

## **MEMORANDUM**

**DATE:** January 30, 2014  
**TO:** Mason Dixon Task Force  
**FROM:** Robert Thaeler, Vice-Chairperson  
**SUBJECT:** Minutes of November 14, 2013 Meeting

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### **Attendees at the Mason-Dixon Task Force Meeting were:**

David Black	Cecil County
Carrie Conwell	Chester County
Moe Davenport	Harford County
Shane Grim	Harford County
Joe Heffner	York County
Chelsea Jeffries	Adams County
Tony McClune	Harford County
Eric Shertz	Cecil County
Steve Stewart	Baltimore County
Robert Thaeler	Adams County
Martin Wollaston	Univ. of Delaware

### **I. Administrative:**

- **Minutes of the August 22, 2013 Meeting.**

The minutes of the August 22, 2013 meeting were mailed to the members. Mr. Heffner motioned to approve the minutes. Ms. Conwell seconded the motion. The minutes were approved.

- **Treasurer's Report.**

The members reviewed the Treasurer's Report. The funds balance through the October, 2013 bank statement was \$7,879.24 with \$0.27 interest income reported. Mr. Thaeler moved to accept the Treasurer's Report. Mr. Stewart seconded the motion. The Treasurer's Report was approved.

- **Correspondence.**

No written correspondence was received.

### **II. Membership:**

Mr. McClune reported that he has communicated with Tom Devilbliss of Carroll County and Mary Frey of Lancaster County regarding each county's membership status. He reported

that Lancaster County specifically remains interested in the Task Force, but continued challenges with the economy and staff availability limit participation. The members discussed the removal of nonparticipating members to allow the Task Force to more easily achieve meeting quorums and conduct its business. Mr. Black moved to remove Carroll County from membership status in accordance with Article III, Section 5 of the Task Force by-laws. Mr. Heffner seconded the motion. The motion was passed.

### **III. Bylaws:**

Mr. McClune indicated that the Task Force has complied with the notice requirement to allow for the proposed amendments to the by-laws to move forward. The Task Force reviewed the proposed status of the Institute of Public Administration of the University of Delaware. The members also reviewed the proposed by-laws language regarding the removal of the Vice-Chair and Treasurer. Mr. Heffner moved to approve the proposed by-laws as prepared and discussed. Ms. Conwell seconded the motion. The motion was passed.

### **IV. Harford County Presentation:**

Pat Pedelkewitz provided a presentation regarding various watershed planning and implementation activities in the County. She discussed the Deer Creek Watershed Plan Update and the status of Watershed Restoration Action Plans. The Action Plans were developed during the period of 2005 through 2007 and focused on identifying those areas where watershed protection should be priorities. An implementation program was developed, which resulted in a wide variety of restoration projects (riparian buffers, constructed wetlands, streambank stabilization, etc.) being conducted.

### **V. Meeting Schedule:**

The members discussed the meeting schedule for the 2014 calendar year. The following meeting dates were confirmed.

Thursday, February 13, 2014 (at Cecil County)  
Thursday, April 17, 2014 (at University of Delaware)  
Thursday, August 21, 2014 (at Chester County)  
Thursday, November 13, 2014 (location to be determined)  
Thursday, February 15, 2014 (location to be determined)

### **VI. Programs for 2014:**

Mr. McClune asked the members to think about potential programs for the 2014 calendar year and be prepared to discuss at the February 13, 2014 meeting.

### **VII. Nominating Committee**

The Nominating Committee presented its recommendation to retain the current slate of Officers for the 2014 calendar year. The Task Force approved this recommendation by

consensus, thus retaining Mr. McClune at Chair, Mr. Thaeler as Vice-Chair, and Ms. Conwell as Treasurer.

### **VIII. Topics for Next Meeting**

Mr. Black indicated that Cecil County could present their current activities involving water resources, including work on stormwater management as MS4 issues. He also offered to have Cecil County provide a web presence for the Task Force. The members responded favorably to this offer and agreed to have a more thorough discussion regarding the matter at the February 13, 2014 meeting.

### **IX. Auditing Committee**

Mr. McClune appointed Mr. Thaeler, Mr. Wollaston, and Mr. Heffner to the Auditing Committee. Ms. Conwell indicated that she would distribute the December, 2013 account statement to the Auditing Committee prior to the February 13 2014 meeting.

### **X. County Reports**

Harford County: Mr. McClune discussed pending legislation that would shift plan approval responsibility to planning commissions or planning advisory boards from the Director of Planning and Zoning.

Chester County: Ms. Conwell indicated that Chester County is spending substantial time dealing with pipeline matters. She discussed use of the Pipeline Notification Protocol website.

Baltimore County: Mr. Stewart indicated that staff in his Office may have to be expanded depending on the future status of the SWM remediation fee requirement. The remediation fee may be established based either on the type of use or on the extent of impervious coverage. The fee is designed as a service fee to ensure that facilities are designed and operated to provide water quality protection.

### **XI. Adjourn**

Mr. Heffner motioned to adjourn the meeting. Ms. Conwell seconded the motion. The motion passed and the Executive Committee meeting was adjourned at 12:00 PM.