



CECIL COUNTY PUBLIC SCHOOLS
 DEPARTMENT OF BUSINESS SERVICES
 GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
 201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-5137 • www.ccps.org

Jeffrey A. Lawson, Ed. D.
 Superintendent of Schools

William H. Malesh
 President, Board of Education

January 9, 2020

Dr. Alan McCarthy
 200 Chesapeake Blvd
 Suite 2100
 Elkton, Maryland 21921

Dear Dr. McCarthy:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for December 2019 at their Board Meeting on January 8, 2020. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2020 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ 16,842
Other Revenue	108,889	Instruction Leadership/Support	19,250
State Revenue	97,000	Instruction Salaries/Wages	71,910
Federal Revenue	650,000	Instruction Materials/Supplies	168,213
		Instruction Other Costs	142,413
		Special Education	133,511
		Student Personnel Services	97,000
		Student Health Services	-
		Student Transportation	-
		Operation of Plant	(2,500)
		Maintenance of Plant	-
		Fixed Charges	32,117
		Community Services	177,133
		Capital Outlay	-
Total Revenue	\$ 855,889	Total Expenditures	\$ 855,889

Sincerely,

Jeffrey A Lawson, Ed.D.
 Superintendent

JAL/ees

- cc: Lisa Saxton, Director of Finance, Cecil County Government
 Rebecca Anderson, Budget Manager, Cecil County Government
 Jeffrey Koss, Deputy Director of Finance, Cecil County Government
 Sandra Jack, Chief Financial Officer, Cecil County Public Schools
 Erynn Seato, Assistant in Business Services, Cecil County Public Schools

The following budget adjustments were recorded for the period 12/1/19 to 12/31/19:

Restricted Other Revenue		
Description	Project Number	Amount
FY20 BGE Bright Ideas Teacher Grant awarded to North East High to purchase classroom science materials.	13120	\$ 500
FY20 Walmart Community Grant to Elkton High to support health education classroom supplies.	17220	1,000
FY20 Perryville High Sports Booster donation to Perryville High to support new gymnasium wall padding.	18120	3,929
FY20 Cecilton Lions Club donation to Cecilton Elementary to provide new media classroom furniture.	19420	3,000
Total		\$ 8,429

Restricted State Revenue		
Description	Project Number	Amount
FY20 Maryland Opioid Operational Command Center grant funding to promote anti-drug training and messages to students.	15020	\$ 97,000
Total		\$ 97,000

Restricted Federal Revenue		
Description	Project Number	Amount
FY20 Striving Readers Comprehensive Literacy Grant Year 3 funds supporting all students in English Language Arts.	23020	\$ 650,000
Total		\$ 650,000

Unrestricted Other Revenue		
Description	Project Number	Amount
Use of Community Use funding to replace North East High stadium lighting with LED fixtures.	n/a	\$ 100,460
Total		\$ 100,460

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	84,905,673	-	-	84,905,673	35,377,365	-	49,528,308
22 Other Revenue	2,959,662	100,460	2,710,192	5,669,854	747,296	-	4,922,558
24 State Revenue	110,941,931	-	(772,822)	110,169,109	54,253,372	-	55,915,737
Grand Total	198,807,266	100,460	1,937,370	200,744,636	90,378,033	-	110,366,603

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,354,678	-	93,241	5,447,919	2,727,292	2,203,161	517,466
02 Instruction -Leadership/Support	15,438,601	5,750	(510,571)	14,928,030	7,204,447	7,426,352	297,231
03 Instruction -Salaries/Wages	77,769,406	-	(221,663)	77,547,743	27,627,990	49,270,034	649,719
04 Instruction-Materials/Supplies	2,810,213	(17,153)	615,763	3,425,974	487,628	74,895	2,863,451
05 Instruction-Other Costs	3,014,045	13,903	298,875	3,312,920	1,459,694	873,505	979,721
06 Special Education	25,986,579	-	504,090	26,490,669	9,240,727	16,672,819	577,123
07 Student Personnel Services	1,816,218	-	(158,858)	1,657,360	615,575	755,961	285,824
08 Student Health Services	1,720,429	-	70,475	1,790,904	635,986	1,047,195	107,723
09 Student Transportation	10,268,868	-	56,926	10,325,794	5,025,061	603,070	4,697,663
10 Operation of Plant	11,735,962	(2,500)	31,081	11,767,043	5,323,376	4,225,722	2,217,945
11 Maintenance of Plant	4,227,225	-	(20,349)	4,206,876	2,019,334	1,485,234	702,308
12 Fixed Charges	38,208,899	-	1,093	38,209,992	19,684,718	6,016,518	12,508,756
14 Community Services	30,000	100,460	100,460	130,460	9,446	-	121,014
15 Capital Outlay	426,145	-	1,076,807	1,502,952	906,326	155,513	441,113
Grand Total	198,807,266	100,460	1,937,370	200,744,636	82,967,600	90,809,979	26,967,057

