



CECIL COUNTY PUBLIC SCHOOLS
 DEPARTMENT OF BUSINESS SERVICES
 GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
 201 Booth Street • Elkton, MD 21921

410-996-5497 • FAX 410-996-5137 • www.ccps.org

D'Ette W. Devine, Ed.D.
 Superintendent of Schools

Dawn K. Branch
 President, Board of Education

March 14, 2017

Dr. Alan McCarthy
 200 Chesapeake Blvd
 Suite 2100
 Elkton, Maryland 21921

Dear Dr. McCarthy:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for February 2017 at their regular Board Meeting on March 13, 2017. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2017 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ (10,911)
Other Revenue	23,154	Instruction Leadership/Support	1,411
State Revenue	-	Instruction Salaries/Wages	(70,662)
Federal Revenue	-	Instruction Materials/Supplies	131,458
		Instruction Other Costs	24,710
		Special Education	-
		Student Personnel Services	-
		Student Health Services	142
		Student Transportation	(23,324)
		Operation of Plant	(23,998)
		Maintenance of Plant	11,954
		Fixed Charges	(17,626)
		Community Services	-
		Capital Outlay	-
Total Revenue	\$ 23,154	Total Expenditures	\$ 23,154

Sincerely,

D'Ette W. Devine, Ed.D.
 Superintendent

DWD/dls

cc: Winston Robinson, Finance Manager
 Jeffrey Koss, Accounting Manager
 Erynn Seato, Assistant in Business Services

The following budget adjustments were recorded for the period 2/1/17 to 2/28/17:

Restricted Other Revenue		
Description	Project Number	Amount
FY17 Battelle Corporation grant to support a Girls' Day in STEM held at Cecil College.	13217	10,000.00
FY17 Cecil County Arts Council Opportunity Fund Grant to support theatrical performance teaching self-worth and empathy for 3rd, 4th, and 5th grade students at Conowingo Elementary.	15917	200.00
FY17 BEPAC grant to support to Cecilton Elementary students with a mindfulness program as requested by the Teacher of the Year.	19217	1,000.00
Total		11,200.00

Unrestricted Other Revenue		
Description	Project Number	Amount
Energy Conservation funding approved for Rising Sun Elementary lighting project.	84900	11,954.00
Total		11,954.00

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	11,200	124,698	124,698	2,200	97,097	-	27,601
24 State Revenue	602,296	-	182,885	785,181	61,772	298,113	-	487,068
26 Federal Revenue	8,986,087	-	599,318	9,585,405	1,441,873	3,836,291	-	5,749,114
Grand Total	9,588,383	11,200	906,901	10,495,284	1,505,845	4,231,501	-	6,263,783

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	224,980	(10,911)	28,325	253,305	430	4,973	-	248,332
02 Instruction - Leadership/Support	3,631	(1,640)	9,511	13,142	102	36,430	-	(23,288)
03 Instruction - Salaries/Wages	2,318,883	(71,692)	234,224	2,553,107	164,649	1,192,553	-	1,360,555
04 Instruction-Materials/Supplies	313,664	133,701	196,923	510,587	43,055	444,284	3,810	62,493
05 Instruction-Other Costs	182,415	2,632	161,386	343,801	19,734	133,279	-	210,522
06 Special Education	3,866,953	-	99,574	3,966,527	375,635	2,253,235	499,581	1,213,711
07 Student Personnel Services	-	-	964	964	-	339	-	625
08 Student Health Services	-	142	500	500	-	-	-	500
09 Student Transportation	152,428	(23,324)	82,123	234,551	53,768	86,691	-	147,861
10 Operation of Plant	1,000	-	-	1,000	-	597	-	403
11 Maintenance of Plant	96,024	-	68,392	164,416	-	48,403	-	116,014
12 Fixed Charges	2,183,206	(17,708)	(15,846)	2,167,360	165,021	1,207,417	-	959,942
14 Community Services	245,199	-	40,823	286,022	13,100	138,948	-	147,074
15 Capital Outlay	-	-	-	-	-	-	-	-
Grand Total	9,588,383	11,200	906,901	10,495,284	835,494	5,547,149	503,391	4,444,744

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,497,303	(71,550)	189,931	5,687,234	391,921	2,848,754	-	2,838,480
02 Contracted Charges	911,350	7,392	308,546	1,219,896	150,278	768,910	469,104	(18,118)
03 Supplies and Materials	464,152	133,287	221,279	685,431	53,460	532,546	10,825	142,059
04 Other Charges	2,426,944	(41,854)	147,939	2,574,883	228,312	1,358,952	345	1,215,586
05 Land, Buildings, Equipment	-	-	-	-	-	-	-	-
08 Transfers	288,634	(16,075)	39,206	327,840	11,522	37,988	23,116	266,736
Grand Total	9,588,383	11,200	906,901	10,495,284	835,494	5,547,149	503,391	4,444,744

