

MINUTES

Board of Parks and Recreation

Cecil Arena

2706 North East Rd

North East, MD 21901

September 17, 2009



OPENING: 5:00 P.M.

- Call to Order: Chairman Doug Lort, 5:07 PM
- In Attendance: Director, Clyde Van Dyke, Superintendent, Cindy Cantor, Ed Slicer, Chairman, Doug Lort, Vice Chairman, Dave Vanaskey, Bernie Brown, Jennifer Smith, Linda Snyder, Steve Minor, Clive Graham, Derek Myers, John Fellows, and Kelly Schaible.
- Approval of Meeting Minutes, June 18, 2009
 - Motion to accept: Bernie Brown
Second: Linda Snyder

PUBLIC COMMENT

- Town of Port Deposit. Henry Burden, Planner for Port Deposit.

Mr. Burden presented the town's POS acquisition requests to the Board. Requests include 3 different parcels, 17, 49 and 95. The town would like to acquire all 3 parcels to improve its water and boat access. Request totaled 1 million for all three parcels. County currently has \$155,000. Director Van Dyke suggested the town seek state side POS for this project. Chairman, Doug Lort, suggested that we place this on our short list next year when we do the budget.

- Land Preservation Parks and Recreation Plan (LPPRP), Clive Graham, ERM.

This is the 3rd long range plan that ERM has done for the county. Derrick Myers, ERM, John Fellows with McCrone, in charge of task 2 of the plan, doing facility audits. Handed out agenda and spread sheets to refer to.

Mr. Graham stated that ERM started to update some of the information from the old plan. ERM is envisioning nine tasks. Should have the plan in draft form by April and in to the state by May. State guidelines for this document will be published by October 2010. The plan should move slowly until guidelines are published.

Derrick Myers, handing out notes for the inventory, as well as a map and 2 sided spread sheet listing all the parks that are in the county. On the notes page there are a

few new parks that have been updated. Mr. Graham stated, the spread sheet goes back to the 1998 plan and is organized alphabetically by the high school service areas. Asked, does this type of organization make sense? Doug Lort stated yes. It is a good idea. Dave Vanaskey asked how other counties do it. Mr. Graham stated that other counties sometimes do it like this and others are by town. Could possibly set it up using Rt 40 and 95, having a North, Central and South section.

Moving on to John Fellows with McCrome. John Fellows stated that he is to develop the facility audit forms both a general audit form and then a more detailed audit form. The general audit form is to gather general information. The audit is usually a one sheet so that you can quickly come back with a general condition of all park land, county and municipal, and the number of facilities in the park. An excel spread sheet would link directly to the 2005 inventory. You would rate the facilities from the 2005 inventory based on the quality and condition of it. A user guide has been developed as well so that everyone knows the difference in rating it a 1 or a 3 for example. McCrome will do 3 parks as an example. It was suggested by Doug Lort that McCrome do county properties as the 3 examples. Site visits may be necessary to do these audits if the person is not familiar with the park. At the end when you rank them you get an average of what your park is either a 3 or 4 for example. Mr. Fellows asked if there were any comments on the form. Linda Snyder, you might want to add handicap accessibility. Chairman, Doug Lort asked that this be reviewed by next meeting and any suggestions be made before or at the next meeting.

INFORMATIONAL ITEMS

- Chesland Park update

Grant Administrator, Ed Slicer, we are getting much closer to having electricity at Chesland. We have gone through a quick process, Current Electric will be doing the hook up, Del Marva will be putting a line in from Elk Forest Rd all the way to the current building. They are charging about \$18,000 for the service. It will be there transformer. We will only have to worry about the meter to the panel at this point. We found out that an attempt to get an irrigation well and an irrigation system was beyond our means. At the same time we found out that we had a desperate need to have a storm water management pond because some of the water was escaping across the road to the neighbors property. The soccer league wants to build more fields and this will help. It is \$100,000 for the well. Director Van Dyke, the funds have been redirected for the storm water management pond, engineering and development.

- **McMillan Curatorship**

The Ricketts are ready to undertake the refurbishment of the house. The lease is done, Mr. Wilson has reviewed it. Right now we are looking at the middle of October before they can start. They would like to see the barns across the street included in the lease which will be the Commissioners decision. Chairman, Doug Lort stated that he has no problems with the barns being included in the lease if they maintain it like the rest of the property. Everyone agrees that it is a good idea for the barn to be included in the lease.

- **Elk River Ribbon Cutting, October 8th. Director, Van Dyke**

Invitations have been mailed out. The paving contractor is confident that they can be done and out of there before the 8th.

Conowingo update

We should have the permit by next week to start phase 1. We'll be ready to start the road improvements, storm water management, parking lot and the multi-purpose field. It's been awarded to Dixie Contracting and they are ready to start. We are just waiting on the permit.

- **Bard Cameron update**

We have the POS funds and the matching funds. We are hoping that by spring we will have the storm water management pond and the other two fields under construction. Engineers are working on that now. Jen Smith asked about bathrooms in the future. According to Ed Slicer we do not have the funding for restrooms at this time. Ed Slicer said that restrooms are still in the plan.

- **Program update. Superintendent, Cindy Cantor.**

The fall/winter newsletter is out. There are a lot of programs out. The intramural program started. We are in 3 different middle schools. Having volley ball and flag football this fall at Rising Sun Middle School, Perryville Middle School, and Conowingo Middle School. Basketball will be in the winter at all 3 schools. The news letter goes out to 7200 elementary school students. The middle schools only allow table

distribution. The news letter will also go out as an insert in the Whig. 17000 copies are being made and will be inserted.

ACTION ITEMS

NEW BUSINESS

Next meeting : October 15, 2009, 5:00 pm, Cecil Arena

Chairman Doug Lort, motion to adjourn, Steve Minor

Second: Bernie Brown

Meeting adjourned 6:45pm.