



Date	Estimated Event/Activity Timelines
December	CDBG Working Group Preliminary Meeting
February (mid)	CDBG Request for Proposals Open: Prospective sub-recipients should submit a preliminary project form for initial consideration.
February 28	RFP Close date.
February/March	Maryland DHCD CDBG Training Event
February 28	Working Group begins first round of project refusals. Organizations will be notified in writing.
March	Working Group selection and notification of projects and sub-recipient proposals.
April (mid)	Final completed CDBG project applications are due to County.
May	Public notice, review, hearing, and comment period (approx. 4 weeks)
June	Maryland CDBG Application Due
August	Maryland CDBG Annual Round Awards announced.
September	Preparation and Execution of final grant documents
October	Cecil County CDBG Point of Contact coordinates project implementation.

# Cecil County Community Development Block Grant Program



## Preliminary CDBG Proposal

**Organization Name:**

**Organization Address:**

**Organization Phone:**

**Principal Management (Name, Title):**

**Organization Mission:**

**Organization History:**

**Current Locations:**

**Certificate of Good Standing from State of Maryland and/or 501c3 designation (Attach)**

## DESCRIPTION OF PROJECT

**LOW-MODERATE INCOME REQUIREMENTS**

Funded project must meet LMI requirements. Please check those that apply:

- Area Benefit**
- Limited Clientele Benefit**
- Housing**
- Job Creation**
- Job Retention**

**CECIL COUNTY STRATEGIC PLAN REQUIREMENTS**

Check strategic plan areas your project will address:

- Economic Development**
- Fiscal Stability**
- Education**
- Infrastructure**
- Safe, Healthy, and Active Communities**

**FINANCIAL INFORMATION**

Please include complete budget information for the project, including detailed revenue and cost projections. Be sure to name sources of funding and indicate if funds are held, committed, or pending. Attach files/pages if desired. Maximum request amount must be less than \$800,000.00 and funds must be expended within two years.

**PROCUREMENT REQUIREMENTS**

Funded Project is subject to Cecil County Government Procurement Policies and the State of Maryland Financial and Procurement Requirements.

**SUBMISSION INFORMATION**

**Information Submitted by (Name):**

**Email Contact:**

**Phone Contact:**

**Date Submitted:**