



CECIL COUNTY PUBLIC SCHOOLS
 DEPARTMENT OF BUSINESS SERVICES
 GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
 201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-5137 • www.ccps.org

Jeffrey A. Lawson, Ed.D.
 Superintendent of Schools

William H. Malesh
 President, Board of Education

April 9, 2019

Dr. Alan McCarthy
 200 Chesapeake Blvd
 Suite 2100
 Elkton, Maryland 21921

Dear Dr. McCarthy:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for March 2019 at their Board Meeting on April 8, 2019. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2019 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ 16,071
Other Revenue	276,401	Instruction Leadership/Support	1,284
State Revenue	59,865	Instruction Salaries/Wages	(733)
Federal Revenue	782	Instruction Materials/Supplies	(75,192)
		Instruction Other Costs	30,796
		Special Education	103,288
		Student Personnel Services	52,732
		Student Health Services	45
		Student Transportation	9,072
		Operation of Plant	(44,699)
		Maintenance of Plant	228,206
		Fixed Charges	(6,976)
		Community Services	23,154
		Capital Outlay	-
Total Revenue	\$ 337,048	Total Expenditures	\$ 337,048

Sincerely,

Jeffrey A Lawson, Ed.D.
 Superintendent

JAL/ees

- cc: Lisa Saxton, Director of Finance, Cecil County Government
 Rebecca Anderson, Budget Manager, Cecil County Government
 Jeffrey Koss, Deputy Director of Finance, Cecil County Government
 Thomas Kappra, Chief Financial Officer, Cecil County Public Schools
 Erynn Seato, Assistant in Business Services, Cecil County Public Schools

The following budget adjustments were recorded for the period 3/1/19 to 3/31/19:

Restricted Other Revenue		
Description	Project Number	Amount
FY19 Battelle Corporation donation for Girls' Day in STEM event.	13219	\$ 9,000
FY19 York Builders donation to Charlestown Elementary for playground equipment.	16419	2,500
FY19 Northrup Grumman STEM Classroom grant to Rising Sun High to purchase student equipment for the classroom.	17719	500
FY19 ARC of Maryland grant to Bainbridge Elementary to support classroom art supplies.	17819	150
FY19 Cecil County Sheriff's Office Community Outreach grant supporting a community basketball tournament.	20119	3,575
FY19 National Park Trust grant to Cecil Manor Elementary to provide students an opportunity for an educational visit the Elk Mills Community Park.	21219	880
Total		\$ 16,605

Restricted State Revenue		
Description	Project Number	Amount
FY19 Cecil County Health Department Tobacco Use Prevention and Cessation Program to support CATCH My Breath student curriculum.	14719	\$ 1,000
FY19 Heroin and Opioid Policy Development grant to provide anti-drug messages delivered by students in collaboration with the Drug Free Coalition of Cecil County and the Youth Empowerment Source organizations.	15019	51,575
FY19 Maryland Center for Computing Education grant for after-school computer science coding clubs.	15219	7,290
Total		\$ 59,865

Restricted Federal Revenue		
Description	Project Number	Amount
FY19 Striving Readers Comprehensive Literacy Sub Grant to support teacher training opportunities.	23219	\$ 782
Total		\$ 782

Unrestricted Other Revenue		
Description	Project Number	Amount
Use of Community Use funding to purchase Bohemia Manor High sports field net and shotput cage.	n/a	\$ 13,747
Use of Community Use funding to purchase Elkton High auditorium projector system.	n/a	8,822
Use of fund balance to support leadership training opportunities for administrative staff.	n/a	10,355
Use of fund balance to support additional maintenance repairs at various locations.	n/a	174,892
Additional revenue collections for All County Choral Concert.	90200	2,882
Additional revenue collections for Upper Chesapeake Summer Center for the Arts.	90300	4,760
Additional revenue collections for the STEP program.	90600	43,663
Additional revenue collections for College Fair.	96000	675
Total		\$ 259,796

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	82,463,528	-	-	82,463,528	61,847,648	-	20,615,880
22 Other Revenue	1,953,168	259,796	6,308,212	8,261,380	822,344	-	7,439,036
24 State Revenue	106,513,246	-	332,000	106,845,246	88,249,178	-	18,596,068
Grand Total	190,929,942	259,796	6,640,212	197,570,154	150,919,170	-	46,650,984

