

CECIL COUNTY PUBLIC SCHOOLS
 DEPARTMENT OF BUSINESS SERVICES
 GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
 201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-5137 • www.ccps.org

Jeffrey A. Lawson, Ed.D.
 Superintendent of Schools

William H. Malesh
 President, Board of Education


June 11, 2019

Dr. Alan McCarthy
 200 Chesapeake Blvd
 Suite 2100
 Elkton, Maryland 21921

Dear Dr. McCarthy:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for May 2019 at their Board Meeting on June 10, 2019. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2019 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ 488,124
Other Revenue	99,283	Instruction Leadership/Support	29,454
State Revenue	349,143	Instruction Salaries/Wages	(21,984)
Federal Revenue	-	Instruction Materials/Supplies	44,673
		Instruction Other Costs	(67,076)
		Special Education	2,400
		Student Personnel Services	-
		Student Health Services	-
		Student Transportation	-
		Operation of Plant	(15,600)
		Maintenance of Plant	-
		Fixed Charges	(39)
		Community Services	(368)
		Capital Outlay	(11,158)
Total Revenue	\$ 448,426	Total Expenditures	\$ 448,426

Sincerely,

 Jeffrey A Lawson, Ed.D.
 Superintendent

JAL/ees

- cc: Lisa Saxton, Director of Finance, Cecil County Government
 Rebecca Anderson, Budget Manager, Cecil County Government
 Jeffrey Koss, Deputy Director of Finance, Cecil County Government
 Thomas Kappra, Chief Financial Officer, Cecil County Public Schools
 Erynn Seato, Assistant in Business Services, Cecil County Public Schools

The following budget adjustments were recorded for the period 5/1/19 to 5/31/19:

Restricted Other Revenue		
Description	Project Number	Amount
Transfer of FY18 Battelle Corporation donation for Girls' Day in STEM grant to previously approved FY19 Battelle donation for Girls' Day in STEM grant.	13218	\$ (3,652)
Transfer of FY18 Battelle Corporation donation for Girls' Day in STEM grant to previously approved FY19 Battelle donation for Girls' Day in STEM grant.	13219	3,652
FY19 APGFCU Teacher of the Year Gala donation to support the event.	16119	5,000
FY19 AFCEA STEM grant to Rising Sun High to purchase Capstone research supplies for students.	17019	3,895
FY19 PNC Growing Up Great grant to Holly Hall Elementary to support early childhood classroom supplies and initiatives.	18420	1,000
Additional FY19 MABE Pool Risk Control grant to support safe schools initiatives including site mapping of all 32 CCPS buildings, SafePlans ERIP portal renewal, a secure entrance doorway solution for Bohemia Manor High School, hot spot access for Home and Hospital students, and new emergency procedures guides.	21519	95,281
FY19 American Heart Association grant to Perryville Elementary to purchase physical education supplies.	21919	350
FY19 Dart Foundation Biomedical Sciences grant to Perryville High to purchase biomedical classroom supplies.	23719	4,915
Total		\$ 110,441

Restricted State Revenue		
Description	Project Number	Amount
FY19 Safe Schools Fund grant from the Maryland Center for School Safety to purchase Second Step curriculum. Grant is split between two funding sources (Projects 12219 & 12419).	12219	\$ 15,000
FY19 Safe Schools Fund grant from the Maryland Center for School Safety to support numerous safe school initiatives including secure entrance doorway solutions, ALICE training and supplies, emergency radios, and hearing impaired equipment. Grant is split between two funding sources (Projects 12219 & 12419).	12419	284,743
FY19 National Board Certified Teacher Stipends to teachers working in comprehensive needs and non-comprehensive needs schools.	22119	49,400
Total		\$ 349,143

Unrestricted Other Revenue		
Description	Project Number	Amount
Transfer balance of FY18 North East Elementary paving lot project to fund balance.	n/a	\$ (11,158)
Total		\$ (11,158)

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	82,463,528	-	-	82,463,528	75,591,568	-	6,871,960
22 Other Revenue	1,953,168	(11,158)	6,352,832	8,306,000	1,093,138	-	7,212,862
24 State Revenue	106,513,246	-	332,000	106,845,246	105,438,657	-	1,406,589
Grand Total	190,929,942	(11,158)	6,684,832	197,614,774	182,123,363	-	15,491,411