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	131,331,732	-	(707,497)	130,624,235	50,368,638	78,738,858	1,516,739
02 Contracted Charges	15,496,896	54,760	347,489	15,844,385	7,464,494	2,769,837	5,610,054
03 Supplies and Materials	4,413,786	27,093	955,732	5,369,517	1,387,505	253,353	3,728,659
04 Other Charges	43,842,952	1,709	243,928	44,086,880	22,137,764	6,972,535	14,976,581
05 Land, Buildings, Equipment	1,076,900	16,899	811,698	1,888,598	734,942	56,841	1,096,815
08 Transfers	2,645,000	-	286,021	2,931,021	874,257	2,018,555	38,209
Grand Total	198,807,266	100,460	1,937,370	200,744,636	82,967,600	90,809,979	26,967,057

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	8,429	271,830	271,830	157,883	-	113,947
24 State Revenue	424,655	97,001	1,477,485	1,902,140	355,937	-	1,546,203
26 Federal	10,124,066	649,999	3,175,370	13,299,436	2,518,843	-	10,780,593
Grand Total	10,548,721	755,429	4,924,685	15,473,406	3,032,663	-	12,440,743

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	247,452	16,842	413,603	661,055	348,808	32,369	279,878
02 Instruction -Leadership/Support	15,574	13,500	28,947	44,521	19,201	-	25,320
03 Instruction -Salaries/Wages	2,980,659	71,910	859,276	3,839,935	1,253,639	1,590,095	996,201
04 Instruction-Materials/Supplies	421,703	185,366	939,604	1,361,307	939,260	12,669	409,378
05 Instruction-Other Costs	409,709	128,510	637,294	1,047,003	394,805	27,549	624,649
06 Special Education	3,718,088	133,511	534,128	4,252,216	1,954,308	2,804,257	(506,349)
07 Student Personnel Services	-	97,000	476,755	476,755	225,383	159,237	92,135
08 Student Health Services	-	-	84,007	84,007	57,067	55,700	(28,760)
09 Student Transportation	255,526	-	228,652	484,178	263,817	9,961	210,400
10 Operation of Plant	-	-	2,094	2,094	2,195	-	(101)
11 Maintenance of Plant	-	-	124,766	124,766	94,777	189	29,800
12 Fixed Charges	2,302,979	32,117	299,232	2,602,211	864,461	10,699	1,727,051
14 Community Services	197,031	76,673	296,327	493,358	102,323	79,499	311,536
15 Capital Outlay	-	-	-	-	-	-	-
Grand Total	10,548,721	755,429	4,924,685	15,473,406	6,520,044	4,782,224	4,171,138

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,816,046	167,920	1,304,190	7,120,236	2,533,005	3,327,215	1,260,016
02 Contracted Charges	1,005,096	169,453	1,258,214	2,263,310	1,459,986	1,350,670	(547,346)
03 Supplies and Materials	532,606	185,367	1,031,971	1,564,577	1,064,384	19,249	480,944
04 Other Charges	2,803,093	215,847	738,363	3,541,456	1,069,383	21,455	2,450,618
05 Land, Buildings, Equipment	-	-	416,435	416,435	239,614	32,369	144,452
08 Transfers	391,880	16,842	175,512	567,392	153,672	31,266	382,454
Grand Total	10,548,721	755,429	4,924,685	15,473,406	6,520,044	4,782,224	4,171,138

