

Board of County Commissioners
Worksession Minutes
April 10, 2012

PRESENT: Commissioners Mullin, Broomell, Moore, Dunn, and Hodge, County Administrator Al Wein, Public Works Deputy Director Dave Hollenbaugh and staff, Housing Director Dave Mahaney; Human Resources Director Donna Nichols, Senior Services and Community Transit Director David Trolio; Facilities Manager Stafford Torgesen; Emergency Services Director Richard Brooks; Planning and Zoning Director Eric Sennstrom; Executive Office Administrator Vicky Rinkerman, County Attorney Norman Wilson, Treasurer Bill Feehley, members of the press, and members of the public.

OPEN SESSION – Elk Room

9:00 a.m. – President Mullin called the meeting to order.

NOTE: Audio recording of this meeting is available on the County website www.ccgov.org.

Closed Session Meeting – March 20, 2012

The Board convened in closed session on March 20, 2012 at 10:30 a.m. Motion was made by Commissioner Hodge, seconded by Commissioner Moore, pursuant to the Maryland Annotated Code State Government 10-508 (a) (3) To consider the acquisition of real property for a Cecil County Public Schools usage. Motion carried unanimously.

PRESENT AT CLOSED SESSION: Commissioners Mullin, Broomell, Moore, Dunn, and Hodge; County Administrator Al Wein, Budget Manager Craig Whiteford, Office Administrator Vicky Rinkerman, Treasurer Bill Feehley, County Attorney Norman Wilson, Public Schools Superintendent D'Ette Devine, Tom Kappra, Board of Education President Lauren Camphausen and members of the Board.

Topics of discussion and action taken (if necessary):

The Board discussed matters regarding the acquisition of real property for Cecil County Public Schools. The consensus of the Board was to schedule another meeting to continue discussion on the real property acquisition proposal for Cecil County Public Schools.

The closed meeting was adjourned at 11:25 a.m.

Approval of Minutes

On motion made by Commissioner Moore, seconded by Commissioner Broomell, with a request to amend the motion to accept the closed session minutes with a correction to change "ensured" to "ensued". Commissioner Moore amended her motion to include the correction, seconded by Commissioner Broomell, the Board moved to approve the minutes for the March 20, 2012 Worksession and Closed Session meeting with a correction on the closed session minutes as stated. Motion carried with 4 votes in favor and 1 abstention from Commissioner Hodge.

American Cancer Society - Relay for Life - Donna Phillips from the American Cancer Society provided the Board an overview of two Cecil County Relay for Life events and the fundraising efforts for cancer research.

Health Insurance Rates - Use of fund balance - Director Nichols advised the Board that the recommendation from the Health Advisory Committee is to decrease the cost of health insurance rates for employees and the county utilizing funds from the health insurance reserve fund. The committee evaluates health insurance rates and benefits annually.

County Administrator Wein advised the Board that this information was presented at the first budget meeting.

Members of the Board provided their comments on the proposal.

The Board concurred to authorize Human Resources to proceed with the health insurance rate proposal for the FY 2013 budget as presented.

Request to Fill Positions – Director Nichols advised the Board that several departments have submitted a request to fill the following budgeted positions:

- . Resource Inspector II for the Development Services Division in the Department of Public Works (DPW);
- . Chief of Engineering and Construction Division in DPW;
- . Deputy Sheriff in the Sheriff's Office;
- . Paramedic Lieutenant for Emergency Services; and
- . Roads Supervisor for Roads Division in DPW

The Board concurred to authorize the Human Resources Department to proceed with advertising and filling the positions as presented.

Aramark Facilities Maintenance annual amendment - Facilities Manager Stafford Torgesen reviewed the proposed amendments and terms of the contract with Aramark Facilities Maintenance for facilities services with the County.

Discussion ensued regarding staff providing an analysis of the services provided by Aramark and the renewal provision in the current contract.

The Board concurred to authorize staff to proceed with scheduling a meeting with Aramark officials to discuss the current contract and additional cost saving measures.

Draft RFP 12-25 - Retrofit Fluorescent Light Fixture - Facilities Manager Stafford Torgesen advised the Board that grant funding would be used to retrofit fluorescent light fixtures. The anticipated energy cost saving for the county is approximately 33%.

The Board concurred to authorize Facilities Maintenance to proceed with advertising RFP 12-25.

