

POSITION: Maintenance Mechanic
CODE: 2046
FLSA: Non-Exempt

DEPARTMENT: Wastewater Division
GRADE: 112N
DATE: 11/1998; Rev. 10/2017 Rev 10/2018

POSITION SUMMARY: Perform maintenance at County wastewater treatment plants, sewer pumping stations, and related facilities equipment, and systems, including electric, plumbing, carpentry, works under general supervision from the Maintenance Supervisor; perform other duties as assigned.

ESSENTIAL FUNCTIONS:

1. Maintain, troubleshoot, and repair wastewater treatment machinery and equipment, Inspect, install, alter, size, relocate, and perform preventive maintenance to above systems/equipment;
2. Read and interpret schematics and blueprints as necessary;
3. Move equipment and furniture as directed;
4. Receive, review and execute work orders;
5. Perform landscaping duties;
6. Operate electrical multi-meter;
7. Perform snow removal and maintenance of snow removal equipment;
8. Fabricate parts and components as necessary;
9. Perform other duties as instructed and assigned; and
10. Report to work regularly and on-time.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

1. Ability to diagnose and repair problems with heating, electrical, mechanical, plumbing, and other systems and equipment as assigned;
2. Ability to use and maintain assigned equipment, including a variety of power and non-power equipment;
3. Ability to perform preventative maintenance, repairs, and adjustments to assigned building fixtures, systems, tools, equipment, and/or machinery;
4. Ability to follow oral and written instructions, including work orders and operating manuals;
5. Ability to work effectively with others;
6. Ability to operate various plow trucks, dump trucks, and other motor vehicles as required.
7. Ability to set priorities of installation and repairs;
8. Ability to maintain records and complete written reports;
9. Working knowledge of computer operations to include Microsoft Office applications and other related software; and
10. Ability to read, interpret, and communicate using drawings, schematics, specifications, and blueprints;

EDUCATION AND EXPERIENCE:

1. High School diploma or G.E.D.;
 2. Five (5) or more years' experience in building maintenance, including experience in the maintenance and repair of various heating, electrical, mechanical, and plumbing systems;
 3. Universal Refrigeration Certification, Masters Electrician Certification or Stationary Engineers license Grade 4 is preferred; or
 4. Equivalent combination of technical training, experience, and education;
 5. Valid Driver's license; and
 6. DOT Medical Examiner's Certificate.
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PHYSICAL AND ENVIRONMENTAL CONDITIONS:

Work requires constant physical effort and occasional strenuous effort. For example, walking extensively, climbing stairs, working in a stooped position over a long period of time, standing for extended periods of time, lifting or handling moderately heavy equipment or materials, and/or shoveling snow for extended periods of time.

Work involves risks or discomforts which require special safety precautions, for example, working around moving parts or machines. Employees may be required to use protective clothing or gear such as boots, goggles, gloves, or shields; requires working in extreme weather conditions, including rain, heat, and cold. Employee must be able to work inside County buildings with heating and/or cooling off.

The above job description is not intended, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.