



**CECIL COUNTY PUBLIC SCHOOLS**  
 DEPARTMENT OF BUSINESS SERVICES  
 GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER  
 201 Booth Street • Elkton, MD 21921

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D'Ette W. Devine, Ed.D.  
 Superintendent of Schools

Dawn K. Branch  
 President, Board of Education

February 14, 2017

Dr. Alan McCarthy  
 200 Chesapeake Blvd  
 Suite 2100  
 Elkton, Maryland 21921

Dear Dr. McCarthy:

The Board of Education of Cecil County has taken action and has approved the budget amendment as seen below for January 2017 at their regular Board Meeting on February 13, 2017. Cecil County Public Schools requests the approval of the County Council of Cecil County to make the following changes to the fiscal 2017 operating budget.

Revenue		Expenditure	
Local Appropriation	\$ -	Administration	\$ 353
Other Revenue	40,321	Instruction Leadership/Support	24,440
State Revenue	-	Instruction Salaries/Wages	(138,407)
Federal Revenue	(73,548)	Instruction Materials/Supplies	(258,638)
		Instruction Other Costs	496,047
		Special Education	(32,489)
		Student Personnel Services	772
		Student Health Services	1,652
		Student Transportation	8,865
		Operation of Plant	(115,637)
		Maintenance of Plant	29,643
		Fixed Charges	(49,956)
		Community Services	(212)
		Capital Outlay	340
<b>Total Revenue</b>	<b>\$ (33,227)</b>	<b>Total Expenditures</b>	<b>\$ (33,227)</b>

Sincerely,

D'Ette W. Devine, Ed.D.  
 Superintendent

DWD/dls

cc: Winston Robinson, Finance Manager  
 Jeffrey Koss, Accounting Manager  
 Erynn Seato, Assistant in Business Services

The following budget adjustments were recorded for the period 1/1/17 to 1/31/17:

<b>Restricted Other Revenue</b>		
<b>Description</b>	<b>Grant Number</b>	<b>Amount</b>
FY17 DuPont Pioneer grant supporting the purchase of materials to handle visiting animals to the School of Technology's CASE program.	13917	\$ 3,500
FY17 AFCEA STEM grant to Rising Sun High providing new science supplies for classroom instruction.	17017	2,070
FY17 IKEA Helping Hands Food Program grant to Perryville Middle to provide weekly food distribution to students and families in need.	17317	3,750
FY17 American Legion of Perryville grant to Perryville Elementary to purchase communication radios and support an after-school program.	17517	2,000
FY17 PNC Great Hours grant to Gilpin Manor Elementary to support early childhood classrooms through materials and cultural enrichment programs.	18417	6,000
FY17 BEPAC grant to various schools providing classroom supplies, after-school programs, student field trips, and teacher development opportunities.	19217	20,000
FY17 Weissner Foundation grant to Rising Sun Elementary to support the purchase of physical education classroom supplies.	19917	3,000
<b>Total</b>		<b>\$ 40,320</b>

<b>Restricted Federal Revenue</b>		
<b>Description</b>	<b>Grant Number</b>	<b>Amount</b>
Reduction in FY17 Title I funding due to a reduction of total funding by the federal government.	10017	\$ (63,070)
Reduction in FY17 Title II funding due to a reduction of total funding by the federal government.	15417	(10,477)
<b>Total</b>		<b>\$ (73,547)</b>

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
22 Other Revenue	-	40,321	113,498	113,498	3,000	94,897	-	18,601
24 State Revenue	602,296	-	182,885	785,181	-	236,341	-	548,840
26 Federal Revenue	8,986,087	(73,548)	599,318	9,585,405	548,468	2,394,418	-	7,190,987
<b>Grand Total</b>	<b>9,588,383</b>	<b>(33,227)</b>	<b>895,701</b>	<b>10,484,084</b>	<b>551,468</b>	<b>2,725,656</b>	-	<b>7,758,428</b>