Budget Update - Unrestricted

Revenues									
Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance	
20 Local Appropriation	80,610,438	-	-	80,610,438	6,717,536	54,036,427	-	26,574,011	
22 Other Revenue	460,000	11,954	1,343,912	1,803,912	36,748	539,380	-	1,264,532	
24 State Revenue	105,261,613	-	-	105,261,613	211,659	69,667,895	-	35,593,718	
Grand Total	186,332,051	11,954	1,343,912	187,675,963	6,965,942	124,243,702	-	63,432,261	

Expenditures by Category									
Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance	
01 Administration	5,034,213	-	31,123	5,065,336	360,004	3,492,241	347,334	1,225,761	
02 Instruction -Leadership/Support	14,135,911	3,051	(30,748)	14,105,163	1,035,085	8,911,842	102,036	5,091,285	
03 Instruction -Salaries/Wages	70,384,369	1,030	163,126	70,547,495	5,270,806	36,990,318	-	33,557,177	
04 Instruction-Materials/Supplies	3,863,144	(2,243)	238,278	4,101,422	158,128	2,528,188	31,323	1,541,911	
05 Instruction-Other Costs	2,959,360	22,078	649,637	3,608,997	57,563	2,411,116	569,929	627,951	
06 Special Education	23,263,167	-	(413,144)	22,850,023	1,741,108	11,799,975	1,207,154	9,842,894	
07 Student Personnel Services	963,127	-	224,772	1,187,899	82,506	773,769	113,083	301,047	
08 Student Health Services	1,625,301	-	(22,214)	1,603,087	119,840	871,122	16,445	715,520	
09 Student Transportation	9,466,507	-	25,248	9,491,755	910,766	6,396,850	38,031	3,056,874	
10 Operation of Plant	12,079,489	(23,998)	(138,540)	11,940,949	981,469	6,821,742	540,953	4,578,254	
11 Maintenance of Plant	4,035,079	11,954	431,295	4,466,374	328,473	3,170,351	82,111	1,213,912	
12 Fixed Charges	38,152,140	82	(41,260)	38,110,880	2,264,837	21,020,543	3,580,614	13,509,723	
14 Community Services	15,000	-	94,000	109,000	3,278	21,137	-	87,863	
15 Capital Outlay	355,244	-	132,340	487,584	20,649	332,723	12,690	142,171	
Grand Total	186,332,051	11,954	1,343,912	187,675,963	13,334,512	105,541,917	6,641,702	75,492,344	

Expenditures by Object									
Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance	
01 Salaries & Wages	118,193,712	1,030	72,246	118,265,958	8,867,210	65,521,184	-	52,744,773	
02 Contracted Charges	13,957,125	256,959	543,500	14,500,625	1,167,815	9,234,388	1,562,817	3,703,420	
03 Supplies and Materials	5,732,798	41,792	214,541	5,947,339	282,206	3,903,121	84,633	1,959,585	
04 Other Charges	44,640,915	(320,727)	(316,816)	44,324,099	2,736,139	24,260,454	3,797,563	16,266,082	
05 Land, Buildings, Equipment	1,070,001	32,900	830,442	1,900,443	82,793	1,430,025	89,567	380,851	
08 Transfers	2,737,500	-	-	2,737,500	198,350	1,192,745	1,107,122	437,633	
Grand Total	186,332,051	11,954	1,343,912	187,675,963	13,334,512	105,541,917	6,641,702	75,492,344	

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	80,610,438	-	-	80,610,438	6,717,536	54,036,427	-	26,574,011
22 Other Revenue	460,000	23,154	1,468,610	1,928,610	38,948	636,477	-	1,292,133
24 State Revenue	105,863,909	-	182,885	106,046,794	273,431	69,966,009	-	36,080,785
26 Federal Revenue	8,986,087	-	599,318	9,585,405	1,441,873	3,836,291	-	5,749,114
Grand Total	195,920,434	23,154	2,250,813	198,171,247	8,471,787	128,475,203	-	69,696,044

