

CECIL COUNTY ETHICS COMMISSION

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C/o Cecil County Department of Human Resources

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Meeting Minutes

November 16, 2015

Present: Bob Boonstoppel, Joe Cline, Mike Dixon, Valerie Falcioni, and Donna Nichols

Absent: Nicholas Cusmano

Open Session

Joe Cline called the meeting to order at 4:06 pm and moved to accept Agenda. Agreement to adopt Agenda as is.

Minutes of 09/21/2015 meeting need to be corrected under Old Business Section "Review of Financial Disclosure Statements" the sentence is not completed. Donna Nichols will check with Stephanie Pratt. Joe Cline motions to approve amended minutes, Valerie seconds and all in favor.

Old Business:

Financial Disclosure Statements – are now complete.

Implementation of Ethics Training – Joe Cline is unable to get in touch with the representative from Cecil College. Ready to begin project to implement ethics training pending Cecil College response. Joe Cline agreed to follow up on this.

Ethics Form Revisions – Ethics Electronic Report Option - Ethics form revision looks good. Discussion on forms being saved as a PDF file, possibly saved on flash drive to save paper. Acknowledgement would have to be printed for signature. Donna Nichols will check with IT to see if they can send PDF out to committee for review and also determine how easy a search would be. Paper may be most feasible for this year or a choice but all agreed electronic is the future.

FY15 Budget Status- \$2,000.00 in account. \$500.00 reserved. Discussion on sending Nicholas Cusmano to winter MACO conference.

New Business

Valerie Falcioni's term is up in December. She has agreed to serve until a replacement is found. Three spots will need to be filled within the next six months. Donna verified that Board members serve until their term expires but can serve until a replacement is found.

Valerie Falcioni nominated Joe Cline as Chair, seconded by Mike Dixon, and all were in favor.

Bob Boonstoppel asked each member to submit their information for the annual report and he will compile.

Donna Nichols agreed to check with Stephanie Pratt to determine if she is missing anything for her investigative files.

Meetings will be changed to the 2nd Monday of every Quarter beginning February 8, 2016 at 4pm.

Replacement for Valerie will need to begin. Donna Nichols will ask Council to notify board when a replacement has been approved.

Motion was made to adjourn at 4:50pm by Joe Cline, seconded by Valerie Falcioni and unanimous vote of the members present in accordance with Maryland statutes.

Respectfully Submitted by

Echo Bartsch