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	4,831,318	122,000	313,531	5,144,849	4,810,725	556,640	(222,516)
02 Instruction -Leadership/Support	14,452,521	29,454.00	197,594	14,650,115	13,051,879	1,560,884	37,352
03 Instruction -Salaries/Wages	73,274,134	(71,384.00)	(148,546)	73,125,588	57,456,163	16,258,262	(588,837)
04 Instruction-Materials/Supplies	2,982,726	3,013.00	205,464	3,188,190	1,914,340	161,742	1,112,108
05 Instruction-Other Costs	3,327,906	(67,076.00)	185,943	3,513,849	3,070,607	334,856	108,386
06 Special Education	24,560,120	-	865,426	25,425,546	19,940,032	5,211,178	274,336
07 Student Personnel Services	1,567,938	-	164,926	1,732,864	1,227,180	212,273	293,411
08 Student Health Services	1,722,708	-	2,425	1,725,133	1,363,661	337,626	23,846
09 Student Transportation	10,026,280	-	36,024	10,062,304	10,229,382	137,381	(304,459)
10 Operation of Plant	11,161,069	(15,600)	(42,233)	11,118,836	10,367,686	672,134	79,016
11 Maintenance of Plant	4,173,718	-	424,381	4,598,099	3,845,598	323,891	428,610
12 Fixed Charges	38,393,262	(39)	1,457,670	39,850,932	35,341,712	5,319,308	(810,088)
14 Community Services	30,000	(368)	78,497	108,497	112,382	-	(3,885)
15 Capital Outlay	426,242	(11,158)	2,943,730	3,369,972	1,741,852	1,091,806	536,314
Grand Total	190,929,942	(11,158)	6,684,832	197,614,774	164,473,199	32,177,981	963,594

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	124,719,266	(57,776)	(241,853)	124,477,413	101,212,866	23,702,086	(437,539)
02 Contracted Charges	14,864,101	79,442	1,154,424	16,018,525	14,636,815	1,070,018	311,692
03 Supplies and Materials	4,462,181	(5,538)	868,647	5,330,828	3,540,216	290,285	1,500,327
04 Other Charges	43,666,731	(16,122)	1,462,307	45,129,038	40,294,847	5,672,703	(838,512)
05 Land, Buildings, Equipment	1,362,663	(11,164)	2,511,307	3,873,970	2,688,085	978,084	207,801
08 Transfers	1,855,000	-	930,000	2,785,000	2,100,370	464,805	219,825
Grand Total	190,929,942	(11,158)	6,684,832	197,614,774	164,473,199	32,177,981	963,594

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	110,441	408,314	408,314	253,417	-	154,897
24 State Revenue	614,649	349,143	415,275	1,029,924	275,649	-	754,275
26 Federal	9,799,901	-	3,336,113	13,136,014	7,795,425	-	5,340,589
Grand Total	10,414,550	459,584	4,159,702	14,574,252	8,324,491	-	6,249,761

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	225,079	366,124	537,533	762,612	227,581	9,527	525,504
02 Instruction -Leadership/Support	7,941	-	33,705	41,646	17,213	-	24,433
03 Instruction -Salaries/Wages	2,207,208	49,400	842,727	3,049,935	2,005,548	468,757	575,630
04 Instruction-Materials/Supplies	1,079,546	41,660	257,313	1,336,859	874,164	100,866	361,829
05 Instruction-Other Costs	230,195	-	811,428	1,041,623	500,832	137,435	403,356
06 Special Education	3,958,508	2,400	564,425	4,522,933	3,805,418	1,026,805	(309,290)
07 Student Personnel Services	-	-	255,256	255,256	226,641	194,499	(165,884)
08 Student Health Services	-	-	985	985	166	-	819
09 Student Transportation	177,209	-	177,014	354,223	139,161	5,032	210,030
10 Operation of Plant	-	-	(106)	(106)	-	-	(106)
11 Maintenance of Plant	116,014	-	45,153	161,167	35,278	72,699	53,190
12 Fixed Charges	2,154,871	-	467,565	2,622,436	1,942,546	176,977	502,913
14 Community Services	257,979	-	166,704	424,683	280,210	37,802	106,671
15 Capital Outlay	-	-	-	-	-	-	-
Grand Total	10,414,550	459,584	4,159,702	14,574,252	10,054,758	2,230,399	2,289,095

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,421,114	49,400	1,340,611	6,761,725	4,812,591	1,121,277	827,857
02 Contracted Charges	944,488	112,069	834,775	1,779,263	1,490,298	615,795	(326,830)
03 Supplies and Materials	1,214,368	66,732	323,379	1,537,747	1,029,143	113,374	395,230
04 Other Charges	2,473,617	6,274	1,063,961	3,537,578	2,347,778	184,127	1,005,673
05 Land, Buildings, Equipment	16,600	225,109	430,919	447,519	89,770	174,103	183,646
08 Transfers	344,363	-	166,057	510,420	285,178	21,723	203,519
Grand Total	10,414,550	459,584	4,159,702	14,574,252	10,054,758	2,230,399	2,289,095

