

CECIL COUNTY PUBLIC SCHOOLS

DEPARTMENT OF BUSINESS SERVICES
GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-5137 • www.ccps.org

Jeffrey A. Lawson, Ed.D. Superintendent of Schools

William H. Malesh President, Board of Education

March 12, 2019

Dr. Alan McCarthy 200 Chesapeake Blvd Suite 2100 Elkton, Maryland 21921

Dear Dr. McCarthy:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for February 2019 at their Board Meeting on March 11, 2019. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2019 operating budget.

Revenu	ıe		Expenditure				
Local Appropriation	\$	_	Administration	\$	998		
Other Revenue		286,099	Instruction Leadership/Support		11,110		
State Revenue		-	Instruction Salaries/Wages		(1,510)		
Federal Revenue		48,236	Instruction Materials/Supplies		2,542		
			Instruction Other Costs		16,618		
			Special Education		178,700		
			Student Personnel Services		-		
			Student Health Services		-		
			Student Transportation		40,211		
			Operation of Plant		(24,700)		
			Maintenance of Plant		109,700		
			Fixed Charges		666		
			Community Services		-		
			Capital Outlay		_		
Total Revenue	\$	334,335	Total Expenditures	\$	334,335		

Sincerely

Jeffrey A Lawson, Ed.D.

Superintendent

JAL/ees

cc: Lisa Saxton, Finance Manager, Cecil County Government

Rebecca Anderson, Budget Manager, Cecil County Government Jeffrey Koss, Accounting Manager, Cecil County Government Thomas Kappra, Chief Financial Officer, Cecil County Public Schools Erynn Seato, Assistant in Business Services, Cecil County Public Schools The following budget adjustments were recorded for the period 2/1/19 to 2/28/19:

Restricted Other Revenue								
Description	Project Number		Amount					
FY19 Society for Science STEM Research grant awarded to Rising Sun High to support student Capstone project supplies.	16919	\$	3,000					
FY19 BEPAC Classroom Partnership Grants provided to various schools for classroom supplies, cultural events, and after-school activities.	19219		19,997					
Total		\$	22,997					

Restricted Federal Revenue							
Description	Project		Amount				
·	Number						
FY19 Emergency Impact Aid to support homeless transportation costs.	12519	\$	38,115				
Additional FY19 Title III Immigrant funding for student tutoring.	14219		10,121				
Total		\$	48,236				

Unrestricted Other Revenue									
Description	Project Number		Amount						
Funds from dissolution of Eastern Shore School Counselor's Conference fund for guidance staff trainings.	n/a	\$	102						
Use of fund balance to purchase additional special education nonpublic services.	n/a		178,000						
Use of fund balance to purchase chiller for North East Middle.	n/a		85,000						
Total		\$	263,102						

Budget Update - Unrestricted Fiscal 2019

Revenues

		Current	YTD		YTD	Open	Available
Row Labels	Original Budget	Amendments	Amendments	Current Budget	Transactions	Encumbrances	Balance
20 Local Appropriation	82,463,528	-	-	82,463,528	54,975,688	-	27,487,840
22 Other Revenue	1,953,168	263,102	6,048,416	8,001,584	743,498	-	7,258,086
24 State Revenue	106,513,246	-	332,000	106,845,246	70,537,656	-	36,307,590
Grand Total	190,929,942	263,102	6,380,416	197,310,358	126,256,842	-	71,053,516

