

**COUNTY COUNCIL OF CECIL COUNTY**  
**WORKSESSION MINUTES**  
**December 4, 2012**

**PRESENT:** Council Broomell, Dunn, McCarthy, and Hodge, Human Resources Director Donna Nichols, Executive Office Administrator Vicky Rinkerman, Administrative Assistant Robin McCann, members of the press, and members of the public.

**OPEN SESSION – Elk Room**

**9:00 a.m.** – Executive Office Administrator called the meeting to order.

**NOTE:** Audio recording of this meeting is available on the County website [www.ccgov.org](http://www.ccgov.org).

**Council President Pro Tem**

Executive Office Administrator Rinkerman advised the Council of an option to appoint a Council President Pro Tem until the District 2 Council seat has been filled.

On motion made by Councilman Dunn, seconded by Councilwoman Broomell, the Council moved to appoint Councilwoman Broomell President Pro Tem until the District 2 Council seat has been filled.

VOTE: McCarthy – N, Dunn – Y, Broomell – Y, Hodge - N. Motion failed carried by a vote of 2 in favor and 2 in opposition.

On motion made by Councilman Hodge, seconded by Councilman McCarthy, the Council moved to appoint Councilman McCarthy as President Pro Tem seat for sixty days or until the District 2 Council seat has been filled.

Members of the Council provided their comments regarding the vacant President seat.

VOTE: McCarthy – Y, Dunn – N, Broomell – N, Hodge – Y. Motion failed carried by a vote of 2 in favor and 2 in opposition.

The Council was unable to approve a President Pro Tem and discussed seeking legal advice relative to meeting procedures.

**Council Manager Appointment Process**

Human Resources Director Nichols reviewed the recruitment process for the proposed Council Manager position.

Members of the Council authorized the Human Resources Department to advertise the Council Manager position.

### **Professional Services**

Human Resources Director Nichols reviewed the process for appointing a Council Attorney and advised the Council that this would be a Professional Services contract for legal services.

Members of the Council provided their comments regarding the Council Attorney position and concurred to proceed with developing an Expression of Interest for the Council Attorney position.

### **County Council Meeting Discussion**

Executive Office Administrator Rinkerman reviewed the County Council meetings for discussion.

Members of the Council provided their comments regarding Worksession, Evening and Citizen's Corner meetings.

Members of the Council agreed to continue the weekly Council Worksessions every Tuesday at 9:00 am. Schedule Council Legislative meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 7:00 pm; and change the Summer Council Legislative meetings from 2:00 pm to 7:00 pm.

Members of the Council discussed the format of the Citizen's Corner meetings and agreed to continue scheduling the meetings.

Councilwoman Broomell agreed to conduct the informal sessions with the public.

### **Evening Meeting Agenda Review**

Executive Office Administrator Rinkerman reviewed Resolution 01-2012 for introduction on the evening meeting agenda and advised the Council that Economic Development Director Webb would attend the evening meeting.

Members of the Council provided their comments regarding the Resolution 01-2012.

Budget Manager Whiteford reviewed the Budget amendments for consideration by the Council.

Members of the Council provided their comments regarding the budget amendments.

### **Council Appointments to Boards and Commissions**

Executive Office Administrator Rinkerman reviewed the list of Ex-officio and voting Council appointments to the Boards and Commissions.

Members of the Council concurred to postpone consideration of Council appointments until the District 2 Council seat has been filled.

Members of the Council discussed annual update meetings with the County Executive and quarterly updates from Cecil Community College and Cecil County Public Schools.

### **Council Rules and Procedures Adoption Process**

Executive Office Administrator Rinkerman reviewed the Council Rules and Procedures Adoption process.

Members of the Council provided their comments regarding the Council Rules and Procedures Adoption process.

### **Council Items**

Councilman McCarthy had no comments.

Councilman Hodge commented on the Governor's Public Forum on Smart Growth being held in Baltimore, Maryland on December 19, 2012, and on the animal control contract in the County.

Councilman Dunn thanked the public for their continued patience as the Council moves forward with Charter Government.

Councilwoman Broomell shared her positive thoughts on the Council Worksession meeting; and asked the Council to support the RFP for the Council Auditor position; and commented on the Christmas Parade, and the Candlelight Tour in Port Deposit.

Members of the Council provided their comments regarding the RFP for the Council Auditor position.

Members of the Council provided their comments regarding requesting staff from the Executive's Office to attend the Council Worksessions to answer questions and provide additional information as needed to assist the Council with making decisions.

### **ADJOURNMENT**

On motion made by Councilwoman Broomell, seconded by Councilman McCarthy, the Board moved to adjourn the meeting. The meeting was adjourned at 10:10 a.m.

Attest:

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Vicky Rinkerman  
Executive Office Administrator