

MEMORANDUM

DATE: November 8, 2017
TO: Mason Dixon Task Force
FROM: Robert Thaeler, Vice-Chairperson
SUBJECT: Minutes of April 13, 2017 Meeting

Attendees at the Mason-Dixon Task Force Meeting were:

Jason Boothe	Cecil County
BJ Decoursey	University of Delaware
Joe Heffner	York County
Tony McClune	Harford County
Robert Thaeler	Adams County
Erin Wisnieski	Baltimore County
Martin Wollaston	University of Delaware

I. Administrative:

- **Minutes of the February 9, 2017 Meeting.**

The minutes of the February 9, 2017 meeting were mailed to the members. Mr. Boothe motioned to approve the minutes with two adjustments. Mr. Heffner seconded the motion. The minutes were approved.

- **Treasurer's Report.**

No report was available.

- **Correspondence.**

No written correspondence was received.

II. Discussion of Host County Program:

The members continued previous discussion regarding a 2017 Host County Program. Options considered were Adams County and Ft. Delaware programs. The members confirmed to pursue an Adams County Host County Program on August 17, 2017 starting at 10:00 AM.

Mr. Thaeler confirmed that the Program will include a presentation of the recently completed Adams County Fruitbelt Economic Impact Assessment and a facility tour of the Knouse Foods facility in Peach Glen, Adams County. Mr. Thaeler indication that finishing touches on the program and a registration form would be completed within a few weeks and

distributed. Attendees will be asked to RSVP by August 3, 2017 to enable lunch to be ordered appropriately.

Mr. Wollaston suggested that the Task Force agree to cover all expenses for this event from existing funds. The membership agreed.

III. Meeting Cancellation Policy:

The members discussed the policy and process by which Task Force meetings might be cancelled due to inclement weather. The members concluded that the representative from the host county / organization will coordinate with the Chair regarding meeting cancellation no later than the day before the meeting. If the host county / organization representative decide to cancel a meeting, the Chair will announce the cancellation by email to the membership list.

IV. Membership List Review:

Mr. Wollaston confirmed that BJ Decoursey and Martha Corrozi Narvaez will represent the Institute for Public Administration following his retirement. The balance of the Membership List is current, although pending retirements of other members will impact the membership list in the coming months...

V. Upcoming Meetings:

The members confirmed the Task Force meeting schedule through February, 2018 as follows.

August 17, 2017 – Adams County (including County Host Program)
November 9, 2017 – Baltimore County
February 8, 2018 – York County

VI. Institute for Public Administration Presentation:

Philip Barnes joined the Task Force meeting to provide a presentation on Vulnerability to Climate Change in Milford, Delaware. Dr. Barnes discussed predictions of sea level rise ranging from 0.5 to 2.0 meters by 2100 for the community. The projected sea level rise results in a significant increase of potentially inundated area within Milford during flood events.

Dr. Barnes then discussed integrating this sea level rise analysis to the town's comprehensive plan. Recommendations to be included involve a variety of soft fixes such as added freeboard standards, buy-out of at risk properties, and discouraging new development in flood prone settings. More expensive hard fixes, such as sea walls, were not recommended.

Dr. Barnes also discussed the concept of Heat Planning. Research on the impacts of high temperatures on various demographic groups has been performed. Specific groups analyzed include low income, elderly, and non-native English speaking populations. Resident based mapping of these populations was performed, which precipitated an analysis of where "cooling

centers” could be established to best serve these populations. This analysis also yielded recommendations where additional tree planting could be pursued to minimize the impacts of urban heat.

VII. Adjournment:

With no further business, Mr. Heffner motioned to adjourn the meeting. Mr. Thaeler seconded the motion. The Task Force meeting was adjourned at 12:16 PM.