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	84,905,673	-	-	84,905,673	35,377,365	-	49,528,308
22 Other Revenue	2,959,662	108,889	2,982,022	5,941,684	905,179	-	5,036,505
24 State Revenue	111,366,586	97,001	704,663	112,071,249	54,609,309	-	57,461,940
26 Federal Revenue	10,124,066	649,999	3,175,370	13,299,436	2,518,843	-	10,780,593
Grand Total	209,355,987	855,889	6,862,055	216,218,042	93,410,696	-	122,807,346

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,602,130	16,842	506,844	6,108,974	3,076,100	2,235,530	797,344
02 Instruction -Leadership/Support	15,454,175	19,250	(481,624)	14,972,551	7,223,648	7,426,352	322,551
03 Instruction -Salaries/Wages	80,750,065	71,910	637,613	81,387,678	28,881,629	50,860,129	1,645,920
04 Instruction-Materials/Supplies	3,231,916	168,213	1,555,367	4,787,281	1,426,888	87,564	3,272,829
05 Instruction-Other Costs	3,423,754	142,413	936,169	4,359,923	1,854,499	901,054	1,604,370
06 Special Education	29,704,667	133,511	1,038,218	30,742,885	11,195,035	19,477,076	70,774
07 Student Personnel Services	1,816,218	97,000	317,897	2,134,115	840,958	915,198	377,959
08 Student Health Services	1,720,429	-	154,482	1,874,911	693,053	1,102,895	78,963
09 Student Transportation	10,524,394	-	285,578	10,809,972	5,288,878	613,031	4,908,063
10 Operation of Plant	11,735,962	(2,500)	33,175	11,769,137	5,325,571	4,225,722	2,217,844
11 Maintenance of Plant	4,227,225	-	104,417	4,331,642	2,114,111	1,485,423	732,108
12 Fixed Charges	40,511,878	32,117	300,325	40,812,203	20,549,179	6,027,217	14,235,807
14 Community Services	227,031	177,133	396,787	623,818	111,769	79,499	432,550
15 Capital Outlay	426,145	-	1,076,807	1,502,952	906,326	155,513	441,113
Grand Total	209,355,987	855,889	6,862,055	216,218,042	89,487,644	95,592,203	31,138,195

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	137,147,778	167,920	596,693	137,744,471	52,901,643	82,066,073	2,776,755
02 Contracted Charges	16,501,992	224,213	1,605,703	18,107,695	8,924,480	4,120,507	5,062,708
03 Supplies and Materials	4,946,392	212,460	1,987,703	6,934,094	2,451,889	272,602	4,209,603
04 Other Charges	46,646,045	217,556	982,291	47,628,336	23,207,147	6,993,990	17,427,199
05 Land, Buildings, Equipment	1,076,900	16,899	1,228,133	2,305,033	974,556	89,210	1,241,267
08 Transfers	3,036,880	16,842	461,533	3,498,413	1,027,929	2,049,821	420,663
Grand Total	209,355,987	855,889	6,862,055	216,218,042	89,487,644	95,592,203	31,138,195

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category		Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2020	5,354,678	5,447,919	2,727,292	50%	
	2019	4,831,318	4,963,347	2,703,666	54%	
02 - INSTRUCTION-LEAD/SUPPORT	2020	15,438,601	14,928,030	7,204,447	48%	
	2019	14,452,521	14,583,638	6,911,397	47%	
03 - INSTRUCTION-SALARIES/WAGES	2020	77,769,406	77,547,743	27,627,990	36%	
	2019	73,274,134	73,220,433	25,972,252	35%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2020	2,810,213	3,425,974	487,628	14%	TECHNOLOGY ITEMS PAID BY LEASE
	2019	2,982,726	3,327,373	1,128,302	34%	
05 - INSTRUCTION-OTHER COSTS	2020	3,014,045	3,312,920	1,459,694	44%	
	2019	3,327,906	3,545,989	1,356,461	38%	
06 - SPECIAL EDUCATION	2020	25,986,579	26,490,669	9,240,727	35%	
	2019	24,560,120	25,144,258	8,800,397	35%	
07 - STUDENT PERSONNEL SERVICES	2020	1,816,218	1,657,360	615,575	37%	
	2019	1,567,938	1,729,489	591,892	34%	
08 - STUDENT HEALTH SERVICES	2020	1,720,429	1,790,904	635,986	36%	
	2019	1,722,708	1,725,088	627,975	36%	
09 - STUDENT TRANS	2020	10,268,868	10,325,794	5,025,061	49%	
	2019	10,026,280	10,053,316	4,909,338	49%	
10 - OPER PLANT	2020	11,735,962	11,767,043	5,323,376	45%	
	2019	11,161,069	11,203,835	5,298,273	47%	
11 - MAINTENANCE PLANT	2020	4,227,225	4,206,876	2,019,334	48%	
	2019	4,173,718	4,260,193	2,155,684	51%	
12 - FIXED CHARGES	2020	38,208,899	38,209,992	19,684,718	52%	INCREASE IN HEALTHCARE COSTS
	2019	38,393,262	39,879,016	17,664,132	44%	
14 - COMMUNITY SERVICES	2020	30,000	130,460	9,446	7%	
	2019	30,000	73,928	19,978	27%	
15 - CAPITAL OUTLAY	2020	426,145	1,502,952	906,326	60%	LEASE PAYMENT REIMBURSED
	2019	426,242	3,325,352	1,163,566	35%	
TOTAL	2020	198,807,266	200,744,636	82,967,600	41%	
	2019	190,929,942	197,035,255	79,303,313	40%	
2020 - 2019		7,877,324	3,709,381	3,664,287		

