

ECONOMIC DEVELOPMENT COMMISSION
MEETING MINUTES
April 4, 2018

PRESENT

Dr. Mary Bolt (Cecil College), Linda Burris (Delmarva Power), JoAnn Dawson (Fairwinds), Danny DeMarinis (URP), D'Ette Devine (CCPS), Sandra Edwards (Economic Development Manager), Bruce England (SWN), Woody Jackson (Citizen), Michael Lara (Orbital ATK), Sandy Maruchi-Turner (Tourism), Morgan Miller (CCPL), Chris Moyer (Director of Economic Development), Robert Palsgrove (WSFS), Michael Ratchford (W.L. Gore & Associates), Rupert Rossetti (Citizen), Dan Schneckenburger (County Council), Mike Travers (Cecil Dancercenter)

ABSENT

Walter Buck (Citizen), Paula Gilley (Citizen), Scott Holland (i-Lighting), Grove Miller (Citizen), Dr. Carl Roberts (Chamber Government Relations), Dr. Rich Szumel (Union Hospital)

GUESTS

Jennifer Bird (CCST), David Dollenger (CCST), Jeffrey Fields, (Town of Charlestown), Bonnie Grady (Cecil County Chamber), Jen Lyall (Cecil County PIO), Kathy Kunda (Elkton Alliance), Alan McCarthy (Cecil County Executive), Bob Meffley (Cecil County Council), Stephanie Palko (Cecil Guardian), Nicole Parr (CCST), Alan Sexton (SWN), Katy Tabeling (Cecil Whig)

Call to Order & Welcome

- The meeting was called to order at 8:06 a.m.
- Introductions were made by all in attendance.
- Minutes from January 3, 2018 meeting were approved.

Chairman's Report – Mike Ratchford

- Missed both February and March EDC meetings due to weather
- County Ethics Committee mailed out ethics forms. Please fill out and return by end of month. Can be filled out online.
- Had opportunity to be on the Amazon tour couple of weeks ago. Amazing facility.
- Would like to thank Dr. Devine for making the School of Technology facility available for our meeting today.

Director's Report – Chris Moyer

- Sandra Edwards on board as our new Economic Development Manager. Wonderful addition to team and County.
- Agribusiness Coordinator update. Received strong applicants and will begin interviews over next two weeks.
- Still deciding job description for Economic Development Coordinator.
- Two weeks ago, there was a VIP event at Amazon.
 - Fascinating operation; hydrogen powered; computer controlled forklifts; 200 racks of shoes; incredible facility; wonderful addition to community.

- Want to approach Amazon about having an EDC meeting there this Fall.
- Cecil Leadership Institute did a tour there last week.
- Budget process about 90% complete. No surprises for Economic Development – request for very modest increase.
- Branding efforts, creative, logos – hope to have something to share possibly in May
- DEFTECH center ribbon cutting in February; located in Havre de Grace
 - Working on regional team to get center up and running

Dr. D’Ette Devine, Superintendent, Cecil County Public Schools

- Dr. Devine introduced her staff, Principal David Dollenger and Nicole Parr, Instructional Coordinator for Career & Technology, and gave brief overview of the Cecil County School of Technology (CCST).
- EDC wrote letter of support for Cecil County Public Schools (CCPS) to acquire property and building for CCST.
- “Old school facility” could accommodate 200 students – now can run over 700 students at new school and offer incredible opportunities for students
- Property sits on campus of 90 acres
- Building over 140,000 sq. ft.; has 10,000 sq. ft. outbuilding in back
- When County grows, CCST will become the sixth comprehensive high school.
 - Can add auditorium, gymnasium, larger lunchroom, classroom wing, etc.
 - Will become Career and Technology High School
 - Purchased, renovated and equipped building for less than \$20M

Principal David Dollenger then presented an Overview of Course Offerings at CCST

- This is the 3rd year of being in the new School of Technology
- With new facility they have increased enrollment in certain classes, added five programs never offered before, and are now looking at a sixth tentative program, Teacher Academy
- Larger Counties can justify a designated technical high school; smaller Counties have “Tech Schools”
- Students attend CCST ½ year in Junior Year and ½ year in Senior Year every other day; opportunity to attend afforded to all five high schools in County
- Career and Technical Programs – offer certifications or college credits
- Courses offered in areas of:
 - Transition, Medical Sciences, Human Services, Information & Communication, Consumer Sciences, Environmental, Construction, and Maintenance & Fabrication
- Job Fair on April 19th
- Following presentation, Principal Dollenger and his Staff toured EDC Members through the School of Technology

For more information on CCST, please contact the school at 410-392-8879

Subcommittee Reports:

There were no reports due to time constraints today.

County Executive – Dr. Alan McCarthy

Terrible fire in Owens Landing in Perryville.

