

MEMORANDUM

DATE: August 7, 2014
TO: Mason Dixon Task Force
FROM: Robert Thaeler, Vice-Chairperson
SUBJECT: Minutes of April 17, 2014 Meeting

Attendees at the Mason-Dixon Task Force Meeting were:

David Black	Cecil County
Joe Heffner	York County
Chelsea Jeffries	Adams County
Tony McClune	Harford County
Robert Thaeler	Adams County
Erin Wisneski	Baltimore County
Martin Wollaston	Univ. of Delaware

I. Administrative:

- **Minutes of the November 14, 2013 Meeting.**

The minutes of the November 14, 2013 meeting were mailed to the members. Mr. McClune noted that he had communicated with Phil Hager of Carroll County, not Tom Devilbliss as reported in the distributed minutes. Mr. Heffner motioned to approve the minutes with the noted correction. Mr. Black seconded the motion. The minutes were approved.

- **Treasurer's Report.**

The members reviewed the Treasurer's Report. The funds balance through the March, 2014 bank statement was \$7,879.57 with \$0.12 interest income reported. Mr. Thaeler moved to accept the Treasurer's Report. Mr. Black seconded the motion. The Treasurer's Report was approved.

- **Correspondence.**

No written correspondence was received.

II. Bylaws:

Mr. McClune indicated that the updated Bylaws have been approved and distributed. He also confirmed our removal of Carroll County as a member of the Task Force, as decided at the

November, 2013 meeting. The Executive Committee agreed that this action automatically amends the Bylaws in a manner that reflects current membership.

III. Status of Lancaster County:

Mr. McClune reported that Lancaster County, through Mary Frey, has requested to be moved to a non-voting member status. Mr. Black moved to assign non-voting membership status to Lancaster County. Mr. Wollaston seconded the motion. The motion was approved. The members agreed that an addendum to the Bylaws should be prepared to reflect the changes of membership status of Carroll and Lancaster Counties.

IV. Auditing Committee:

Mr. Wollaston reported that the Auditing Committee has reviewed the Task Force's financial records for the 2013 calendar year and has found no discrepancies. Mr. Black moved to approve the report of the Auditing Committee. Ms. Wisneski seconded the motion. The report of the Auditing Committee was approved.

V. Cecil County Presentation:

Mr. Black provided a demonstration of the Cecil County GIS system. He demonstrated how various levels of data are integrated and discussed how the Google Analytics tool is used to evaluate use of the system by the public. Mr. Black also discussed how the GIS system is being used to develop impervious coverage information layers to support forthcoming work that will be necessary in support of Cecil County's MS4 Permit. Much of this work is being performed through the use of LIDAR technology.

VI. Task Force Website:

Mr. Black reiterated his previous offer that Cecil County is willing to host a web presence for the Task Force. The members discussed that the website would be primarily archival, although current material such as meeting agendas and events can be included. The members agreed to pursue this offer. Mr. Black and Mr. Wollaston will collaborate to collect material to populate the initial site.

VII. Future Programs:

The members discussed future Task Force programming. Mr. Wollaston indicated that he would be pleased to host a walking tour of several improvements of the University of Delaware campus, including the outdoor lab facility, as a component of the August 2014 Executive Committee meeting.

The members agree to hold a discussion regarding a seminar program at Stroud Research Center to be held sometime in 2015. The members indicated that these discussions will be held at the November, 2014 Executive Committee meeting at Chester County.

VIII. County Reports:

Mr. Wollaston indicated that the proposed generating facility and data center at the former Chrysler facility in New Castle continues to be a polarizing issue in this location.

Mr. Heffner noted nothing unusual in York County, although development activity may be starting to pick up. The County continues its work on an economic development plan and a historic resources plan.

Mr. Thaeler stated that development remains very slow in Adams County. The County has restructured its Community Assistance Planning Program in an effort to increase its range of planning partnership with County municipalities.

Ms. Wisneski reported that Baltimore County continues its work with TMDL implementation plans. She also discussed the County's trash reduction strategy as a central element of its MS4 permitting.

Mr. McClune indicated that Harford County is awaiting updated floodplain mapping.

IX. Adjourn:

With no further business, Mr. Heffner motioned to adjourn the meeting. Mr. Black seconded the motion. The motion passed and the Executive Committee meeting was adjourned at 12:30 PM.