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	4,831,318	15,060	191,531	5,022,849	3,825,974	1,368,223	(171,348)
02 Instruction -Leadership/Support	14,452,521	1,155	168,994	14,621,515	10,268,200	3,949,650	403,665
03 Instruction -Salaries/Wages	73,274,134	(13,662)	(77,162)	73,196,972	43,114,608	30,134,882	(52,518)
04 Instruction-Materials/Supplies	2,982,726	(80,618)	192,212	3,174,938	1,466,306	395,785	1,312,847
05 Instruction-Other Costs	3,327,906	23,874	262,406	3,590,312	2,739,568	559,478	291,266
06 Special Education	24,560,120	103,288	865,426	25,425,546	14,883,219	9,900,174	642,153
07 Student Personnel Services	1,567,938	3,375	164,926	1,732,864	938,442	499,676	294,746
08 Student Health Services	1,722,708	45	2,425	1,725,133	1,034,493	658,665	31,975
09 Student Transportation	10,026,280	8,882	36,024	10,062,304	8,045,734	311,583	1,704,987
10 Operation of Plant	11,161,069	(44,699)	(26,633)	11,134,436	8,373,427	2,037,119	723,890
11 Maintenance of Plant	4,173,718	228,206	424,381	4,598,099	3,167,629	866,823	563,647
12 Fixed Charges	38,393,262	(8,046)	1,457,708	39,850,970	28,874,131	8,360,074	2,616,765
14 Community Services	30,000	22,936	78,864	108,864	103,481	-	5,383
15 Capital Outlay	426,242	-	2,899,110	3,325,352	1,524,306	190,648	1,610,398
Grand Total	190,929,942	259,796	6,640,212	197,570,154	128,359,518	59,232,780	9,977,856

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	124,719,266	(13,249)	(184,077)	124,535,189	76,929,479	47,065,026	540,684
02 Contracted Charges	14,864,101	92,055	1,014,753	15,878,854	11,618,782	1,786,507	2,473,565
03 Supplies and Materials	4,462,181	156,959	864,798	5,326,979	2,790,082	626,327	1,910,570
04 Other Charges	43,666,731	5,739	1,475,579	45,142,310	32,913,268	8,651,414	3,577,628
05 Land, Buildings, Equipment	1,362,663	18,292	2,539,159	3,901,822	2,567,912	124,996	1,208,914
08 Transfers	1,855,000	-	930,000	2,785,000	1,539,995	978,510	266,495
Grand Total	190,929,942	259,796	6,640,212	197,570,154	128,359,518	59,232,780	9,977,856

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	16,605	296,738	296,738	217,739	-	78,999
24 State Revenue	614,649	59,865	9,555	624,204	203,715	-	420,489
26 Federal	9,799,901	782	3,336,112	13,136,013	6,850,375	-	6,285,638
Grand Total	10,414,550	77,252	3,642,405	14,056,955	7,271,829	-	6,785,126

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	225,079	1,011	114,832	339,911	191,470	19,381	129,060
02 Instruction -Leadership/Support	7,941	129	33,705	41,646	14,390	-	27,256
03 Instruction -Salaries/Wages	2,207,208	12,929	793,327	3,000,535	1,479,896	859,386	661,253
04 Instruction-Materials/Supplies	1,079,546	5,426	214,518	1,294,064	887,596	23,219	383,249
05 Instruction-Other Costs	230,195	6,922	811,193	1,041,388	321,872	113,018	606,498
06 Special Education	3,958,508	-	562,025	4,520,533	2,931,981	1,737,172	(148,620)
07 Student Personnel Services	-	49,357	255,256	255,256	153,496	257,111	(155,351)
08 Student Health Services	-	-	985	985	-	-	985
09 Student Transportation	177,209	190	177,249	354,458	111,353	5,032	238,073
10 Operation of Plant	-	-	(106)	(106)	-	-	(106)
11 Maintenance of Plant	116,014	-	45,153	161,167	22,852	27,026	111,289
12 Fixed Charges	2,154,871	1,070	467,564	2,622,435	1,470,843	250,978	900,614
14 Community Services	257,979	218	166,704	424,683	207,818	71,576	145,289
15 Capital Outlay	-	-	-	-	-	-	-
Grand Total	10,414,550	77,252	3,642,405	14,056,955	7,793,567	3,363,899	2,899,489

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,421,114	13,148	1,291,211	6,712,325	3,638,190	2,127,466	946,669
02 Contracted Charges	944,488	36,940	729,129	1,673,617	1,089,980	870,463	(286,826)
03 Supplies and Materials	1,214,368	(9,445)	255,512	1,469,880	1,027,385	26,685	415,810
04 Other Charges	2,473,617	20,598	1,057,686	3,531,303	1,767,442	257,699	1,506,162
05 Land, Buildings, Equipment	16,600	15,000	142,810	159,410	37,430	31,659	90,321
08 Transfers	344,363	1,011	166,057	510,420	233,140	49,927	227,353
Grand Total	10,414,550	77,252	3,642,405	14,056,955	7,793,567	3,363,899	2,899,489