Fire companies did an exemplary job in getting fire under control. Cause still unknown.

Last week introduced new budget – based on same principals as last one – Items are very important

Had to make serious reductions in some people's expectations

Emphasizing economic growth – without it have to make cuts in budgets

Council Report – Dan Schneckenburger

Great Amazon tour

Met with Secretary Gill – bullish on getting Bainbridge straightened out – high on radar screen

Summary

Vigorous debate about acquiring property for CCST.

Great investment for kids in County and for County itself.

Great way programs have developed.

Anxious for becoming full-time high school.

The report will be available via OED website.

Adjournment

Meeting adjourned at 9:31 a.m.

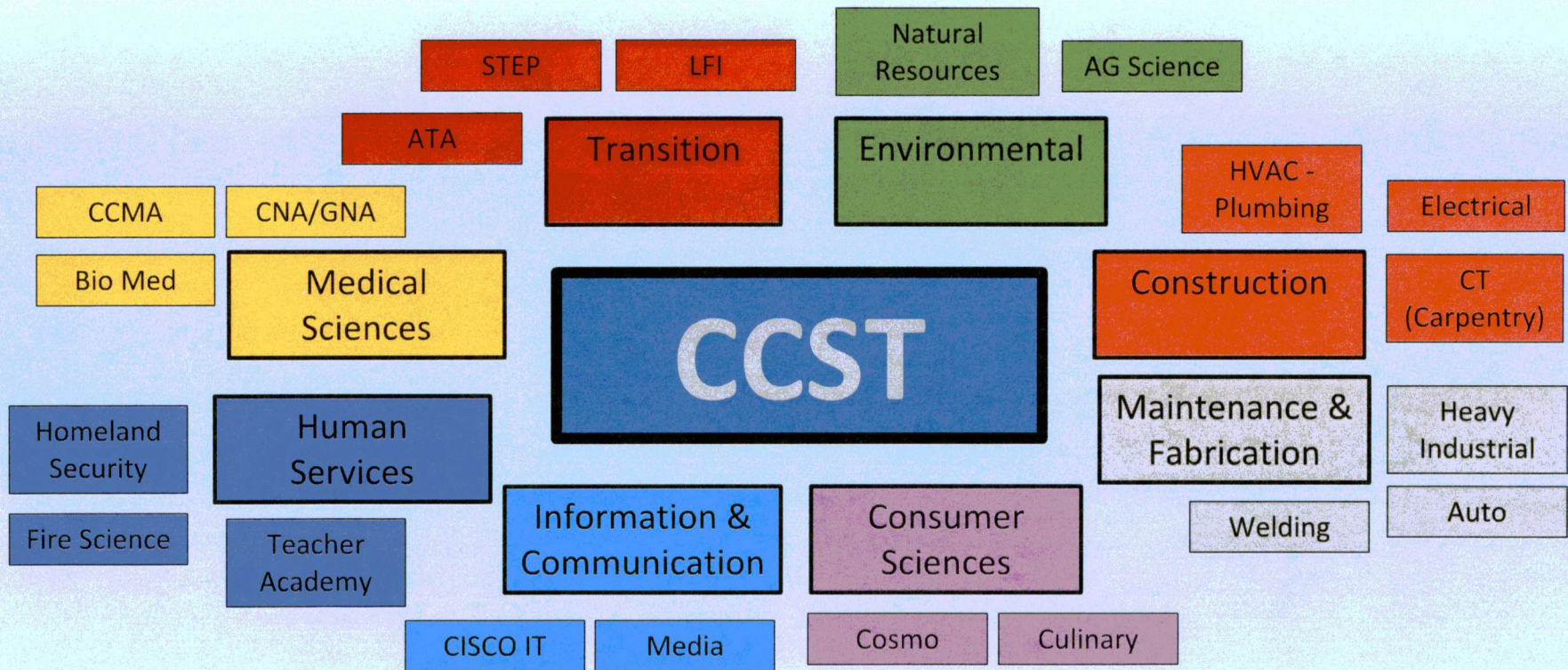
Our next EDC meeting will be on June 6, 2018 at 8:00 a.m. at Cecil College, Room TC208.