Expenditures by Category

		Current	YTD		YTD	Open	Available
Row Labels	Original Budget	Amendments	Amendments	Current Budget	Transactions	Encumbrances	Balance
01 Administration	4,831,318	800	176,471	5,007,789	3,431,541	1,622,354	(46,106)
02 Instruction -Leadership/Support	14,452,521	11,110	167,839	14,620,360	9,100,362	4,961,040	558,958
03 Instruction -Salaries/Wages	73,274,134	(9,799)	(63,500)	73,210,634	37,258,906	35,699,088	252,640
04 Instruction-Materials/Supplies	2,982,726	(12,042)	272,830	3,255,556	1,340,116	32,076	1,883,364
05 Instruction-Other Costs	3,327,906	9,927	238,532	3,566,438	1,778,958	705,532	1,081,948
06 Special Education	24,560,120	178,000	762,138	25,322,258	12,812,074	11,763,470	746,714
07 Student Personnel Services	1,567,938	-	161,551	1,729,489	821,708	609,886	297,895
08 Student Health Services	1,722,708	-	2,380	1,725,088	897,236	787,081	40,771
09 Student Transportation	10,026,280	106	27,142	10,053,422	6,994,930	374,381	2,684,111
10 Operation of Plant	11,161,069	(24,700)	18,066	11,179,135	7,327,511	2,664,198	1,187,426
11 Maintenance of Plant	4,173,718	109,700	196,175	4,369,893	2,694,591	1,132,097	543,205
12 Fixed Charges	38,393,262	-	1,465,754	39,859,016	22,885,156	10,591,219	6,382,641
14 Community Services	30,000	-	55,928	85,928	72,725	-	13,203
15 Capital Outlay	426,242	-	2,899,110	3,325,352	1,219,152	668,708	1,437,492
Grand Total	190,929,942	263,102	6,380,416	197,310,358	108,634,966	71,611,130	17,064,262

Expenditures by Object

		Current	YTD		YTD	Open	Available
Row Labels	Original Budget	Amendments	Amendments	Current Budget	Transactions	Encumbrances	Balance
01 Salaries & Wages	124,719,266	(97,799)	(170,828)	124,548,438	67,116,265	56,451,220	980,953
02 Contracted Charges	14,864,101	96,836	922,698	15,786,799	10,235,389	1,976,415	3,574,995
03 Supplies and Materials	4,462,181	27,189	707,839	5,170,020	2,473,092	202,965	2,493,963
04 Other Charges	43,666,731	(1,424)	1,469,840	45,136,571	26,322,848	11,081,404	7,732,319
05 Land, Buildings, Equipment	1,362,663	60,300	2,520,867	3,883,530	1,160,472	596,989	2,126,069
08 Transfers	1,855,000	178,000	930,000	2,785,000	1,326,900	1,302,137	155,963
Grand Total	190,929,942	263,102	6,380,416	197,310,358	108,634,966	71,611,130	17,064,262

Budget Update - Restricted Fiscal 2019

Revenues

		Current	YTD		YTD	Open	Available
Row Labels	Original Budget	Amendments	Amendments	Current Budget	Transactions	Encumbrances	Balance
22 Other Revenue	-	22,997	280,133	280,133	162,767	-	117,366
24 State Revenue	614,649	-	(50,310)	564,339	146,834	-	417,505
26 Federal	9,799,901	48,236	3,335,330	13,135,231	4,951,163	-	8,184,068
Grand Total	10,414,550	71,233	3,565,153	13,979,703	5,260,764	-	8,718,939

Expenditures by Category

		Current	YTD		YTD	Open	Available
Row Labels	Original Budget	Amendments	Amendments	Current Budget	Transactions	Encumbrances	Balance
01 Administration	225,079	198	113,821	338,900	150,519	-	188,381
02 Instruction -Leadership/Support	7,941	-	33,576	41,517	11,938	-	29,579
03 Instruction -Salaries/Wages	2,207,208	8,289	780,398	2,987,606	1,285,458	1,015,638	686,510
04 Instruction-Materials/Supplies	1,079,546	14,584	209,092	1,288,638	824,337	13,884	450,417
05 Instruction-Other Costs	230,195	6,691	804,271	1,034,466	276,961	122,774	634,731
06 Special Education	3,958,508	700	562,025	4,520,533	2,560,728	2,143,151	(183,346)
07 Student Personnel Services	-	-	205,899	205,899	143,172	162,600	(99,873)
08 Student Health Services	-	-	985	985	-	-	985
09 Student Transportation	177,209	40,105	177,059	354,268	86,548	5,032	262,688
10 Operation of Plant	-	-	(106)	(106)	-	-	(106)
11 Maintenance of Plant	116,014	-	45,153	161,167	22,852	27,026	111,289
12 Fixed Charges	2,154,871	666	466,494	2,621,365	1,260,805	304,963	1,055,597
14 Community Services	257,979	-	166,486	424,465	195,440	85,283	143,742
15 Capital Outlay	-	-	-	-		-	-
Grand Total	10,414,550	71,233	3,565,153	13,979,703	6,818,758	3,880,351	3,280,594