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	82,463,528	-	-	82,463,528	75,591,568	-	6,871,960
22 Other Revenue	1,953,168	99,283	6,761,146	8,714,314	1,346,555	-	7,367,759
24 State Revenue	107,127,895	349,143	747,275	107,875,170	105,714,306	-	2,160,864
26 Federal Revenue	9,799,901	-	3,336,113	13,136,014	7,795,425	-	5,340,589
Grand Total	201,344,492	448,426	10,844,534	212,189,026	190,447,854	-	21,741,172

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,056,397	488,124	851,064	5,907,461	5,038,306	566,167	302,988
02 Instruction -Leadership/Support	14,460,462	29,454	231,299	14,691,761	13,069,092	1,560,884	61,785
03 Instruction -Salaries/Wages	75,481,342	(21,984)	694,182	76,175,523	59,461,711	16,727,019	(13,207)
04 Instruction-Materials/Supplies	4,062,272	44,673	462,777	4,525,049	2,788,504	262,608	1,473,937
05 Instruction-Other Costs	3,558,101	(67,076)	997,371	4,555,472	3,571,439	472,291	511,742
06 Special Education	28,518,628	2,400	1,429,851	29,948,479	23,745,450	6,237,983	(34,954)
07 Student Personnel Services	1,567,938	-	420,182	1,988,120	1,453,821	406,772	127,527
08 Student Health Services	1,722,708	-	3,410	1,726,118	1,363,827	337,626	24,665
09 Student Transportation	10,203,489	-	213,038	10,416,527	10,368,543	142,413	(94,429)
10 Operation of Plant	11,161,069	(15,600)	(42,339)	11,118,730	10,367,686	672,134	78,910
11 Maintenance of Plant	4,289,732	-	469,534	4,759,266	3,880,876	396,590	481,800
12 Fixed Charges	40,548,133	(39)	1,925,235	42,473,368	37,284,258	5,496,285	(307,175)
14 Community Services	287,979	(368)	245,201	533,180	392,592	37,802	102,786
15 Capital Outlay	426,242	(11,158)	2,943,730	3,369,972	1,741,852	1,091,806	536,314
Grand Total	201,344,492	448,426	10,844,534	212,189,026	174,527,957	34,408,380	3,252,689

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	130,140,380	(8,376)	1,098,758	131,239,138	106,025,457	24,823,363	390,318
02 Contracted Charges	15,808,589	191,511	1,989,199	17,797,788	16,127,113	1,685,813	(15,138)
03 Supplies and Materials	5,676,549	61,194	1,192,026	6,868,575	4,569,359	403,659	1,895,557
04 Other Charges	46,140,348	(9,848)	2,526,268	48,666,616	42,642,625	5,856,830	167,161
05 Land, Buildings, Equipment	1,379,263	213,945	2,942,226	4,321,489	2,777,855	1,152,187	391,447
08 Transfers	2,199,363	-	1,096,057	3,295,420	2,385,548	486,528	423,344
Grand Total	201,344,492	448,426	10,844,534	212,189,026	174,527,957	34,408,380	3,252,689

