

MEMORANDUM

DATE: February 2, 2015
TO: Mason Dixon Task Force
FROM: Robert Thaeler, Vice-Chairperson
SUBJECT: Minutes of November 13, 2014 Meeting

Attendees at the Mason-Dixon Task Force Meeting were:

David Black	Cecil County (by phone)
Carrie Conwell	Chester County
Joe Heffner	York County
Tony McClune	Harford County
Robert Thaeler	Adams County
Erin Wisnieski	Baltimore County
Martin Wollaston	Univ. of Delaware

I. Administrative:

- **Minutes of the August 21, 2014 Meeting.**

The minutes of the August 21, 2014 meeting were mailed to the members. It was identified that Carrie Oberholtzer's last name was mis-spelled. Mr. Heffner motioned to approve the minutes with Ms. Oberholtzer's name corrected. Ms. Conwell seconded the motion. The minutes were approved as corrected.

- **Treasurer's Report.**

The members reviewed the Treasurer's Report. The funds balance through the October, 2014 bank statement was \$7,880.03 with \$0.20 interest income reported. Mr. Thaeler moved to accept the Treasurer's Report. Mr. Wollaston seconded the motion. The Treasurer's Report was approved.

- **Correspondence.**

No written correspondence was received.

II. Nominating Committee

Mr. Heffner indicated that the Nominating Committee is placing Mr. McClune, Mr. Thaeler, and Ms. Conwell forward for nomination for Chairperson, Vice-Chairperson, and Treasurer for 2015. Mr. Heffner motioned to accept this slate of officers. Mr. Black seconded the motion. The motion was approved.

III. Auditing Committee: Mr. McClune appointed Mr. Wollaston, Mr. Heffner, and Mr. Thaeler to form the Auditing Committee for 2014. Ms. Conwell will forward the financial material to the Auditing Committee by January 23, 2015 in advance of the February 12, 2015 meeting.

IV. Membership List

Mr. McClune reviewed the Membership List and no needed corrections were identified. It was noted by the Executive Committee that alternates for York County and Adams County should be identified.

V. New Castle County Status

The Executive Committee continued its discussion from the August 21, 2014 meeting regarding the status of New Castle County. Mr. Wollaston indicated that there is nobody currently at New Castle County with awareness of the Task Force. However, he felt that there may be someone to talk to about membership in the next administration, and therefore recommended moving New Castle County to non-voting membership status. Mr. Black moved to change New Castle County's membership status to non-voting, with Task Force correspondence continuing to be sent to the Institute for Public Administration at the University of Delaware. Ms. Conwell seconded the motion. The motion was approved.

VI. Website

Mr. Black reviewed the status of the Task Force website. He indicated that the map on the site would be adjusted to reflect the New Castle County membership status. He also indicated that links to member counties have been provided. The members were asked to continue to identify material that could be added to the website. With this discussion concluded, Mr. Black disconnected from the meeting at 10:50 AM.

VII. Meeting Schedule

The Task Force discussed its meeting schedule for 2015, and identified the following meeting dates and locations.

February 12, 2015	Baltimore County
April 23, 2015	York County
August 13, 2015	Adams County
November 12, 2015	Cecil County
February 11, 2016	Harford County

The presentation topic at the next meeting in Baltimore County will be TMDL Implementation.

VIII. Topics for Next Meeting

The Task Force identified that it would discuss the finding of the Auditing Committee and the status of the website at the February 12, 2015 meeting.

IX. Programs:

The Task Force indicated that it would not pursue a Spring Program for 2015. However, the members agreed to continue to consider a program for later in 2015, perhaps as an enhanced County Host program with an afternoon tour. The members discussed the potential for a Segway tour of the Gettysburg Battlefield as a part of the Adams County meeting in August.

X. Chester County Presentation

Ms. Conwell provided a presentation regarding the new Chester County Pipeline Information Center component of the Chester County website. She indicated that the resource was developed in partnership with the Pipeline Safety Coalition and is intended to provide unbiased information regarding pipeline matters. The Center includes an interactive map that allows property owners and others to identify whether a specific property will be affected by existing or proposed pipeline rights-of-way or pipeline development. She indicated that technical assistance with the Information Center was provided through the Pipeline and Hazardous Materials Safety Administration, a part of the Pennsylvania Department of Transportation.

XI. Adjourn:

With no further business, Ms. Conwell moved to adjourn the meeting. Mr. Thaeler seconded the motion. The meeting was adjourned at 12:25 PM.