Respectfully Submitted,

Terri Springel
Administrative Assistant

WELCOME to CCST





THANK YOU FOR COMING



2017 - 2018 Certifications

Name of CTE Completer Program	Name Of Certification Test	Cost
Academy of Health Professions - CNA/GNA	Certified Nursing Assistant/GNA	\$130
	Criminal Background Check/Fingerprinting	\$70
	First Aid/CPR/AED Healthcare Providers Certificate	Free
Academy of Health Professions Certified Clinical Medical Assistant	Certified Clinical Medical Assistant	\$155
	First Aid/CPR/AED Healthcare Providers Certificate	Free
American Culinary Federation - Professional Cooking	ServSafe & ACF-NOCTI (written & performance)	\$100
	First Aid/CPR/AED Certification	Free
Automotive Technology	ESCO 609 Refrigerant Recovery & Recycle	\$25
	NATEF <i>end of course exam</i>	\$35
	First Aid/CPR/AED Certification	Free
Curriculum for Agricultural Science	Capstone Project	Varies
	First Aid/CPR/AED Certification	Free
Construction Trades	NCCER - Core: Intro to Craft Skills	\$25
	NCCER - Carpentry Level 1	\$25
	First Aid/CPR/AED Certification	Free
Cosmetology	State Board of Cosmetology Exam and Kit	\$260
	First Aid/CPR/AED Certification	Free
Electrical Trades	NCCER - Core: Intro to Craft Skills	\$25
	NCCER - Electrical Level 1	\$25
	First Aid/CPR/AED Certification	Free
Fire Science/Emergency Medical Services	EMT	Free
	Firefighter I & II	Free
	Rescue Tech (Machinery)	Free
	<i>Other certifications are available</i>	Free
Heavy Industrial Maintenance	NCCER - Core: Intro to Craft Skills	\$25
	NCCER - Industrial Maintenance Level 1	\$25
	First Aid/CPR/AED Certification	Free
Homeland Security & Emergency Preparedness-Criminal Justice/Law Enforcement	First Aid/CPR/AED Certification	Free
HVAC Tech & Plumbing	NCCER - Core: Intro to Craft Skills	\$25
	NCCER - HVAC Level 1	\$25
	NCCER - Plumbing Level 1	\$25
	EPA Refrigerant Recovery (4 parts)	\$25 each time test is taken
	First Aid/CPR/AED Certification	Free
Interactive Media Production	Adobe Creative Suite Certification and/or program tools (e.g., XNA, C++)	\$175
	First Aid/CPR/AED Certification	Free
IT Networking Academy (CISCO Academy)	Comp TIA A+ Essentials 220-901	\$190 (must take both parts to earn certification)
	Comp TIA A+ Practical Application 220-902	
	First Aid/CPR/AED Certification	Free
Natural Resources	Certified Professional Horticulturalist	\$35
	Pesticide Applicator	\$7
	First Aid/CPR/AED Certification	Free
PLTW Biomedical Sciences	Capstone Project	\$50
	First Aid/CPR/AED Certification	Free
Teacher Academy of Maryland	Para Pro	\$30
	First Aid/CPR/AED Certification	Free
Welding & Metals Technology	NCCER - Core: Intro to Craft Skills	\$25
	NCCER - Industrial Welding Level 1	\$25
	AWS Welder Entry Level 1 (Optional)	\$50
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Cecil County School of Technology Internship Program

OVERVIEW and RATIONALE

The Cecil County School of Technology offers many different programs aligned with the Maryland Career and Technology Education programs. At times, opportunities may arise for our students to experience real world settings related to their program of study under the guidance of career professionals. The internship experience focuses on career exploration. It serves to provide specialized training and/or skill development. The internship can serve as a bridge to further education at a two or four year college and/or private training institution.

The internship requires that the student focuses on skill development within a given time frame, identifies resources to obtain a career, maintains a journal of the career exploration, demonstrates a knowledge of the methods and materials used by the professional in problem-solving skills, makes an impact on others and demonstrates work-readiness skills. The internship will consist of one to two weeks on the job training site. Student will be required to make up work missed during his/her internship.

The internship will embrace the decision making process as students search for a meaningful transition into the real world of work. The internship can help to create new pathways to responsible careers. The internship can provide students, instructors, the school system and the community an opportunity to structure a learning experience that might clarify a pathway enabling students to see a goal clearly. At times, this hooks students on careers. At other times, students decide that this is not the career they wish to have. Both are worthy options. The internships will also improve school-community relationships and facilitates students and future employers coming together.

INTERNSHIP SELECTION CRITERIA

The following criteria will be used for selecting students for the internship program. Each program has its particular focus.

- Mastery of relevant academics: career area and supporting courses
- Attendance record
- Up to date with program hours and necessary certification prerequisites if applicable (such as NCCER CORE)
- Evidence of social responsibility
- Application essays
- Stated relevant career goal
- Transportation
- Medical insurance
- Ability to manage school, internship, and other activities (i.e. sports, outside job) (Internship must take priority over outside activities.)
- Interview
 - commitment to internship
 - self-discipline
 - flexibility
 - career goals
 - ability to work with adults