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category	Fiscal Year	Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2019	4,831,318	5,144,849	4,810,725	94%	
	2018	5,423,183	5,492,012	5,221,602	95%	
02 - INSTRUCTION-LEAD/SUPPORT	2019	14,452,521	14,650,115	13,051,879	89%	
	2018	14,296,983	14,389,311	12,263,941	85%	
03 - INSTRUCTION-SALARIES/WAGES	2019	73,274,134	73,125,588	57,456,163	79%	
	2018	72,448,250	71,272,773	52,603,188	74%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2019	2,982,726	3,188,190	1,914,340	60%	DECREASE IN INSTRUCTIONAL MATERIALS
	2018	3,485,702	4,879,881	2,587,783	53%	
05 - INSTRUCTION-OTHER COSTS	2019	3,327,906	3,513,849	3,070,607	87%	
	2018	3,571,367	4,299,823	3,498,956	81%	
06 - SPECIAL EDUCATION	2019	24,560,120	25,425,546	19,940,032	78%	INCREASE IN NONPUBLIC COSTS
	2018	23,460,582	23,434,705	17,515,724	75%	
07 - STUDENT PERSONNEL SERVICES	2019	1,567,938	1,732,864	1,227,180	71%	
	2018	1,394,170	1,350,170	1,158,894	86%	
08 - STUDENT HEALTH SERVICES	2019	1,722,708	1,725,133	1,363,661	79%	
	2018	1,694,515	1,694,031	1,258,157	74%	
09 - STUDENT TRANS	2019	10,026,280	10,062,304	10,229,382	102%	
	2018	9,690,679	10,201,050	9,909,920	97%	
10 - OPER PLANT	2019	11,161,069	11,118,836	10,367,686	93%	INCREASE IN UTILITY COSTS (ELECTRICITY)
	2018	11,571,491	11,542,494	9,879,863	86%	
11 - MAINTENANCE PLANT	2019	4,173,718	4,598,099	3,845,598	84%	
	2018	3,906,141	4,819,309	4,051,886	84%	
12 - FIXED CHARGES	2019	38,393,262	39,850,930	35,341,712	89%	INCREASE IN HEALTHCARE COSTS
	2018	37,594,764	36,975,871	30,598,813	83%	
14 - COMMUNITY SERVICES	2019	30,000	108,497	112,382	104%	
	2018	30,000	75,354	59,464	79%	
15 - CAPITAL OUTLAY	2019	426,242	3,369,972	1,741,852	52%	PROJECTS USING FY17 FUND BALANCE TO BE COMPLETED IN FY19
	2018	348,947	2,288,016	302,072	13%	
TOTAL	2019	190,929,942	197,614,774	164,473,200	83%	
	2018	188,916,774	192,714,799	150,910,264	78%	
2019 - 2018		2,013,168	4,899,975	13,562,936		

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
ADMINISTRATIVE SERVICES	18,622,701	3,539,652	22,162,353	19,563,930	2,176,082	422,342	98%
10000 - BOARD	234,672	14,506	249,178	214,021	36,233	(1,076)	100%
20000 - SUPERINTENDENT	77,465	-	77,465	64,756	3,447	9,262	88%
30000 - DIV OF ADMIN SERVICES	9,425	14,855	24,280	23,982	-	298	99%
30100 - HR AND BENEFITS	69,206	15,500	84,706	67,620	2,515	14,571	83%
30200 - INFORMATION TECHNOLOGY	2,275,094	60,336	2,335,430	1,918,214	661,295	(244,079)	110%
30300 - ASST/ACCTBLTY	156,030	2,700	158,730	104,002	54,073	655	100%
30400 - SAFE SCHOOLS	47,900	2,178,339	2,226,239	638,686	1,055,498	532,056	76%
50000 - OFFICE OF FINANCE	1,541,233	22,970	1,564,203	1,550,817	-	13,386	99%
50100 - BUS SVCS	131,648	20,000	151,648	136,610	156	14,883	90%
50200 - PURCHASING	681,098	-	681,098	549,179	90,169	41,750	94%
50300 - UTILITIES	3,638,930	-	3,638,930	3,600,468	80,280	(41,818)	101%
60100 - STUDENT TRANS	7,405,000	-	7,405,000	7,496,298	33,475	(124,773)	102%
60200 - OPER PLANT	1,232,800	(87,400)	1,145,400	1,112,842	13,186	19,372	98%
60300 - MAINTENANCE PLANT	814,500	(227,493)	587,007	380,425	32,102	174,479	70%
60310 - ELECTRICAL SERVICES	78,000	197,801	275,801	226,165	7,994	41,643	85%
60311 - ELECTRICAL SERVICES - PROJECTS	-	66,462	66,462	2,558	63,904	-	100%
60320 - HVAC SERVICES	265,000	199,345	464,345	362,031	14,026	88,288	81%
60321 - HVAC SERVICES - PROJECTS	-	22,000	22,000	-	6,572	15,428	30%
60330 - SAFETY SERVICES	49,000	-	49,000	26,125	3,562	19,313	61%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	28,203	88,203	80,671	-	7,532	91%
60341 - CARPENTRY SERVICES - PROJECTS	-	48,996	48,996	48,986	-	10	100%
60350 - GROUNDS MAINTENANCE	194,500	77,892	272,392	245,331	3,949	23,112	92%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	59,000	59,000	33,414	-	25,586	57%
60600 - CAPITAL OUTLAY	131,200	775,640	906,840	870,872	13,646	22,321	98%
92500 - INSURANCE RECOVERY	-	50,000	50,000	7,556	-	42,444	15%
99100 - INDIRECT FEES	(470,000)	-	(470,000)	(197,699)	-	(272,301)	42%
EDUCATION SERVICES	12,239,367	1,388,626	13,627,993	11,192,893	1,366,362	1,068,740	92%
40000 - DIV OF ED SERVICES	2,130,500	47,066	2,177,566	2,095,924	143,377	(61,734)	103%
40100 - CAREER & TECHNOLOGY PROGRAM	585,855	9,337	595,192	425,815	3,892	165,485	72%
40200 - GIFTED AND TALENTED	4,470	-	4,470	2,095	-	2,375	47%
40300 - SPECIAL EDUCATION	1,700,000	(71,510)	1,628,490	1,815,169	35,690	(222,370)	114%
40310 - NONPUBLIC SCHOOL PROGRAMS	1,965,000	930,000	2,895,000	2,294,527	464,805	135,668	95%
40320 - PSYCHOLOGICAL SERVICES	130,000	196,243	326,243	242,953	62,097	21,193	94%
40330 - SPED RELATED SERVICES	600,000	32,500	632,500	562,147	70,616	(263)	100%
40340 - INFANTS AND TODDLERS	100,000	-	100,000	69,055	30,945	-	100%
40350 - STEP	-	169,688	169,688	70,502	-	99,186	42%
40400 - EARLY CHILDHOOD	35,999	-	35,999	4,825	-	31,174	13%

