

## **MEMORANDUM**

**DATE:** November 3, 2016  
**TO:** Mason Dixon Task Force  
**FROM:** Robert Thaeler, Vice-Chairperson  
**SUBJECT:** Minutes of August 11, 2016 Meeting

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### **Attendees at the Mason-Dixon Task Force Meeting were:**

Jason Boothe	Cecil County
Carrie Conwell	Chester County
Joe Heffner	York County
Tony McClune	Harford County
Jake Michael	Chester County
Robert Thaeler	Adams County
Martin Wollastin	Univ. of Delaware

### **I. Administrative:**

- **Minutes of the April 21, 2016 Meeting.**

The minutes of the April 21, 2016 meeting were mailed to the members. Mr. Heffner motioned to approve the minutes. Ms. Conwell seconded the motion. The minutes were approved.

- **Treasurer's Report.**

Ms. Conwell provided the Treasurers Report. Interest to the account was \$0.20 over the past three months. Ending balance was \$7,894.79. Mr. Thaeler moved to accept the report. Mr. Hoffman seconded the motion. The Treasurer's Report was approved.

- **Correspondence.**

No written correspondence was received.

- **Nominating Committee.**

Mr. Wollastin, Mr. Heffner, and Mr. Boothe were appointed to form the Nominating Committee.

### **II. Discussion of County Host Program:**

Mr. Wollastin confirmed that the County Host Program planned for Fort Delaware was cancelled due to lower than anticipated registration. He indicated that the Task Force can try to reschedule the program for June, 2017.

Mr. Wollastin suggested that the Task Force look at the Task Force cover at least a portion of the cost for such programs, perhaps to include two to perhaps four attendees from each County. He indicated that he will facilitate initial conversations to reschedule the program. The members indicated that June 15, 16, 22, and 23 would be the target dates, with Thursdays being the primary target date with Fridays as the backup dates.

### **III. Next Meetings:**

The Task Force confirmed its meeting locations for its next six meetings. Meeting dates and locations are as follows.

November 17, 2016	Cecil County
February 9, 2017	Baltimore County
April 13, 2017	University of Delaware
August 10, 2017	Adams County
November 9, 2017	Harford County
February 8, 2017	York County

Mr. McClune confirmed that the Auditing Committee will be appointed at the November 17, 2016 meeting.

Mr. Boothe confirmed that Cecil County can provide a county presentation for the November 17, 2016 meeting, perhaps focusing on the MS4 Permit fieldwork using an ESRI application.

### **IV. County Reports:**

*Cecil County:* Mr. Boothe reported that Cecil County has been involved in discussion regarding new poultry houses in the County. At least one poses potential significant conflict with an adjoining residential subdivision. The County has had five recent proposals for poultry operations after going many years without such new proposals.

*York County:* Mr. Heffner reported that work is complete for a Historic Preservation Plan for the County. The County has never had such an element within its Comprehensive Plan. The County is developing a tool to assist with gauging the importance of preserving historic resources. The Plan is scheduled to be adopted the last week in April, 2016.

*University of Delaware:* Mr. Wollastin updated the Task Force on Delaware's Downtown Development District Program. In the program, towns establish incentives for developers and the state provides 20% of the incentive cost up to \$200,000.

*Chester County:* Ms. Conwell indicated that the County is beginning an update to Landscapes2, the Chester County comprehensive plan. The update will be titled Landscapes3.

*Adams County:* Mr. Thaeler reported on Adams County's involvement with the South Mountain Partnership's Capacity Building Initiative (CBI). The CBI is one of five selected by the Chesapeake Bay Funders Network. The process involves an intensive Strategic Planning process to identify common themes to be pursued within the South Mountain Partnership area. Once the planning process is completed, individual Partnership organization can apply to the Funders Network for funding to develop capacity and programming.

*Harford County:* Mr. McClune reported that the County's master plan update is complete and that the resulting comprehensive plan rezoning process is targeted to begin on September 17, 2016. The County is dealing with proposals for solar farm projects, which are currently only authorized within industrial type zoning districts.

**V. Chester County Presentation:**

Mr. Michael provided an informative presentation on demographic trends associated with the Millennial population in Chester County.

**V. Adjournment:**

With no further business, the Task Force meeting was adjourned at 12:15 PM.