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	82,463,528	-	-	82,463,528	61,847,648	-	20,615,880
22 Other Revenue	1,953,168	276,401	6,604,950	8,558,118	1,040,083	-	7,518,035
24 State Revenue	107,127,895	59,865	341,555	107,469,450	88,452,893	-	19,016,557
26 Federal Revenue	9,799,901	782	3,336,112	13,136,013	6,850,375	-	6,285,638
Grand Total	201,344,492	337,048	10,282,617	211,627,109	158,190,999	-	53,436,110

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,056,397	16,071	306,363	5,362,760	4,017,444	1,387,604	(42,288)
02 Instruction -Leadership/Support	14,460,462	1,284	202,699	14,663,161	10,282,590	3,949,650	430,921
03 Instruction -Salaries/Wages	75,481,342	(733)	716,166	76,197,507	44,594,504	30,994,268	608,735
04 Instruction-Materials/Supplies	4,062,272	(75,192)	406,730	4,469,002	2,353,902	419,004	1,696,096
05 Instruction-Other Costs	3,558,101	30,796	1,073,599	4,631,700	3,061,440	672,496	897,764
06 Special Education	28,518,628	103,288	1,427,451	29,946,079	17,815,200	11,637,346	493,533
07 Student Personnel Services	1,567,938	52,732	420,182	1,988,120	1,091,938	756,787	139,395
08 Student Health Services	1,722,708	45	3,410	1,726,118	1,034,493	658,665	32,960
09 Student Transportation	10,203,489	9,072	213,273	10,416,762	8,157,087	316,615	1,943,060
10 Operation of Plant	11,161,069	(44,699)	(26,739)	11,134,330	8,373,427	2,037,119	723,784
11 Maintenance of Plant	4,289,732	228,206	469,534	4,759,266	3,190,481	893,849	674,936
12 Fixed Charges	40,548,133	(6,976)	1,925,272	42,473,405	30,344,974	8,611,052	3,517,379
14 Community Services	287,979	23,154	245,568	533,547	311,299	71,576	150,672
15 Capital Outlay	426,242	-	2,899,110	3,325,352	1,524,306	190,648	1,610,398
Grand Total	201,344,492	337,048	10,282,617	211,627,109	136,153,085	62,596,679	12,877,345

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	130,140,380	(101)	1,107,134	131,247,514	80,567,669	49,192,492	1,487,353
02 Contracted Charges	15,808,589	128,995	1,743,882	17,552,471	12,708,762	2,656,970	2,186,739
03 Supplies and Materials	5,676,549	147,514	1,120,310	6,796,859	3,817,467	653,012	2,326,380
04 Other Charges	46,140,348	26,337	2,533,265	48,673,613	34,680,710	8,909,113	5,083,790
05 Land, Buildings, Equipment	1,379,263	33,292	2,681,969	4,061,232	2,605,342	156,655	1,299,235
08 Transfers	2,199,363	1,011	1,096,057	3,295,420	1,773,135	1,028,437	493,848
Grand Total	201,344,492	337,048	10,282,617	211,627,109	136,153,085	62,596,679	12,877,345