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	224,980	4,816	39,236	264,216	-	4,543	-	259,673
02 Instruction -Leadership/Support	3,631	3,088	11,151	14,782	-	36,328	-	(21,546)
03 Instruction -Salaries/Wages	2,318,883	20,980	305,916	2,624,799	156,425	1,027,904	-	1,596,895
04 Instruction-Materials/Supplies	313,664	(75,470)	63,221	376,885	15,613	401,229	30,226	(54,570)
05 Instruction-Other Costs	182,415	22,860	158,755	341,170	11,187	113,545	-	227,624
06 Special Education	3,866,953	(2,057)	99,574	3,966,527	266,387	1,877,600	533,091	1,555,836
07 Student Personnel Services	-	-	964	964	84	339	-	625
08 Student Health Services	-	0	358	358	-	-	-	358
09 Student Transportation	152,428	197	105,448	257,876	6,567	32,923	-	224,953
10 Operation of Plant	1,000	-	-	1,000	-	597	-	403
11 Maintenance of Plant	96,024	0	68,392	164,416	-	48,403	-	116,014
12 Fixed Charges	2,183,206	(7,430)	1,862	2,185,068	168,980	1,042,396	-	1,142,671
14 Community Services	245,199	(212)	40,823	286,022	12,743	125,848	-	160,174
15 Capital Outlay	-	-	-	-	-	-	-	-
<b>Grand Total</b>	<b>9,588,383</b>	<b>(33,227)</b>	<b>895,701</b>	<b>10,484,084</b>	<b>637,986</b>	<b>4,711,656</b>	<b>563,318</b>	<b>5,209,111</b>

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	5,497,303	21,499	261,481	5,758,784	379,425	2,456,833	-	3,301,951
02 Contracted Charges	911,350	(22,847)	301,154	1,212,504	48,097	618,631	497,791	96,082
03 Supplies and Materials	464,152	(71,064)	87,991	552,143	23,945	479,086	35,124	37,934
04 Other Charges	2,426,944	34,757	189,794	2,616,738	183,028	1,130,640	345	1,485,753
05 Land, Buildings, Equipment	-	-	-	-	-	-	-	-
08 Transfers	288,634	4,426	55,280	343,914	3,492	26,466	30,058	287,391
<b>Grand Total</b>	<b>9,588,383</b>	<b>(33,227)</b>	<b>895,701</b>	<b>10,484,084</b>	<b>637,986</b>	<b>4,711,656</b>	<b>563,318</b>	<b>5,209,111</b>

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	80,610,438	-	-	80,610,438	7,013,669	47,318,891	-	33,291,547
22 Other Revenue	460,000	-	1,331,958	1,791,958	114,329	502,633	-	1,289,325
24 State Revenue	105,261,613	-	-	105,261,613	17,394,858	69,456,237	-	35,805,376
<b>Grand Total</b>	<b>186,332,051</b>	<b>-</b>	<b>1,331,958</b>	<b>187,664,009</b>	<b>24,522,855</b>	<b>117,277,760</b>	<b>-</b>	<b>70,386,249</b>

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,034,213	(4,463)	31,123	5,065,336	369,400	3,132,237	297,411	1,650,797
02 Instruction -Leadership/Support	14,135,911	21,352	(33,799)	14,102,112	1,012,262	7,876,757	119,854	6,105,501
03 Instruction -Salaries/Wages	70,384,369	(159,387)	162,096	70,546,465	5,145,774	31,719,512	-	38,826,953
04 Instruction-Materials/Supplies	3,863,144	(183,168)	240,521	4,103,567	105,340	2,370,060	62,090	1,675,245
05 Instruction-Other Costs	2,959,360	473,187	627,559	3,586,919	299,400	2,353,553	522,227	711,139
06 Special Education	23,263,167	(30,433)	(413,144)	22,850,023	1,692,439	10,058,867	1,420,103	11,371,052
07 Student Personnel Services	963,127	772	224,772	1,187,899	133,913	691,263	113,229	447,933
08 Student Health Services	1,625,301	1,652	(22,214)	1,603,087	118,904	751,283	-	851,918
09 Student Transportation	9,466,507	8,668	25,248	9,491,755	984,237	5,486,084	34,652	3,971,019
10 Operation of Plant	12,079,489	(115,637)	(114,542)	11,894,387	781,551	5,840,273	515,101	5,568,558
11 Maintenance of Plant	4,035,079	29,643	419,341	4,454,420	264,624	2,841,878	95,016	1,517,226
12 Fixed Charges	38,152,140	(42,526)	(41,343)	38,110,797	2,762,937	18,755,706	4,451,010	14,904,081
14 Community Services	15,000	-	94,000	109,000	1,512	17,859	-	91,141
15 Capital Outlay	355,244	340	132,340	487,584	16,000	312,073	13,234	162,277
<b>Grand Total</b>	<b>186,332,051</b>	<b>-</b>	<b>1,331,958</b>	<b>187,593,351</b>	<b>13,688,292</b>	<b>92,207,404</b>	<b>7,643,928</b>	<b>87,855,340</b>