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
40500 - STUDENT PERSONNEL SERVICES	1,383,215	-	1,383,215	886,348	170,805	326,061	76%
40610 - HOME/HOSP	339,000	-	339,000	270,216	83,564	(14,780)	104%
40620 - ALTERNATIVE EDUCATION	420,000	(10,000)	410,000	369,108	-	40,892	90%
40700 - STUDENT HEALTH SERVICES	84,000	-	84,000	61,511	-	22,489	73%
40800 - MEDIA PROGRAMS	285,159	(69,395)	215,764	186,072	-	29,692	86%
40900 - GUIDANCE SERVICES	53,400	12,733	66,133	7,217	-	58,916	11%
41000 - MATH-ELEMENTARY	53,163	-	53,163	4,655	-	48,508	9%
41100 - MATH-SECONDARY	100,000	(4,000)	96,000	44,355	-	51,645	46%
41200 - ELA-ELEMENTARY	99,325	(33,121)	66,204	23,094	-	43,111	35%
41300 - ELA-SECONDARY	75,049	-	75,049	43,106	-	31,943	57%
41400 - ART	41,627	(2,000)	39,627	15,751	627	23,250	41%
41500 - MUSIC	160,718	32,166	192,884	156,402	3,108	33,374	83%
41600 - INTEGRATED ARTS	-	-	-	-	-	-	0%
41700 - FOREIGN LANGUAGE	26,801	-	26,801	10,393	-	16,408	39%
41800 - ESOL	47,367	-	47,367	17,020	-	30,347	36%
41900 - SCIENCE	99,095	11,672	110,767	84,085	-	26,682	76%
42000 - STEM	13,020	500	13,520	4,030	-	9,490	30%
42100 - SOCIAL STUDIES	72,752	-	72,752	8,322	-	64,431	11%
42200 - HEALTH EDUCATION	18,576	(931)	17,645	1,035	-	16,610	6%
42300 - PHYSICAL EDUCATION	52,650	931	53,581	21,407	-	32,174	40%
42400 - ATHLETICS	1,232,758	13,747	1,246,505	962,369	296,836	(12,700)	101%
70000 - EXEC DIR FOR ELEMENTARY	-	42,500	42,500	25,030	-	17,470	59%
80000 - EXEC DIR FOR MIDDLE	329,868	24,000	353,868	344,290	-	9,578	97%
90000 - EXEC DIR FOR HIGH	-	56,500	56,500	64,065	-	(7,565)	113%
ELEMENTARY SCHOOLS	645,516	310,455	955,971	488,834	12,848	454,288	52%
MIDDLE SCHOOLS	302,544	138,322	440,866	220,477	13,912	206,476	53%
HIGH SCHOOLS	412,632	141,515	554,147	308,146	20,139	225,862	59%
FTE SALARIES	158,707,182	1,166,262	159,873,444	132,698,919	28,588,638	(1,414,114)	101%
99999 - FTE SALARIES	120,313,920	(291,405)	120,022,515	97,357,207	23,269,328	(604,020)	101%
60400 - FIXED CHARGES	38,393,262	1,457,667	39,850,929	35,341,712	5,319,310	(810,094)	102%
TOTAL	190,929,942	6,684,832	197,614,774	164,473,199	32,177,981	963,594	100%