



CECIL COUNTY, MARYLAND

DEPARTMENT OF FINANCE

FISCAL NOTE

SUMMARY OF LEGISLATION

SPONSOR: Council President Meffley at the request of the County Executive

BILL NO. 2019-23 – USE OF ASSIGNED FUND BALANCE TO FUND RENOVATIONS OF CIRCUIT COURT -COURTROOM THREE

SYNOPSIS: A bill to amend the Annual Budget and Appropriation Ordinance for Cecil County, Maryland for the fiscal year ending June 30, 2020 to appropriate expenditure authority within the General Fund Capital Projects Budget in the amount of \$250,000 from the General Fund – Assignment of Fund Balance.

FISCAL IMPACT SUMMARY: The approval of this bill will have a net fiscal impact on the Cecil County of \$250,000, by expending the FY2019 assigned fund balance designated by the County Executive to provide additional funding for the General Fund Capital Projects Fund for the renovation of Circuit Court’s Courtroom #3.

FISCAL ANALYSIS:

The FY2020 General Capital Projects - Capital Improvement Program supports the Circuit Courts renovation of Courtroom #3. The scope approved in the FY2020 Capital Improvement Program reads as follows:

The existing Courtroom #3, Judge's Chambers, Clerk's Office, Jury Deliberation Room and bathrooms at the Cecil County Courthouse total approximately 3,100 GSF. These areas will be reconfigured and renovated. The existing HVAC equipment will be removed and replaced. A new DOAS unit, to provide code required ventilation, and an AHU dedicated to Courtroom #3 will be installed on the roof of the building. Ductwork to and from the rooftop units will be routed through chases to the second floor to ceiling or soffit mounted grilles. Floor standing, 4 pipe fan coil units will provide space conditioning in the other rooms. Plumbing fixtures will be replaced, but will reuse the existing and sanitary and domestic water piping. Fire sprinklers will be reconfigured, as required, to provide proper protection for the reconfigured rooms. The electrical service to the spaces is presumed to be adequate for the renovations. Electrical devices, data/IT jacks and audio/visual systems will be installed. New LED lighting will be provided in all rooms.

The approved budget did not allow for the total project costs necessary to accomplish the scope as outlined in CIP. The additional budget allows for the project to move forward as planned and meets the critical project schedule that has to accommodate the judges/Courts schedule. As Courtroom #3 is taken offline, the cases will have to be moved to other courtrooms and sufficient notice has to be given in order to accommodate one less courtroom. The court system, based on the current project schedule has already been taking the construction period into consideration when scheduling cases. If the project schedule were to shift, it becomes problematic to the rebalance the case schedule.