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category	Fiscal Year	Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2019	4,831,318	5,022,849	3,825,974	76%	
	2018	5,423,183	5,680,481	4,396,901	77%	
02 - INSTRUCTION-LEAD/SUPPORT	2019	14,452,521	14,621,515	10,268,200	70%	
	2018	14,296,983	14,487,909	10,069,503	70%	
03 - INSTRUCTION-SALARIES/WAGES	2019	73,274,134	73,196,972	43,114,608	59%	
	2018	72,448,250	72,081,473	41,627,510	58%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2019	2,982,726	3,174,938	1,466,306	46%	
	2018	3,485,702	3,756,414	2,032,984	54%	
05 - INSTRUCTION-OTHER COSTS	2019	3,327,906	3,590,312	2,739,568	76%	
	2018	3,571,367	4,190,406	2,946,372	70%	
06 - SPECIAL EDUCATION	2019	24,560,120	25,425,546	14,883,219	59%	INCREASE IN NONPUBLIC COSTS
	2018	23,460,582	23,651,881	13,650,401	58%	
07 - STUDENT PERSONNEL SERVICES	2019	1,567,938	1,732,864	938,442	54%	
	2018	1,394,170	1,394,170	951,543	68%	
08 - STUDENT HEALTH SERVICES	2019	1,722,708	1,725,133	1,034,493	60%	
	2018	1,694,515	1,696,272	1,004,610	59%	
09 - STUDENT TRANS	2019	10,026,280	10,062,304	8,045,734	80%	
	2018	9,690,679	9,690,912	7,837,652	81%	
10 - OPER PLANT	2019	11,161,069	11,134,436	8,373,427	75%	INCREASE IN UTILITY COSTS (ELECTRICITY)
	2018	11,571,491	11,461,920	7,776,144	68%	
11 - MAINTENANCE PLANT	2019	4,173,718	4,598,099	3,167,629	69%	
	2018	3,906,141	4,403,345	3,436,510	78%	
12 - FIXED CHARGES	2019	38,393,262	39,850,969	28,874,133	72%	INCREASE IN HEALTHCARE COSTS
	2018	37,594,764	37,602,881	24,914,307	66%	
14 - COMMUNITY SERVICES	2019	30,000	108,864	103,481	95%	
	2018	30,000	66,383	52,931	80%	
15 - CAPITAL OUTLAY	2019	426,242	3,325,352	1,524,306	46%	PROJECTS USING FY17 FUND BALANCE TO BE COMPLETED IN FY19
	2018	348,947	1,358,016	242,865	18%	
TOTAL	2019	190,929,942	197,570,154	128,359,518	65%	
	2018	188,916,774	191,522,462	120,940,233	63%	
2019 - 2018		2,013,168	6,047,692	7,419,285		

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
ADMINISTRATIVE SERVICES	18,622,701	3,450,399	22,073,100	16,009,315	1,766,835	4,296,954	81%
10000 - BOARD	234,672	34,506	269,178	192,331	53,793	23,054	91%
20000 - SUPERINTENDENT	77,465	-	77,465	54,275	12,066	11,124	86%
30000 - DIV OF ADMIN SERVICES	9,425	14,855	24,280	23,546	-	734	97%
30100 - HR AND BENEFITS	69,206	(4,500)	64,706	39,787	2,815	22,104	66%
30200 - INFORMATION TECHNOLOGY	2,115,094	195,336	2,310,430	1,344,811	696,217	269,402	88%
30300 - ASST/ACCTBLTY	156,030	2,700	158,730	104,002	54,073	655	100%
30400 - SAFE SCHOOLS	47,900	2,178,339	2,226,239	525,387	111,229	1,589,623	29%
50000 - OFFICE OF FINANCE	1,541,233	23,338	1,564,571	1,542,874	-	21,697	99%
50100 - BUS SVCS	131,648	-	131,648	120,808	551	10,289	92%
50200 - PURCHASING	681,098	-	681,098	432,736	187,824	60,538	91%
50300 - UTILITIES	3,798,930	(160,000)	3,638,930	2,863,985	278,531	496,414	86%
60100 - STUDENT TRANS	7,405,000	-	7,405,000	5,954,177	58,289	1,392,534	81%
60200 - OPER PLANT	1,232,800	(87,400)	1,145,400	939,885	98,523	106,993	91%
60300 - MAINTENANCE PLANT	814,500	(227,441)	587,059	302,518	86,016	198,525	66%
60310 - ELECTRICAL SERVICES	78,000	169,206	247,206	201,344	8,460	37,402	85%
60311 - ELECTRICAL SERVICES - PROJECTS	-	95,004	95,004	2,558	63,904	28,542	70%
60320 - HVAC SERVICES	265,000	193,661	458,661	308,458	28,550	121,653	73%
60321 - HVAC SERVICES - PROJECTS	-	22,000	22,000	-	6,572	15,428	30%
60330 - SAFETY SERVICES	49,000	-	49,000	24,911	3,562	20,528	58%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	33,887	93,887	77,452	200	16,235	83%
60341 - CARPENTRY SERVICES - PROJECTS	-	48,996	48,996	48,986	-	10	100%
60350 - GROUNDS MAINTENANCE	194,500	77,892	272,392	226,190	8,002	38,201	86%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	59,000	59,000	33,414	-	25,586	57%
60600 - CAPITAL OUTLAY	131,200	731,020	862,220	821,860	102	40,259	95%
92500 - INSURANCE RECOVERY	-	50,000	50,000	-	7,556	42,444	15%
99100 - INDIRECT FEES	(470,000)	-	(470,000)	(176,980)	-	(293,020)	38%
EDUCATION SERVICES	12,239,367	1,413,220	13,652,587	8,490,416	2,472,150	2,690,025	80%
40000 - DIV OF ED SERVICES	2,130,500	(4,055)	2,126,445	1,476,346	184,275	465,825	78%
40100 - CAREER & TECHNOLOGY PROGRAM	585,855	23,337	609,192	364,053	5,618	239,521	61%
40200 - GIFTED AND TALENTED	4,470	-	4,470	(10,076)	12,100	2,446	45%
40300 - SPECIAL EDUCATION	1,700,000	(71,510)	1,628,490	1,381,013	60,589	186,888	89%
40310 - NONPUBLIC SCHOOL PROGRAMS	1,965,000	930,000	2,895,000	1,716,896	978,510	199,594	93%
40320 - PSYCHOLOGICAL SERVICES	130,000	196,243	326,243	197,802	124,497	3,943	99%
40330 - SPED RELATED SERVICES	600,000	32,500	632,500	390,697	228,317	13,486	98%
40340 - INFANTS AND TODDLERS	100,000	-	100,000	49,097	50,903	-	100%
40350 - STEP	-	169,688	169,688	51,092	-	118,596	30%
40400 - EARLY CHILDHOOD	35,999	-	35,999	4,280	-	31,719	12%