Expenditures by Object

		Current	YTD		YTD	Open	Available
Row Labels	Original Budget	Amendments	Amendments	Current Budget	Transactions	Encumbrances	Balance
01 Salaries & Wages	5,421,114	8,289	1,278,063	6,699,177	3,187,788	2,532,186	979,203
02 Contracted Charges	944,488	25,015	692,189	1,636,677	952,876	940,291	(256,490)
03 Supplies and Materials	1,214,368	15,940	264,957	1,479,325	957,875	19,552	501,898
04 Other Charges	2,473,617	8,191	1,037,088	3,510,705	1,512,563	310,936	1,687,206
05 Land, Buildings, Equipment	16,600	13,600	127,810	144,410	27,287	22,571	94,552
08 Transfers	344,363	198	165,046	509,409	180,369	54,815	274,225
Grand Total	10,414,550	71,233	3,565,153	13,979,703	6,818,758	3,880,351	3,280,594

Budget Update - Total Fiscal 2019

Revenues

		Current	YTD			Open	
Row Labels	Original Budget	Amendments	Amendments	Current Budget	YTD Transactions	Encumbrances	Available Balance
20 Local Appropriation	82,463,528	-	-	82,463,528	54,975,688	-	27,487,840
22 Other Revenue	1,953,168	286,099	6,328,549	8,281,717	906,265	-	7,375,452
24 State Revenue	107,127,895	-	281,690	107,409,585	70,684,490	-	36,725,095
26 Federal Revenue	9,799,901	48,236	3,335,330	13,135,231	4,951,163	-	8,184,068
Grand Total	201,344,492	334,335	9,945,569	211,290,061	131,517,606	-	79,772,455

Expenditures by Category

		Current	YTD			Open	
Row Labels	Original Budget	Amendments	Amendments	Current Budget	YTD Transactions	Encumbrances	Available Balance
01 Administration	5,056,397	998	290,292	5,346,689	3,582,060	1,622,354	142,275
02 Instruction -Leadership/Support	14,460,462	11,110	201,415	14,661,877	9,112,300	4,961,040	588,537
03 Instruction -Salaries/Wages	75,481,342	(1,510)	716,899	76,198,240	38,544,364	36,714,726	939,150
04 Instruction-Materials/Supplies	4,062,272	2,542	481,922	4,544,194	2,164,453	45,960	2,333,781
05 Instruction-Other Costs	3,558,101	16,618	1,042,803	4,600,904	2,055,919	828,306	1,716,679
06 Special Education	28,518,628	178,700	1,324,163	29,842,791	15,372,802	13,906,621	563,368
07 Student Personnel Services	1,567,938	-	367,450	1,935,388	964,880	772,486	198,022
08 Student Health Services	1,722,708	-	3,365	1,726,073	897,236	787,081	41,756
09 Student Transportation	10,203,489	40,211	204,201	10,407,690	7,081,478	379,413	2,946,799
10 Operation of Plant	11,161,069	(24,700)	17,960	11,179,029	7,327,511	2,664,198	1,187,320
11 Maintenance of Plant	4,289,732	109,700	241,328	4,531,060	2,717,443	1,159,123	654,494
12 Fixed Charges	40,548,133	666	1,932,248	42,480,381	24,145,961	10,896,182	7,438,238
14 Community Services	287,979	-	222,414	510,393	268,165	85,283	156,945
15 Capital Outlay	426,242	-	2,899,110	3,325,352	1,219,152	668,708	1,437,492
Grand Total	201,344,492	334,335	9,945,569	211,290,061	115,453,724	75,491,481	20,344,856