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
ADMINISTRATIVE SERVICES	18,986,295	1,329,963	20,316,258	8,626,702	2,308,175	9,381,381	54%
10000 - BOARD	227,697	-	227,697	138,297	6,775	82,625	64%
20000 - SUPERINTENDENT	69,750	-	69,750	40,855	22,000	6,895	90%
30000 - DIV OF ADMIN SERVICES	8,930	-	8,930	4,906	-	4,024	55%
30100 - HR AND BENEFITS	84,341	-	84,341	60,240	6,040	18,061	79%
30200 - INFORMATION TECHNOLOGY	2,419,492	103,249	2,522,741	205,194	542,810	1,774,737	30%
30300 - ASST/ACCTBLTY	159,379	-	159,379	87,315	-	72,064	55%
30400 - SAFE SCHOOLS	47,900	1,076,254	1,124,154	738,253	-	385,901	66%
50000 - OFFICE OF FINANCE	1,430,865	(190,407)	1,240,458	225,450	236,461	778,547	37%
50100 - BUS SVCS	193,897	(10,395)	183,502	41,418	54,841	87,243	52%
50200 - PURCHASING	663,226	10,395	673,621	304,844	264,345	104,432	84%
50300 - UTILITIES	3,995,712	-	3,995,712	1,448,514	600,151	1,947,047	51%
60100 - STUDENT TRANS	7,405,000	-	7,405,000	3,824,666	73,978	3,506,356	53%
60200 - OPER PLANT	1,254,406	(2,300)	1,252,106	774,738	310,394	166,974	87%
60300 - MAINTENANCE PLANT	353,600	190,407	544,007	230,488	62,566	250,953	54%
60310 - ELECTRICAL SERVICES	98,000	165,460	263,460	62,096	89,964	111,400	58%
60311 - ELECTRICAL SERVICES - PROJECTS	369,900	(145,000)	224,900	3,904	-	220,996	2%
60320 - HVAC SERVICES	265,000	40,000	305,000	238,599	19,603	46,798	85%
60321 - HVAC SERVICES - PROJECTS	-	-	-	-	-	-	0%
60330 - SAFETY SERVICES	53,500	2,300	55,800	37,972	1,180	16,648	70%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	52,000	112,000	61,670	12,756	37,574	66%
60341 - CARPENTRY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60350 - GROUNDS MAINTENANCE	194,500	(12,000)	182,500	111,006	3,641	67,853	63%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	-	-	-	-	-	0%
60600 - CAPITAL OUTLAY	131,200	-	131,200	49,543	670	80,987	38%
92500 - INSURANCE RECOVERY	-	50,000	50,000	51,631	-	(1,631)	103%
99100 - INDIRECT FEES	(500,000)	-	(500,000)	(114,897)	-	(385,103)	23%
EDUCATION SERVICES	13,405,096	594,950	14,000,046	5,467,809	3,736,981	4,795,256	66%
40000 - DIV OF ED SERVICES	2,128,855	(100,000)	2,028,855	925,597	78,682	1,024,576	49%
40100 - CAREER & TECHNOLOGY PROGRAM	778,932	(91,976)	686,956	365,798	9,183	311,975	55%
40200 - GIFTED AND TALENTED	23,420	-	23,420	12,158	-	11,262	52%
40300 - SPECIAL EDUCATION	1,922,133	112,839	2,034,972	850,119	354,891	829,962	59%
40310 - NONPUBLIC SCHOOL PROGRAMS	2,765,000	286,021	3,051,021	989,137	2,018,555	43,329	99%
40320 - PSYCHOLOGICAL SERVICES	130,000	154,114	284,114	127,747	147,597	8,770	97%
40330 - SPED RELATED SERVICES	650,000	(118,874)	531,126	173,930	312,475	44,721	92%
40340 - INFANTS AND TODDLERS	100,000	-	100,000	35,898	64,102	-	100%
40350 - STEP	-	131,980	131,980	26,380	-	105,600	20%
40400 - EARLY CHILDHOOD	25,950	57,001	82,951	64,636	22	18,293	78%

