

MINUTES

Cecil County Board of Parks and Recreation
Calvert House
2826 North East Road
North East, MD 21901



September 18, 2018

OPENING: 5:37 P.M.

- **Call to Order: Don Harmer, Chairman**
- **In attendance: Don Harmer - Chairman, Matthew Morris - Vice Chairman, Bernie Brown, Jen Callaghan, Brian Morgan, Matthew Roberts, Councilman George Patchell, Clyde Van Dyke -Director, Ella Briones - Administrative Budget Assistant**
- **Approval of Meeting Minutes, June 19 & July 17, 2018**
Motion to Approve: Bernie Brown
Second: Jen Callaghan

INFORMATIONAL ITEMS

- **501c3 News - Polly Binns and Bunny Renshaw provided an update on the 501c3, Friends of Cecil County Parks and Recreation. They are in the process of obtaining funding to open a banking account and to obtain tracking software. Policies, Board roles and responsibilities, and fundraising plans have been discussed. Clearly defined Parks and Recreation priorities along with a schedule of upcoming meetings will assist the 501c3 with advocacy. The Board plans to add an additional 3-6 members and will meet the 2nd Monday of each month.**
- **Capital Project Review**
 - **Bo Manor High School Turf - The turf field has been completed, work on the track continues. A ribbon cutting will be held on 9/28.**
 - **Elk River Park Dredging - Bayland will be complete a design plan and dredging is expected to take place in October of FY20. Every 7-8 years, the channel will need to be dredged.**
 - **Brantwood - The official award notification by the National Parks Service will take place on 9/24. The lead time for playground components is 8-12 weeks. Cart paths will be resurfaced, benches and a picnic grove will be added. Work on the south side of the park may begin next fall pending funding.**
- **Current Project Review**
 - **Calvert Phase 3 - WBCM is working on the concept phase. Traffic design, road improvements, additional fields and parking will be included. In July of FY20, we hope to break ground, pending funding. Six acres of common space at RSHS will also be utilized.**
 - **North East DMP Survey - Bayland is conducting a survey on the North East Dredge Material Placement site to determine the condition and capacity left in the cell.**

- **Fall Program Review - Cecil Wolfpack, After the Bell, Middle School Movers, Sports & Arts Elementary School, Adult Soccer, Yoga, and Club Bulldog are included in our Fall program lineup. We also added a Recreation Specialist to the Programming Division staff, Nicholas Moon.**
- **Facility Rentals - The number of facility rentals remains steady and will increase as we are getting into the winter months.**
- **Tournament Review - The following tournaments are expected to bring 10,000+ visitors to Cecil County: Oct. 13/14 - U of D, Ultimate Frisbee, Women's; Oct 20/21 - United Events, Fall Roundup, Girls LAX; Oct 27/28 - Victory, Fall Showcase Camp/Classic, Boys LAX; Nov 3 - Long Island Elite, Primetime, Girls LAX; Nov 4 - Top of the Bay, LAX Clash, Girls; Nov - 10/11 Corrigan Mason-Dixon Shootout, Boys LAX;**
- **Department Budget – Revenues are on track to meet our projected goals. Expenses have risen slightly due to the start of several new programs. The FY20 CIP Budget must be submitted by Nov. 16th, the Operating Budget must be submitted by December 21st.**

ACTION ITEMS

- **Annual Board Elections**
 - **Chairman: Nomination- Don Harmer - 1st Brian Morgan, 2nd Matthew Morris, accepted**
 - **Vice Chairman: Nomination- Brian Morgan - 1st Matthew Morris, 2nd Don Harmer, accepted**
 - **Secretary: Nomination Ella Briones - 1st Don Harmer, 2nd Bernie Brown, accepted**

Motion: To elect the Parks Board positions as nominated: Don Harmer

Second: Brian Morgan

The motion was passed unanimously by the Board.

PUBLIC COMMENT/QUESTIONS

Bill Renshaw - Resident of Williams Road and Bunny's husband, enjoyed sitting in on the meeting.

BOARD COMMENTS/QUESTIONS

Jen Callaghan - The football program is going well according to parents Jen has talked with. She had an inquiry on placement of a dog park at Brantwood. We are not sure if the park will have this feature, it's too early to say.

Matthew Roberts - Wanted to say thank you for what has been done at the Bo Manor facility. He is excited about the sports programs coming together with CCPS and CCPR.

Motion to Adjourn: Brian Morgan

Second: Bernie Brown

Meeting Adjourned: 7:02 pm

Next meeting – October 16th, 5:30 p.m. – Rising Sun Room, County Administration Building.