Expenditures by Object

		Current	YTD			Open	
Row Labels	Original Budget	Amendments	Amendments	Current Budget	YTD Transactions	Encumbrances	Available Balance
01 Salaries & Wages	130,140,380	(89,510)	1,107,235	131,247,615	70,304,053	58,983,406	1,960,156
02 Contracted Charges	15,808,589	121,851	1,614,887	17,423,476	11,188,265	2,916,706	3,318,505
03 Supplies and Materials	5,676,549	43,129	972,796	6,649,345	3,430,967	222,517	2,995,861
04 Other Charges	46,140,348	6,767	2,506,928	48,647,276	27,835,411	11,392,340	9,419,525
05 Land, Buildings, Equipment	1,379,263	73,900	2,648,677	4,027,940	1,187,759	619,560	2,220,621
08 Transfers	2,199,363	178,198	1,095,046	3,294,409	1,507,269	1,356,952	430,188
Grand Total	201,344,492	334,335	9,945,569	211,290,061	115,453,724	75,491,481	20,344,856

Budget Update Fiscal 2019

Unrestricted Expenditures % of Current Budget to Prior Year Trend

Category	Fiscal Year	Original Budget	Revised Budget	YTD Actual	% to Date	Comments
01 - ADMINISTRATION	2019	4,831,318	5,007,789	3,431,541	69%	
01 - ADMINISTRATION	2019	5,423,183	5,680,481	3,931,456	69%	
02 - INSTRUCTION-LEAD/SUPPORT	2018	14,452,521	14,620,360	9,100,362	62%	
02 - INSTRUCTION-LEAD/SUPPORT	2019	14,296,983	14,459,958	8,972,952	62%	
03 - INSTRUCTION-SALARIES/WAGES	2018	73,274,134	73,210,634	37,258,906	51%	
US - INSTRUCTION-SALARIES/WAGES	2019	72,448,250	73,210,634	36,009,597	51% 50%	
04 - INSTRUCTION-MATERIALS/SUPPLIES	2018	2,982,726	3,255,556	1,340,116	41%	
04 - INSTRUCTION-IVIATERIALS/SUPPLIES		· · ·				
05 - INSTRUCTION-OTHER COSTS	2018	3,485,702	3,797,316	1,799,947	47%	
05 - INSTRUCTION-OTHER COSTS	2019	3,327,906	3,566,438	1,778,958	50%	TIMING OF LEASE PAYMENTS
OC CRECIAL EDUCATION	2018	3,571,367	4,170,196	2,807,196	67%	
06 - SPECIAL EDUCATION	2019	24,560,120	25,322,258	12,812,074	51%	INCREASE IN NONPUBLIC COSTS
OT STUDENT DEDGOANNEL SERVIGES	2018	23,460,582	23,651,881	11,841,576	50%	
07 - STUDENT PERSONNEL SERVICES	2019	1,567,938	1,729,489	821,708	48%	
	2018	1,394,170	1,394,170	849,633	61%	
08 - STUDENT HEALTH SERVICES	2019	1,722,708	1,725,088	897,236	52%	
	2018	1,694,515	1,696,272	874,862	52%	
09 - STUDENT TRANS	2019	10,026,280	10,053,422	6,994,930	70%	
	2018	9,690,679	9,689,408	6,811,888	70%	
10 - OPER PLANT	2019	11,161,069	11,179,135	7,327,511		INCREASE IN UTILITY COSTS
	2018	11,571,491	11,467,170	7,012,708		(ELECTRICITY & FUEL OIL)
11 - MAINTENANCE PLANT	2019	4,173,718	4,369,893	2,694,591	62%	
	2018	3,906,141	4,403,345	3,172,984	72%	
12 - FIXED CHARGES	2019	38,393,262	39,859,016	22,885,156	57%	INCREASE IN HEALTHCARE COSTS AND
	2018	37,594,764	37,602,136	21,196,384	56%	WORKERS' COMPENSATION CLAIMS
14 - COMMUNITY SERVICES	2019	30,000	85,928	72,725	85%	
	2018	30,000	66,383	47,534	72%	
15 - CAPITAL OUTLAY	2019	426,242	3,325,352	1,219,152	37%	PROJECTS USING FY17 FUND BALANCE TO BE
	2018	348,947	1,352,766	195,377	14%	COMPLETED IN FY19
TOTAL	2019	190,929,942	197,310,358	108,634,967	55%	
TOTAL	2018	188,916,774	191,497,806	105,524,095	55%	
2019 - 2018		2,013,168	5,812,552	3,110,873		