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
40500 - STUDENT PERSONNEL SERVICES	1,515,195	-	1,515,195	363,758	597,564	553,873	63%
40610 - HOME/HOSP	339,000	-	339,000	53,434	59,555	226,011	33%
40620 - ALTERNATIVE EDUCATION	410,000	(14,108)	395,892	91,263	-	304,629	23%
40700 - STUDENT HEALTH SERVICES	84,000	-	84,000	37,767	-	46,233	45%
40800 - MEDIA PROGRAMS	206,370	(12,803)	193,567	141,545	2,371	49,651	74%
40900 - GUIDANCE SERVICES	25,900	2,000	27,900	6,504	600	20,796	25%
41000 - MATH-ELEMENTARY	17,108	-	17,108	53	-	17,055	0%
41100 - MATH-SECONDARY	23,150	-	23,150	4,664	-	18,486	20%
41200 - ELA-ELEMENTARY	4,050	-	4,050	-	-	4,050	0%
41300 - ELA-SECONDARY	-	-	-	1,514	-	(1,514)	0%
41400 - ART	15,702	3,200	18,902	3,257	-	15,645	17%
41500 - MUSIC	161,766	86,256	248,022	163,475	-	84,547	66%
41600 - INTEGRATED ARTS	4,400	(3,200)	1,200	-	-	1,200	0%
41700 - FOREIGN LANGUAGE	26,248	-	26,248	12,289	-	13,959	47%
41800 - ESOL	49,865	-	49,865	12,063	-	37,802	24%
41900 - SCIENCE	139,020	-	139,020	51,893	28,571	58,556	58%
42000 - STEM	14,820	-	14,820	384	-	14,436	3%
42100 - SOCIAL STUDIES	67,140	-	67,140	16,021	-	51,119	24%
42200 - HEALTH EDUCATION	10,184	-	10,184	67	-	10,117	1%
42300 - PHYSICAL EDUCATION	54,434	-	54,434	34,748	-	19,686	64%
42400 - ATHLETICS	1,358,954	-	1,358,954	553,289	62,813	742,852	45%
70000 - EXEC DIR FOR ELEMENTARY	-	42,500	42,500	6,163	-	36,337	15%
80000 - EXEC DIR FOR MIDDLE	323,500	24,000	347,500	333,495	-	14,005	96%
90000 - EXEC DIR FOR HIGH	30,000	36,000	66,000	8,763	-	57,237	13%
ELEMENTARY SCHOOLS	617,652	363,133	980,787	285,252	54,630	640,905	35%
MIDDLE SCHOOLS	313,104	149,970	463,074	140,744	9,970	312,360	33%
HIGH SCHOOLS	401,984	195,642	597,626	179,947	43,172	374,507	37%
FTE SALARIES	165,083,135	(696,288)	164,386,845	68,267,146	84,657,051	11,462,648	93%
99999 - FTE SALARIES	126,874,237	(697,383)	126,176,853	48,582,428	78,640,532	(1,046,107)	101%
60400 - FIXED CHARGES	38,208,898	1,095	38,209,992	19,684,718	6,016,519	12,508,755	67%
TOTAL	198,807,266	1,937,370	200,744,636	82,967,600	90,809,979	26,967,057	87%