Procedures for CCST Internships

<ol style="list-style-type: none"> 1. Identify opportunities with employer <ol style="list-style-type: none"> a. Goal of internship b. Location of Internship c. Dates and Hours <ol style="list-style-type: none"> i. Duration may be one day to two weeks ii. For durations of <u>over</u> one week, students must either: <ol style="list-style-type: none"> 1. report daily to homeschool 1st block 2. or only report to home school/CCST for a full day once per week to make up missed classwork. d. Student requirements (dress, tools, etc.) e. Familiarize sponsoring agencies with the Internship Agreement 	Teacher
<ol style="list-style-type: none"> 2. Announce the Internship Opportunity to Students in applicable programs and encourage students to turn in applications <ol style="list-style-type: none"> a. Class Presentation b. Internship Opportunity Summary Handout 	Teacher
<ol style="list-style-type: none"> 3. Complete Internship Application <ol style="list-style-type: none"> a. Student 	Student
<ol style="list-style-type: none"> <ol style="list-style-type: none"> b. Internship Coordinator 	Internship Coordinator
<ol style="list-style-type: none"> <ol style="list-style-type: none"> c. Teacher Recommendation Form (minimum 1) 	Teacher
<ol style="list-style-type: none"> <ol style="list-style-type: none"> d. Internship Program Student - Parent - School Agreement 	Parent, Student, Teacher
<ol style="list-style-type: none"> 4. Student Selection and Finalization <ol style="list-style-type: none"> a. Selection and placement by Internship Committee 	Teacher, Guidance, IC, Administration
<ol style="list-style-type: none"> <ol style="list-style-type: none"> b. Complete Internship Agreement <ol style="list-style-type: none"> i. Student ii. CCST iii. Sponsoring Organization iv. Student and Parent 	Internship Coordinator completes, signed by student, parent, sponsoring organization
<ol style="list-style-type: none"> <ol style="list-style-type: none"> c. Completion of Placement Notification Paperwork on letterhead <ol style="list-style-type: none"> i. Internship coordinator and Teacher ii. Student Parent 	Internship Coordinator and Teacher, signed by student and parent
<ol style="list-style-type: none"> <ol style="list-style-type: none"> d. Other Requirements <ol style="list-style-type: none"> i. Provide and familiarize Sponsoring Agencies with Feedback Sheets ii. Clarify CCST student reflection assignments for the internship 	Teacher
<ol style="list-style-type: none"> <ol style="list-style-type: none"> e. Communicate student placements with home schools and confirm placement for make up work if necessary 	Internship Coordinator
<ol style="list-style-type: none"> 5. Follow up <ol style="list-style-type: none"> a. Grade student reflection piece and Sponsoring Agency Feedback Sheets b. Seek feedback from sponsoring agencies 	Teacher

Cecil County School of Technology

ARTICULATION AGREEMENTS 2017-2018

CTE Program	College/University/Trade School	Credits
AHP-Certified Nursing Assistant/GNA I & II	Harford Community College	3
	PTC	8
	Stevenson University	3
AHP-Certified Clinical Medical Assistant	Cecil College	12
	Stevenson University	3
American Culinary Federation-Professional Cooking I & II	Culinary Institute of America	3
	Stratford University	Up to 18
	The Restaurant School of Walnut Hill College	1.5
Automotive Technology	Baran Institute	Credits vary
	Community College of Baltimore County	9
	Delaware Technical & Community College	7
	Montgomery College	Credits vary
	NASCAR Technical Institute	Credits vary
	Ohio Technical College	4
	Pennsylvania College of Technology	9
	University of North western Ohio	6
Universal Technical Institute	Credits vary	
Construction Trades	Harford Community College	2
	Pennsylvania College of Technology	Credits vary
	Pima College	Credits vary
Electrical Trades	Pennsylvania College of Technology	Credits vary
	Pima College	Credits vary
Fire Science/EMS	Cecil College	17

Cecil County School of Technology

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CTE Program	College/University/Trade School	Credits
Heavy Industrial Maintenance	Pennsylvania College of Technology	Credits vary
	Pima College	Credits vary
Homeland Security & Emergency Preparedness- Criminal Justice/Law Enforcement	Cecil College	3
	Harford Community College	3
	University of Maryland University College	3
HVAC Technology & Plumbing	Pennsylvania College of Technology	Credits vary
	Pima College	Credits vary
Interactive Media Production	Cecil College	2
IT Networking Academy (CISCO)	Cecil College	3
Natural Resources	Cecil College	2
	Community College of Baltimore County	Credits vary
	Delaware Technical & Community College	3
Project Lead the Way-Biomedical Science	Stevenson University	4
Teacher Academy of Maryland	Cecil Community College	3
	Coppin State University	3
	Harford Community College	3
	Hood College	3
	Saint Mary's College of MD	3
	Salisbury University **\$500 per semester scholarship for up to eight semesters	3 **
	Stevenson University	3
	Towson University	3
Welding & Metals Technology	Harford Community College	2

Revised 9/2017