**Unrestricted Budget Report
By Budget Rollup Code**

Rollup Code	Original Budget	Budget Transfers	Revised Budget	YTD Actual	Encumbrances	Available	% of Budget Used
40500 - STUDENT PERSONNEL SERVICES	1,383,215	-	1,383,215	618,296	341,561	423,358	69%
40610 - HOME/HOSP	339,000	-	339,000	163,272	104,738	70,990	79%
40620 - ALTERNATIVE EDUCATION	420,000	(10,000)	410,000	247,801	-	162,199	60%
40700 - STUDENT HEALTH SERVICES	84,000	-	84,000	51,296	-	32,704	61%
40800 - MEDIA PROGRAMS	285,159	(44,395)	240,764	156,066	26,582	58,117	76%
40900 - GUIDANCE SERVICES	53,400	12,733	66,133	6,891	-	59,242	10%
41000 - MATH-ELEMENTARY	53,163	-	53,163	4,655	-	48,508	9%
41100 - MATH-SECONDARY	100,000	-	100,000	28,338	-	71,662	28%
41200 - ELA-ELEMENTARY	99,325	-	99,325	20,260	-	79,065	20%
41300 - ELA-SECONDARY	75,049	-	75,049	42,596	-	32,453	57%
41400 - ART	41,627	-	41,627	14,940	627	26,061	37%
41500 - MUSIC	160,718	29,760	190,478	124,978	-	65,500	66%
41600 - INTEGRATED ARTS	-	-	-	-	-	-	0%
41700 - FOREIGN LANGUAGE	26,801	-	26,801	8,414	-	18,387	31%
41800 - ESOL	47,367	-	47,367	14,996	-	32,372	32%
41900 - SCIENCE	99,095	11,672	110,767	68,285	7,143	35,339	68%
42000 - STEM	13,020	500	13,520	2,267	-	11,253	17%
42100 - SOCIAL STUDIES	72,752	-	72,752	8,202	-	64,551	11%
42200 - HEALTH EDUCATION	18,576	-	18,576	975	-	17,601	5%
42300 - PHYSICAL EDUCATION	52,650	-	52,650	18,596	-	34,054	35%
42400 - ATHLETICS	1,232,758	13,747	1,246,505	878,219	346,690	21,596	98%
70000 - EXEC DIR FOR ELEMENTARY	-	42,500	42,500	13,580	-	28,920	32%
80000 - EXEC DIR FOR MIDDLE	329,868	24,000	353,868	340,795	-	13,073	96%
90000 - EXEC DIR FOR HIGH	-	56,500	56,500	35,498	-	21,002	63%
ELEMENTARY SCHOOLS	645,516	310,455	955,971	418,841	13,927	523,204	45%
MIDDLE SCHOOLS	302,544	138,322	440,866	202,694	10,565	227,605	48%
HIGH SCHOOLS	412,632	141,515	554,147	271,886	5,374	276,886	50%
FTE SALARIES	158,707,182	1,186,301	159,893,483	102,966,366	54,963,929	1,963,182	99%
99999 - FTE SALARIES	120,313,920	(271,405)	120,042,515	74,092,237	46,603,859	(653,581)	101%
60400 - FIXED CHARGES	38,393,262	1,457,706	39,850,968	28,874,129	8,360,070	2,616,763	93%
TOTAL	190,929,942	6,640,212	197,570,154	128,359,518	59,232,780	9,977,856	95%