



# CECIL COUNTY GOVERNMENT POSITION ANNOUNCEMENT

## DEPARTMENT OF COMMUNITY SERVICES

### FAMILY VIIOLENCE COUNCIL COORDINATOR/ COURT WATCH COORDINATOR

**FAMILY VIOLENCE COUNCIL COORDINATOR/ COURT WATCH COORDINATOR** for the Department of Community Services – The Bridge with an hourly rate of \$21.72. This position coordinates the activities and committees associated with the Cecil County Violence Coordinating Council. Recruits, trains and oversees volunteers for the Court Watch program. Plans and facilitates training on a variety of topics related to family violence. ***This position is contractual and grant funding is contingent upon approval on an annual basis. County benefits include paid time off (PTO) accruals, holiday pay, health coverage, and deferred compensation.***

**Position requirements:** High School Diploma or G.E.D. with (3) three or more years' experience in human services or related field. An equivalent of technical training and experience may be substituted. Bachelor's Degree preferred. Experience in planning and supervising volunteer activities preferred. Must have a valid Driver's License and must pass a criminal background check.

**Duties:** Act as a liaison for various agencies that form the system of services for victims of family violence including law enforcement, the Department of Social Services, Parole and Probation, The Bridge, the local hospital, the Department of Emergency Services, the State's Attorney's Office and the judiciary. Oversee the Lethality Assessment Program to include providing training to those professionals who will administer the tool, collecting the completed screens from partnering agencies and forwarding them to The Bridge for follow up. Act as the chairperson of the Domestic Violence Fatality Review Team. Track domestic related homicides that occur in Cecil County; Act as the chairperson for the local Sexual Assault Response Team and the Sexual Violence Prevention Committee. Recruit, screen and train volunteers to participate in the Court Watch initiative. Track outcomes related to the project; Provide educational presentations to community professionals to include law enforcement, first responders, hospital staff, etc. on domestic violence related topics; Track and record outcomes of all cases in district and circuit court that involve domestic violence or the violation of a protection order; Maintain a collaborative relationship with the Maryland Network Against Domestic Violence to provide statistical submissions, attend statewide work groups, and have an awareness of statewide initiatives; Coordinate meetings of the local Family Violence Coordinating Council. Report activities of the various committees and maintain routine communication with the Council; Perform other duties as instructed and assigned.

**Application procedure:** To submit your resume and application, please go to [www.ccgov.org](http://www.ccgov.org) and complete an online application

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