,200)	1,200	1,158	-	42	97%
41700 - FOREIGN LANGUAGE	26,248	(5,845)	20,403	14,407	-	5,996	71%
41800 - ESOL	49,865	(17,835)	32,030	16,118	-	15,912	50%
41900 - SCIENCE	139,020	(18,000)	121,020	89,138	-	31,882	74%
42000 - STEM	14,820	-	14,820	872	-	13,948	6%
42100 - SOCIAL STUDIES	67,140	(44,998)	22,142	16,044	-	6,098	72%
42200 - HEALTH EDUCATION	10,184	-	10,184	67	-	10,117	1%
42300 - PHYSICAL EDUCATION	54,434	-	54,434	52,159	-	2,275	96%
42400 - ATHLETICS	1,358,954	(52,860)	1,306,094	864,277	64,793	377,024	71%
70000 - EXEC DIR FOR ELEMENTARY	-	42,850	42,850	15,706	-	27,144	37%
80000 - EXEC DIR FOR MIDDLE	323,500	26,540	350,040	338,109	-	11,931	97%
90000 - EXEC DIR FOR HIGH	30,000	36,000	66,000	22,733	-	43,267	34%
ELEMENTARY SCHOOLS	617,652	355,678	973,332	444,667	25,843	502,822	48%
MIDDLE SCHOOLS	313,104	148,926	462,030	218,308	2,684	241,038	48%
HIGH SCHOOLS	401,984	194,197	596,181	284,041	3,518	308,622	48%
FTE SALARIES	165,083,135	(593,549)	164,489,584	120,214,913	41,305,109	2,969,562	98%
99999 - FTE SALARIES	126,874,237	(594,644)	126,279,592	88,021,989	39,019,748	(762,145)	101%
60400 - FIXED CHARGES	38,208,898	1,095	38,209,992	32,192,924	2,285,361	3,731,707	90%
TOTAL	198,807,266	2,053,990	200,861,256	146,394,767	44,659,889	9,806,600	95%