

**Board of County Commissioners**  
**Worksession Minutes**  
**May 15, 2012**

**PRESENT:** Commissioners Mullin, Broomell, Moore, Dunn, and Hodge, County Administrator Al Wein, Public Works Director Scott Flanigan, Planning and Zoning Director Eric Sennstrom, Human Resources Director Donna Nichols, Senior Services Director David Trolio, Facilities Manager Stafford Torgesen, Budget Manager Craig Whiteford, Executive Office Administrator Vicky Rinkerman, County Attorney Norman Wilson, Treasurer Bill Feehley, members of the press, and members of the public.

**OPEN SESSION – Elk Room**

**9:00 a.m.** – President Mullin called the meeting to order.

**NOTE:** Audio recording of this meeting is available on the County website [www.ccgov.org](http://www.ccgov.org).

**Closed Session Meeting – May 8, 2012**

The Board convened in closed session on May 8, 2012 at 10:40 a.m. Motion was made by Commissioner Moore, seconded by Commissioner Dunn, pursuant to the Maryland Annotated Code State Government 10-508 (a) (1) Personnel matters to discuss matters associated with the EMS Advisory Board; (3) To consider the acquisition of real property for Cecil County Public School purposes; and (8) To consult with staff, consultants, or other individuals regarding e-mail communication from a Town of Charlestown resident relating to wastewater user rates and potential litigation. Motion carried unanimously.

**PRESENT AT CLOSED SESSION:** Commissioners Mullin, Broomell, Moore, Dunn, and Hodge; County Administrator Al Wein, Budget Manager Craig Whiteford; Treasurer Bill Feehley; Executive Office Administrator Vicky Rinkerman; County Attorney Norman Wilson; School Superintendent D'Ette Devine and staff members; and Emergency Services Director Richard Brooks.

Topics of discussion and action taken (if necessary):

The Board discussed the acquisition of real property for Cecil County Public School purposes.

The consensus of the Board was to consider the request for a commitment from the county on the subject property and schedule a follow up meeting next Tuesday, May 15, 2012.

The Board discussed personal matters associated with the EMS Advisory Board and appointments.

The consensus of the Board was to direct County Administrator Wein to draft a letter to the chairperson of the EMS Advisory Board requesting that they develop by-laws and membership standards, and that the Board be advised of the EMS Advisory Board meetings.

Discussion ensued regarding the previous decision made by the Board that the Trinity Woods development is within the county wastewater system and not the Town of Charlestown's wastewater system.

The consensus of the Board was to authorize County Administrator Wein to send the draft letter to the Trinity Woods resident as presented.

The closed meeting was adjourned at 12:30 p.m.

**Local Government Insurance Trust (LGIT) training grant award** – Tim Ailsworth, Executive Director provided the Board an update on the organization and presented the County a grant award for driver training.

### **Approval of Minutes**

On motion made by Commissioner Dunn, seconded by Commissioner Moore, the Board moved to approve the minutes for the May 8, 2012 Worksession and Closed Session meeting.

**Brownsfields Zoning text amendment** – Director Sennstrom provided the Board an update on the text amendment.

Discussion ensued regarding minimum bufferyard requirements.

The Board concurred to direct Director Sennstrom to forward the bufferyard requirements provided in the Zoning Ordinance to the Board for further review.

### **Request to Fill Positions**

Director Nichols advised the Board that the following departments have submitted a request to fill the following budgeted positions:

- . On Call Bus Driver, Community Transit
- . Office Services Specialist, Permits and Inspections
- . Long Term Care Specialist, Senior Services

The Board concurred to authorize the Human Resources Department to proceed with advertising and filling the positions as requested.

**Draft Bid 12-22-52669 Replacement of Culvert on Bohemia Church Road over Little Bohemia Creek** – Director Flanigan reviewed the draft bid for replacement of the culvert.

Discussion ensued regarding the standard color used for replacement projects throughout the County. The Board concurred to authorize the Public Works department to proceed with the advertising the Bid 12-22-52669 as presented.

**Evening Meeting Agenda Review** – County Administrator Wein reviewed the items on the May 15, 2012 evening Commissioners meeting agenda.

Director Flanigan reviewed the Bid 13-01 and 12-09-55046 on the agenda.

Budget Manager Whiteford reviewed the budget amendments on the agenda.

### **Commissioner Items**

Commissioner Dunn had no comments.

Vice President Broomell commented the Volunteer Fire and EMS Recruitment Night.

Commissioner Moore commented on the Singerly Fire Company awards banquet and available Farm Bureau scholarships.

Commissioner Hodge commented on the Ag Advisory and Farm Bureau meeting, Farm Bureau scholarships, and resident Al Resin.

President Mullin commented on a Law Enforcement Appreciation Week activity at the Sheriff's Office.

Members of the Board provided their comments relative to an update on the Public Service Commission (PSC) hearing and legal matter.

## **CLOSED SESSION**

### **10:15 AM**

On motion made by Commissioner Hodge, seconded by Commissioner Dunn, the Board moved to convene in closed session pursuant to the Maryland Annotated Code State Government 10-508 (a) (3) To consider the acquisition of real property for Cecil County Public Library purposes; and (3) To consider the acquisition of real property for Public School purposes; and (7) (14) To consult with counsel to obtain legal advice and discuss negotiating strategy relating to FY 2013 animal control services contract. Motion carried unanimously.

## **ADJOURNMENT CLOSED SESSION**

### **12:15 PM**

On motion made by Commissioner Hodge, seconded by Commissioner Moore, the Board moved to adjourn the closed session meeting. The meeting was adjourned.

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