Unrestricted Budget Report By Budget Rollup Code

	Original	Budget	Revised				% of Budget
Rollup Code	Budget	Transfers	Budget	YTD Actual	Encumbrances	Available	Used
ADMINISTRATIVE SERVICES	18,622,701	3,244,278	21,866,979	12,973,830	2,060,790	6,832,361	69%
10000 - BOARD	234,672	34,506	269,178	184,416	57,562	27,199	90%
20000 - SUPERINTENDENT	77,465	-	77,465	48,181	15,513	13,771	82%
30000 - DIV OF ADMIN SERVICES	9,425	-	9,425	3,571	-	5,854	38%
30100 - HR AND BENEFITS	69,206	-	69,206	41,920	2,815	24,471	65%
30200 - INFORMATION TECHNOLOGY	2,115,094	186,254	2,301,348	1,305,337	263,174	732,837	68%
30300 - ASST/ACCTBLTY	156,030	-	156,030	104,002	-	52,028	67%
30400 - SAFE SCHOOLS	47,900	2,178,339	2,226,239	232,193	566,626	1,427,420	36%
50000 - OFFICE OF FINANCE	1,541,233	14,246	1,555,479	445,702	-	1,109,777	29%
50100 - BUS SVCS	131,648	-	131,648	110,051	62	21,535	84%
50200 - PURCHASING	681,098	-	681,098	365,453	225,932	89,714	87%
50300 - UTILITIES	3,798,930	(160,000)	3,638,930	2,352,456	469,479	816,996	78%
60100 - STUDENT TRANS	7,405,000	-	7,405,000	5,197,479	64,752	2,142,770	71%
60200 - OPER PLANT	1,232,800	(42,700)	1,190,100	847,634	110,154	232,312	80%
60300 - MAINTENANCE PLANT	814,500	(227,441)	587,059	214,200	154,046	218,813	63%
60310 - ELECTRICAL SERVICES	78,000	123,306	201,306	182,437	11,090	7,779	96%
60311 - ELECTRICAL SERVICES - PROJECTS	-	102,004	102,004	2,558	63,904	35,542	65%
60320 - HVAC SERVICES	265,000	58,469	323,469	273,150	31,410	18,909	94%
60321 - HVAC SERVICES - PROJECTS	-	15,000	15,000	-	6,572	8,428	44%
60330 - SAFETY SERVICES	49,000	-	49,000	22,663	5,664	20,673	58%
60331 - SAFETY SERVICES - PROJECTS	-	-	-	-	-	-	0%
60340 - CARPENTRY SERVICES	60,000	26,887	86,887	72,515	3,400	10,972	87%
60341 - CARPENTRY SERVICES - PROJECTS	-	48,996	48,996	48,986	-	10	100%
60350 - GROUNDS MAINTENANCE	194,500	46,392	240,892	200,125	8,533	32,234	87%
60351 - GROUNDS MAINTENANCE - PROJECTS	-	59,000	59,000	33,414	-	25,586	57%
60600 - CAPITAL OUTLAY	131,200	731,020	862,220	821,416	102	40,702	95%
92500 - INSURANCE RECOVERY	-	50,000	50,000	-	-	50,000	0%
99100 - INDIRECT FEES	(470,000)	-	(470,000)	(136,029)	-	(333,971)	
EDUCATION SERVICES	12,239,367	1,351,496	13,590,863	7,214,685	2,996,838	3,379,347	75%
40000 - DIV OF ED SERVICES	2,130,500	(1,355)	2,129,145	1,247,675	177,407	704,063	67%
40100 - CAREER & TECHNOLOGY PROGRAM	585,855	19,962	605,817	322,114	-	283,703	53%
40200 - GIFTED AND TALENTED	4,470	-	4,470	1,624	400	2,446	45%
40300 - SPECIAL EDUCATION	1,700,000	(71,510)	1,628,490	1,182,094	82,722	363,673	78%
40310 - NONPUBLIC SCHOOL PROGRAMS	1,965,000	930,000	2,895,000	1,462,930	1,302,137	129,934	96%
40320 - PSYCHOLOGICAL SERVICES	130,000	196,243	326,243	175,665	146,399	4,180	99%
40330 - SPED RELATED SERVICES	600,000	32,500	632,500	304,146	200,925	127,429	80%
40340 - INFANTS AND TODDLERS	100,000	-	100,000	43,202	56,798	-	100%
40350 - STEP	-	126,024	126,024	46,623	-	79,402	37%
40400 - EARLY CHILDHOOD	35,999	-	35,999	4,175	-	31,824	12%

