



**Cecil County Housing Agency  
200 Chesapeake Blvd. Suite 1800  
Elkton, MD 21921  
410-996-8216**

## **Privacy Policy**

**What kinds of information we collect:** We collect information about you, (for instance, your name, address, telephone number) and information about your transaction, including identity of the real property that you are buying. We obtain copies of source documentation of your financial status and/or program eligibility (e.g. W-2's, pay stubs, bank statements, etc.) We get this information from you. We also get your social security number, which is disclosed if required per program or funding source requirements or for identification, purposes and we may receive additional information from third parties including appraisals, credit reports, land surveys, escrow account balances, and sometimes bank account numbers to facilitate the transaction.

**How we use this information:** Cecil County Housing Agency, in giving or specifically adopting this notice does not share your information with marketers. There is no need to tell us to keep your information to ourselves because we share your information only to determine your eligibility for Cecil County Housing Agency, or in other ways permitted by law. The privacy laws permit some sharing without your approval. We may share internally and with nonaffiliated third parties in order to carry out and service your transaction, to protect against fraud or unauthorized enforcement agencies including the U.S. Department of Housing and Urban Development, MD Department of Housing and Community Development and/or Maryland Civil Justice. Companies within a family may share certain information among themselves in order to identify and market their own products that they think may be useful to you.

**How we protect your information:** We restrict access to nonpublic personal information about you to those employees who need the information to provide products or services to you. We maintain physical, electronic and procedural safeguards that comply with the law to guard your nonpublic personal information. We enforce the company's privacy policy with our employees.

If you have any questions, please let us know. **We will continue to protect the privacy, accuracy and security of customer information given to us.**

Client's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client's signature: \_\_\_\_\_ Date: \_\_\_\_\_