Volunteer Fire Company Vehicle Replacement Program matter – Cecilton Fire Company Chief Robert Plato reviewed a proposal to purchase a ladder truck through the county vehicle replacement program. He explained the strategy behind the request for an emergency multipurpose vehicle for the department.

Members of the Board and Emergency Services Director Brooks provided their comments regarding the multipurpose vehicle proposal from the Cecilton Fire Company.

Draft RFP 12-23 Design and Install Bus Camera System – Director Trolio reviewed RFP 12-23 for the design and installation of security cameras for the entire transit fleet that would be funded through a three-year grant.

The Board concurred to authorize Senior Services and Community Transit to proceed with advertising RFP 12-23 as presented.

Draft RFP 12-26-55020 County Sewer Maintenance -Open Cut Repairs - Deputy Director Hollenbaugh reviewed RFP 12-26-55020 for county sewer maintenance and on-call service contract for repairs as needed.

The Board concurred to authorize Public Works to proceed with advertising RFP 12-26-55020 as presented.

Draft Bid 13-01 County Grass Mowing - Deputy Director Hollenbaugh reviewed RFP 13-01 for a grass-mowing contract for several county owned properties.

Members of the Board provided their comments and the Board concurred to authorize Public Works to proceed with advertising RFP 13-01 as presented.

Draft Bid 13-02 Guide Rail Installation and Repair – Deputy Director Hollenbaugh reviewed RFP 13-02 for countywide guide rail installation and repair.

The Board concurred to authorize Public Works to proceed with advertising RFP 13-02 as presented.

Evening Meeting Agenda review – County Administrator Wein reviewed the items on the evening meeting agenda for April 10, 2012.

Commissioner Broomell advised the Board that Treasurer Feehley would be providing comments on the Citizens Budget Advisory Committee recommendations.

Members of the Board provided their comments regarding the transfer of county property to Habitat for Humanity and the proposed appointments to the Economic Development Commission.

Deputy Director Hollenbaugh reviewed the Public Works items on the agenda for consideration by the Board.

County Administrator Wein reviewed the budget amendments for consideration by the Board.

Commissioner Items

Commissioner Dunn commented on the Water Witch Fire Company awards banquet and congratulated all the award recipients and the women inducted into the Hall of Fame.

Vice President Broomell commented on the upcoming Drug Awareness Forum on May 6, 2012 in the County Administration Building and memorial service for John Reinhart, who was a lifelong volunteer through the Perryville Fire Company.

Commissioner Moore commented on the Cecilton Fire Company banquet, an upcoming Drug Abuse Symposium sponsored by the Human Services Agency, and advised the Board that she would be providing a synopsis of the decisions made by the General Assembly during the legislative session.

Commissioner Hodge commented on the legislative session, requested a summary of the impact of adopted legislation on the county from the department heads; requested a meeting be scheduled for the Board to discuss

the upcoming meeting with Chesapeake City officials; suggested seeking proposals from real estate brokers to sell the Buckworth Center; and commented on County zoning regulations regarding animal husbandry.

County Attorney Wilson advised the Board that the resident who came before the Board regarding our zoning regulations for animal husbandry has filed a lawsuit against the County regarding the decision made by the Board of Appeals on the one-acre requirement for animal husbandry.

Director Sennstrom advised the Board that to the best of his knowledge, the animal husbandry regulation has been challenged in the past and the decision made by the County has always been upheld in court. Text amendments to the Zoning Ordinance must be initiated by the Planning Commission and/or by staff at the direction of the Board.

President Mullin commented on the Cecilton Fire Company banquet.

Rezoning Hearing Review – Director Sennstrom reviewed the rezoning request that is based on a mistake in the last and two previous Comprehensive Rezonings. He advised the Board that there were comments in opposition at the Planning Commission hearing, the Planning Commission has recommended denying the application, and staff has recommended approving the application.

Commissioner Broomell provided comment relative to the testimony provided at the Planning Commission meeting.

CLOSED SESSION

10:30 AM

On motion made by Commissioner Hodge, seconded by Commissioner Dunn, the Board moved to convene in closed session pursuant to the Maryland Annotated Code State Government 10-508 (a) (7) To consult with county attorney to obtain legal advice in response to correspondence from attorney relating to the denial of an application for certificate of occupancy for a methadone clinic at 722 East Pulaski Highway, Elkton. Motion carried unanimously.

ADJOURNMENT CLOSED SESSION

11:15 AM

On motion made by Commissioner Moore, seconded by Commissioner Hodge, the Board moved to adjourn the closed session meeting. The meeting was adjourned.

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