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,259,193	(10,911)	59,448	5,318,641	360,434	3,497,214	347,334	1,474,093
02 Instruction - Leadership/Support	14,139,542	1,411	(21,237)	14,118,305	1,035,187	8,948,272	102,036	5,067,998
03 Instruction - Salaries/Wages	72,703,252	(70,662)	397,350	73,100,602	5,435,455	38,182,871	-	34,917,731
04 Instruction - Materials/Supplies	4,176,808	131,458	435,200	4,612,008	201,183	2,972,472	35,133	1,604,404
05 Instruction - Other Costs	3,141,775	24,710	811,023	3,952,798	77,297	2,544,395	569,929	838,473
06 Special Education	27,130,120	-	(313,570)	26,816,550	2,116,743	14,053,210	1,706,735	11,056,605
07 Student Personnel Services	963,127	-	225,736	1,188,863	82,506	774,108	113,083	301,672
08 Student Health Services	1,625,301	142	(21,714)	1,603,587	119,840	871,122	16,445	716,020
09 Student Transportation	9,618,935	(23,324)	107,371	9,726,306	964,534	6,483,541	38,031	3,204,735
10 Operation of Plant	12,080,489	(23,998)	(138,540)	11,941,949	981,469	6,822,339	540,953	4,578,657
11 Maintenance of Plant	4,131,103	11,954	499,687	4,630,790	328,473	3,218,754	82,111	1,329,926
12 Fixed Charges	40,335,346	(17,626)	(57,107)	40,278,239	2,429,857	22,227,960	3,580,614	14,469,666
14 Community Services	260,199	-	134,823	395,022	16,379	160,086	-	234,936
15 Capital Outlay	355,244	-	132,340	487,584	20,649	332,723	12,690	142,171
Grand Total	195,920,434	23,154	2,250,813	198,171,247	14,170,006	111,089,066	7,145,093	79,937,087

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	123,691,015	(70,520)	262,177	123,953,192	9,259,131	68,369,938	-	55,583,254
02 Contracted Charges	14,868,475	264,351	852,046	15,720,521	1,318,093	10,003,298	2,031,921	3,685,302
03 Supplies and Materials	6,196,950	175,079	435,819	6,632,769	335,666	4,435,667	95,458	2,101,644
04 Other Charges	47,067,859	(362,581)	(168,877)	46,898,982	2,964,451	25,619,406	3,797,908	17,481,668
05 Land, Buildings, Equipment	1,070,001	32,900	830,442	1,900,443	82,793	1,430,025	89,567	380,851
08 Transfers	3,026,134	(16,075)	39,206	3,065,340	209,872	1,230,732	1,130,239	704,369
Grand Total	195,920,434	23,154	2,250,813	198,171,247	14,170,006	111,089,066	7,145,093	79,937,087

Unrestricted Expenditures
% of Current Budget to Prior Year Trend

Category	Fiscal	Original Budget	Current Budget	YTD	% to date	Comments
01 Administration	Current	5,034,213	5,065,336	3,492,241	69%	
	Prior	4,395,522	4,505,384	3,166,423	70%	
02 Instruction -Leadership/Support	Current	14,135,911	14,105,163	8,911,842	63%	
	Prior	13,648,132	13,677,903	8,876,030	65%	
03 Instruction -Salaries/Wages	Current	70,384,369	70,547,495	36,990,318	52%	27 pay cycle
	Prior	68,587,025	68,511,960	37,054,939	54%	
04 Instruction-Materials/Supplies	Current	3,863,144	4,101,422	2,528,188	62%	Purchase textbooks and new curriculum supplies for math and language arts
	Prior	3,061,244	3,279,646	1,733,255	53%	
05 Instruction-Other Costs	Current	2,959,360	3,608,997	2,411,116	67%	Computer lease payment
	Prior	2,245,299	2,875,340	2,183,924	76%	
06 Special Education	Current	23,263,167	22,850,023	11,799,975	52%	
	Prior	21,576,732	21,627,502	11,979,286	55%	
07 Student Personnel Services	Current	963,127	1,187,899	773,769	65%	
	Prior	954,318	913,387	624,255	68%	
08 Student Health Services	Current	1,625,301	1,603,087	871,122	54%	
	Prior	1,605,743	1,607,877	888,740	55%	
09 Student Transportation	Current	9,466,507	9,491,755	6,396,850	67%	
	Prior	9,528,264	9,570,164	6,207,513	65%	
10 Operation of Plant	Current	12,079,489	11,940,949	6,821,742	57%	
	Prior	12,199,920	12,269,580	6,660,038	54%	
11 Maintenance of Plant	Current	4,035,079	4,466,374	3,170,351	71%	HVAC repairs & additional projects
	Prior	3,755,339	3,957,993	3,053,562	77%	
12 Fixed Charges	Current	38,152,140	38,110,880	21,020,543	55%	Retiree healthcare costs trending lower
	Prior	37,341,286	37,332,261	22,611,619	61%	
14 Community Services	Current	15,000	109,000	21,137	19%	Additional projects
	Prior	-	-	15,203	0%	
15 Capital Outlay	Current	355,244	487,584	332,723	68%	Additional projects
	Prior	345,592	307,078	198,414	65%	
Total	Current	186,332,051	187,675,963	105,541,917	56%	
	Prior	179,244,416	180,436,075	105,253,201	58%	
2017 - 2016		7,087,635	7,239,888	288,716		