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	118,193,712	(140,387)	71,216	118,264,928	8,758,862	56,653,975	-	61,675,592
02 Contracted Charges	13,957,125	13,424	286,541	14,490,691	1,247,574	8,066,574	1,240,973	5,210,132
03 Supplies and Materials	5,732,798	(193,684)	172,749	5,905,449	237,337	3,620,915	90,952	2,200,577
04 Other Charges	44,640,915	310	3,910	44,327,240	3,220,561	21,524,315	4,900,417	17,902,508
05 Land, Buildings, Equipment	1,070,001	320,337	797,542	1,867,543	16,252	1,347,232	128,411	406,599
08 Transfers	2,737,500	-	-	2,737,500	207,706	994,395	1,283,175	459,931
<b>Grand Total</b>	<b>186,332,051</b>	<b>-</b>	<b>1,331,958</b>	<b>187,593,351</b>	<b>13,688,292</b>	<b>92,207,404</b>	<b>7,643,928</b>	<b>87,855,340</b>

Revenues

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
20 Local Appropriation	80,610,438	-	-	80,610,438	7,013,669	47,318,891	-	33,291,547
22 Other Revenue	460,000	40,321	1,445,456	1,905,456	117,329	597,530	-	1,307,926
24 State Revenue	105,863,909	-	182,885	106,046,794	17,394,858	69,692,578	-	36,354,216
26 Federal Revenue	8,986,087	(73,548)	599,318	9,585,405	548,468	2,394,418	-	7,190,987
<b>Grand Total</b>	<b>195,920,434</b>	<b>(33,227)</b>	<b>2,227,659</b>	<b>198,148,093</b>	<b>25,074,323</b>	<b>120,003,416</b>	<b>-</b>	<b>78,144,677</b>

Expenditures by Category

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
01 Administration	5,259,193	353	70,359	5,329,552	369,400	3,136,780	297,411	1,910,470
02 Instruction -Leadership/Support	14,139,542	24,440	(22,648)	14,116,894	1,012,262	7,913,085	119,854	6,083,955
03 Instruction -Salaries/Wages	72,703,252	(138,407)	468,012	73,171,264	5,302,199	32,747,416	-	40,423,848
04 Instruction-Materials/Supplies	4,176,808	(258,638)	303,742	4,480,452	120,953	2,771,289	92,316	1,620,675
05 Instruction-Other Costs	3,141,775	496,047	786,314	3,928,089	310,587	2,467,098	522,227	938,763
06 Special Education	27,130,120	(32,490)	(313,570)	26,816,550	1,958,826	11,936,467	1,953,195	12,926,889
07 Student Personnel Services	963,127	772	225,736	1,188,863	133,997	691,602	113,229	448,558
08 Student Health Services	1,625,301	1,652	(21,856)	1,603,445	118,904	751,283	-	852,277
09 Student Transportation	9,618,935	8,865	130,696	9,749,631	990,803	5,519,007	34,652	4,195,972
10 Operation of Plant	12,080,489	(115,637)	(114,542)	11,895,387	781,551	5,840,870	515,101	5,568,961
11 Maintenance of Plant	4,131,103	29,643	487,733	4,618,836	264,624	2,890,281	95,016	1,633,740
12 Fixed Charges	40,335,346	(49,956)	(39,481)	40,295,865	2,931,917	19,798,102	4,451,010	16,046,753
14 Community Services	260,199	(212)	134,823	395,022	14,255	143,707	-	251,315
15 Capital Outlay	355,244	340	132,340	487,584	16,000	312,073	13,234	162,277
<b>Grand Total</b>	<b>195,920,434</b>	<b>(33,227)</b>	<b>2,227,659</b>	<b>198,077,435</b>	<b>14,326,278</b>	<b>96,919,060</b>	<b>8,207,245</b>	<b>93,064,450</b>