Budget Update Fiscal 2019

Unrestricted Budget Report By Budget Rollup Code

	Original	Budget	Revised				% of Budget
Rollup Code	Budget	Transfers	Budget	YTD Actual	Encumbrances	Available	Used
40500 - STUDENT PERSONNEL SERVICES	1,383,215	-	1,383,215	525,435	426,933	430,848	69%
40610 - HOME/HOSP	339,000	-	339,000	119,601	114,436	104,963	69%
40620 - ALTERNATIVE EDUCATION	420,000	(10,000)	410,000	202,159	-	207,841	49%
40700 - STUDENT HEALTH SERVICES	84,000	-	84,000	49,345	-	34,655	59%
40800 - MEDIA PROGRAMS	285,159	(40,760)	244,399	148,976	7,090	88,333	64%
40900 - GUIDANCE SERVICES	53,400	12,058	65,458	6,873	-	58,585	10%
41000 - MATH-ELEMENTARY	53,163	-	53,163	4,655	-	48,508	9%
41100 - MATH-SECONDARY	100,000	-	100,000	27,323	-	72,677	27%
41200 - ELA-ELEMENTARY	99,325	-	99,325	15,919	-	83,406	16%
41300 - ELA-SECONDARY	75,049	-	75,049	40,494	-	34,554	54%
41400 - ART	41,627	-	41,627	14,940	627	26,061	37%
41500 - MUSIC	160,718	23,162	183,880	114,872	70,000	(991)	101%
41600 - INTEGRATED ARTS	-	-	-	-	-	-	0%
41700 - FOREIGN LANGUAGE	26,801	-	26,801	6,857	-	19,944	26%
41800 - ESOL	47,367	-	47,367	13,640	-	33,728	29%
41900 - SCIENCE	99,095	11,672	110,767	55,865	15,536	39,367	64%
42000 - STEM	13,020	500	13,520	2,267	-	11,253	17%
42100 - SOCIAL STUDIES	72,752	-	72,752	6,611	-	66,142	9%
42200 - HEALTH EDUCATION	18,576	-	18,576	975	-	17,601	5%
42300 - PHYSICAL EDUCATION	52,650	-	52,650	15,131	-	37,519	29%
42400 - ATHLETICS	1,232,758	-	1,232,758	677,807	395,428	159,523	87%
70000 - EXEC DIR FOR ELEMENTARY	-	42,500	42,500	10,500	-	32,000	25%
80000 - EXEC DIR FOR MIDDLE	329,868	24,000	353,868	334,726	-	19,142	95%
90000 - EXEC DIR FOR HIGH	-	56,500	56,500	29,466	-	27,034	52%
ELEMENTARY SCHOOLS	645,516	310,455	955,971	373,909	17,918	564,145	41%
MIDDLE SCHOOLS	302,544	138,322	440,866	184,203	10,667	245,994	44%
HIGH SCHOOLS	412,632	141,515	554,147	229,880	2,568	321,697	42%
FTE SALARIES	158,707,182	1,194,350	159,901,532	87,658,459	66,522,349	5,720,718	96%
99999 - FTE SALARIES	120,313,920	(271,405)	120,042,515	64,773,310	55,931,130	(661,926)	101%
60400 - FIXED CHARGES	38,393,262	1,465,755	39,859,017	22,885,149	10,591,219	6,382,644	84%
TOTAL	190,929,942	6,380,416	197,310,358	108,634,966	71,611,130	17,064,262	91%