Expenditures by Object

Row Labels	Original Budget	Current Amendments	YTD Amendments	Current Budget	Current Month	YTD Transactions	Open Encumbrances	Available Balance
01 Salaries & Wages	123,691,015	(118,888)	332,697	124,023,712	9,138,286	59,110,807	-	64,977,544
02 Contracted Charges	14,868,475	(9,423)	587,695	15,703,195	1,295,670	8,685,205	1,738,764	5,306,214
03 Supplies and Materials	6,196,950	(264,748)	260,740	6,457,592	261,283	4,100,001	126,076	2,238,511
04 Other Charges	47,067,859	35,068	193,704	46,943,978	3,403,589	22,654,955	4,900,762	19,388,261
05 Land, Buildings, Equipment	1,070,001	320,337	797,542	1,867,543	16,252	1,347,232	128,411	406,599
08 Transfers	3,026,134	4,426	55,280	3,081,414	211,198	1,020,860	1,313,233	747,321
<b>Grand Total</b>	<b>195,920,434</b>	<b>(33,227)</b>	<b>2,227,659</b>	<b>198,077,435</b>	<b>14,326,278</b>	<b>96,919,060</b>	<b>8,207,245</b>	<b>93,064,450</b>

Unrestricted Expenditures  
% of Current Budget to Prior Year Trend

CategoryT	Fiscal	Original Budget	Current Budget	YTD	% to date	Comments
01 Administration	Current	5,034,213	5,065,336	3,132,237	62%	
	Prior	4,395,522	4,444,671	2,875,296	65%	
02 Instruction -Leadership/Support	Current	14,135,911	14,102,112	7,876,757	56%	
	Prior	13,648,132	13,686,696	7,854,210	57%	
03 Instruction -Salaries/Wages	Current	70,384,369	70,546,465	31,719,512	45%	
	Prior	68,587,025	67,902,078	31,795,548	47%	
04 Instruction-Materials/Supplies	Current	3,863,144	4,103,567	2,370,060	58%	Purchase textbooks and new curriculum
	Prior	3,061,244	3,268,332	1,599,625	49%	supplies for math and language arts
05 Instruction-Other Costs	Current	2,959,360	3,586,919	2,353,553	66%	
	Prior	2,245,299	3,018,134	2,053,987	68%	Computer lease payment
06 Special Education	Current	23,263,167	22,850,023	10,058,867	44%	
	Prior	21,576,732	22,577,301	10,186,689	45%	
07 Student Personnel Services	Current	963,127	1,187,899	691,263	58%	
	Prior	954,318	961,188	541,548	56%	
08 Student Health Services	Current	1,625,301	1,603,087	751,283	47%	
	Prior	1,605,743	1,609,600	770,087	48%	
09 Student Transportation	Current	9,466,507	9,491,755	5,486,084	58%	
	Prior	9,528,264	9,571,361	5,337,591	56%	
10 Operation of Plant	Current	12,079,489	11,894,387	5,840,273	49%	
	Prior	12,199,920	11,197,162	5,704,531	51%	
11 Maintenance of Plant	Current	4,035,079	4,454,420	2,841,878	64%	HVAC repairs & additional projects
	Prior	3,755,339	4,453,273	2,722,299	61%	
12 Fixed Charges	Current	38,152,140	38,110,797	18,755,706	49%	Retiree healthcare costs trending lower
	Prior	37,341,286	36,558,768	20,265,062	55%	
14 Community Services	Current	15,000	109,000	17,859	16%	Additional projects
	Prior	-	96,564	11,877	12%	
15 Capital Outlay	Current	355,244	487,584	312,073	64%	Additional projects
	Prior	345,592	307,078	182,026	59%	
Total	Current	186,332,051	187,593,351	92,207,404	49%	
	Prior	179,244,416	179,652,206	91,900,376	51%	
2017 - 2016		7,087,635	7,941,145	307,028		